

**MEMBERSHIP:**

H. Darley  
S. O'Connell  
C. Roberts  
M. Trinder  
A. Baker -ex-officio  
S. Rymer – ex-officio



**AGENDA  
WORKS EVENTS & COMMUNICATIONS COMMITTEE MEETING  
TO BE HELD ON TUESDAY 26<sup>th</sup> May 2026**

**I hereby give notice that the Meeting of the Works, Events & Communications Committee will be held at 7.00pm on the Tuesday 26<sup>th</sup> May 2026, Fairford Community Centre, High Street, Fairford.**

**All Members of the Works, Events & Communications Committee are hereby summoned to attend for the purpose of transacting the following business. The public and press are cordially invited to attend the meeting.**

A handwritten signature in black ink, appearing to read 'Vanessa Lawrence'.

Vanessa Lawrence  
TOWN CLERK

- |            |              |   |
|------------|--------------|---|
| <b>WE1</b> | <b>26/27</b> | <b>To elect a Chair &amp; Deputy Chair</b>  |
| <b>WE2</b> | <b>26/27</b> | <b>To consider and agree to accept apologies for absence.</b>   |
| <b>WE3</b> | <b>26/27</b> | <b>Declarations of Interest in items on the Agenda.</b>   |
| <b>WE4</b> | <b>26/27</b> | <b>To approve the Minutes of the Works &amp; Events Committee meeting held on the 28<sup>th</sup> April 2026</b>  |
| <b>WE5</b> | <b>26/27</b> | <b>Clerks/Chairman's Report.</b>  |
| <b>WE6</b> | <b>26/27</b> | <b>To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable).</b> |
| <b>WE7</b> | <b>26/27</b> | <b>To agree to reconvene the meeting following Public Participation (if applicable).</b>  |

**FINANCE**

**WE8 26/27 To receive W & E expenditure against budget to the end of April 2026 (as presented to Full Council)**

**GENERAL TOWN MAINTENANCE & HIGHWAYS**

**WE09 26/27 Update on installation of VAS on London Road**

**WE10 26/27 To consider and agree to purchase a replacement camera for the Courtyard total cost £329. (Costs split with FCC) and to note possible requirement for further upgrades to the system (see email 19.05.2026)**

**OTHER MATTERS**

**WE11 26/27 To consider recommendations from GRCC regarding the CEP (Community Emergency Plan) – details e-mailed 8/5/2026**

**WE12 26/27 To consider and agree having a pitch at the Festival Market on Sunday 7<sup>th</sup> June to promote the Town Council and to agree attendance at the Festival to help with the Market set up.**

**WE13 26/27 To receive a update on Communications and to agree any actions including calling for Citizen Award nominations throughout the year.**

**WE14 26/27 To consider and agree to pay a fee of £500 plus materials to Fairford Arts Society for painting the mural in the bus shelter.**

**WE15 26/27 To consider and agree to write to Market Stall holders to tell them that no shows without 48 hours' notice will be changed and to formally let a stall holder know that they are no longer required to attend the Market.**

**WE16 26/27 Anything the Chair considers urgent.**

**WE17 26/27 Date of next meeting – Tuesday 23<sup>rd</sup> June 2026**

**These are the Agenda items as of Wednesday 20<sup>th</sup> May 2026**



**Vanessa Lawrence  
TOWN CLERK**