



29th May 2026

To all Members of the Council

I hereby give notice that the Meeting of Fairford Town Council will be held at 7pm in the Barker Room on Tuesday 9th June 2026.

All Members of the Council are hereby summoned to attend for the purpose of transacting the following business. The public and press are cordially invited to attend.

Vanessa Lawrence
TOWN CLERK

AGENDA

- 40 26/27 To receive apologies for absence
- 41 26/27 Declarations of Interest in Items on the Agenda
- 42 26/27 To approve the Minutes of the Annual Town Council meeting held on 12th May 2026
- 43 26/27 Clerks'/Chairman's report
- 44 26/27 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.
- 45 26/27 To agree to reconvene the meeting following Public Participation, if applicable.
- 46 26/27 Chairman's Announcements
- 47 26/27 To consider correspondence received (for information only emailed)
- 48 26/27 To receive reports from meetings attended.

- 49 26/27 To receive report from District Councillor/County Councillors (e-mailed)**

FINANCE COMMITTEE

- 50 26/27 To receive Minutes from Finance Committee meeting held on 2nd June 2026 (Draft)**
- 51 26/27 Report from Chair of Finance**
- 52 26/27 To approve retrospectively payments to end of May 2026 (£43,328.10)**
- 53 26/27 To receive Income & Expenditure Figures against budget at end of May 2026**
- 54 26/27 To consider and agree cashbook (payments made, retrospective approval) figures for April and May 2026**
- 55 26/27 To consider and agree Reconciliation Report at end of May 2026**
- 56 26/27 To consider and agree Internal Auditors report for year ending 31st March 2026 as recommended by Finance Committee.**
- 57 26/27 To approve the Annual Governance Statement 2025/26**
- 58 26/27 To approve the Accounting Statement 2025/26**
- 59 26/27 To consider and agree recommendation from Finance Committee to appoint Mrs B Bowen as Internal Auditor for 2026/27 audit as recommended by Finance Committee and to confirm that Bridget Bowen is independent of the Council, and is in the Council's view, competent to undertake the work required.**
- 60 26/27 To consider and agree the Explanation of Variances for submission to External Auditor as recommended by Finance Committee.**
- 61 26/27 To note date for publication of the Notice for Public Rights - 29th May 2026.**
- 62 26/27 To note renewal of Insurance Policy (£1965.30)**
- 63 26/27 To consider and agree renewal of GAPTC membership for 2026-27 (£1290.42)**
- 64 26/27 To consider and agree the following policy documents for 2026/27 as recommended by Finance Committee:**
- Financial Regulations
- Financial Risk Register
- Investment Strategy

PLANNING COMMITTEE

- 65 26/27 To receive the minutes of the Planning Committee meeting held on 19th May and 2nd June 2026 (unapproved)**

66 26/27 To receive report from Chair of Planning

WORKS, EVENTS & COMMUNICATIONS COMMITTEE

67 26/27 To receive Minutes of the Works & Events Committee meeting held on the 26th May 2026 (unapproved)

68 26/27 To receive report from Chair of W,E & C Committee.

PROCEDURES COMMITTEE

69 26/27 To receive Minutes of Procedures Committee meeting held on 19th May 2026 (Draft)

70 26/27 To receive report from Chair of Procedures Committee

71 26/27 To consider and agree Policy Documents for 2026/27 as recommended by Procedures Committee:-

- Data Protection Policy**
- Privacy Policy**
- Privacy Notice for various platforms**
- Terms of reference for Citizen Awards**
- Code of Conduct.**
- Terms of Reference for Citizen Awards**
- Grants Committee Terms of Reference**

72 26/27 To consider and agree amended Terms of Reference for Committees as recommended by Procedures Committee.

OTHER MATTERS

73 26/27 To consider and agree to appoint a representative for the Transport Plan.

74 26/27 To consider and agree whether to request some form of noise monitoring specifically relating to the current noise levels at RAF Fairford.

75 26/27 Anything the Chair considers urgent

76 26/27 Date of next meeting –14th July 2026

These are the Agenda items as at 4th June 2026



**Vanessa Lawrence
TOWN CLERK**