



To all Members of the Council

I hereby give notice that a meeting of Fairford Town Council will be held at 7.00pm in the Farmor Room on Tuesday 14th April 2026

All Members of the Council are hereby summoned to attend for the purpose of transacting the following business. The public and press are cordially invited to attend.

**Vanessa Lawrence
TOWN CLERK**

AGENDA

- | | | |
|------------|--------------|--|
| 270 | 25/26 | To receive apologies for absence |
| 271 | 25/26 | Declarations of Interest in Items on the Agenda |
| 272 | 25/26 | To approve the Minutes of the Town Council meeting held on Tuesday 10th March 2026 |
| 273 | 25/26 | Clerks'/Chairman's report |
| 274 | 25/26 | To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present. |
| 275 | 25/26 | To agree to reconvene the meeting following Public Participation, if applicable. |
| 276 | 25/26 | Chairman's Announcements |
| 277 | 25/26 | To consider correspondence received (for information only emailed) |
| 278 | 25/26 | To receive reports from meetings attended. |
| 279 | 25/26 | To receive report from District Councillor/County Councillors (e-mailed) |
| 280 | 25/26 | To receive reports from Project Groups:
• Transport Plan/TRO - Update |

FINANCE

- | | | |
|------------|--------------|--|
| 281 | 25/26 | To receive report from Chair of Finance |
|------------|--------------|--|

- 282 25/26 To approve retrospectively payments – March 2026
- 283 25/26 To receive Income & Expenditure Figures against budget at Year end
- 284 25/26 To consider and agree cashbook for March 2026
- 285 25/26 To consider and agree Reconciliation Report for March 2026

PLANNING

- 286 25/26 To receive the minutes of the Planning Committee meeting held on 17th March and 7th April (unapproved).
- 287 25/26 To appoint Cllr Hersom to the Planning Committee
- 288 25/26 To receive report from Chair of Planning

WORKS & EVENTS

- 289 25/26 To receive Minutes of the Works & Events Committee meeting held on the 24th March 2026 (unapproved)
- 290 25/26 To receive report from Chair of Works & Events Committee
- 291 25/26 To consider and agree how to take forward Council communication and engagement

PROCEDURES COMMITTEE

- 292 25/26 To receive Minutes of the Procedures Committee meeting held on Tuesday 31st March 2026 (unapproved)
- 293 25/26 To approve the Minutes of the Procedures Committee held in 2024
- 294 25/26 To approve the following policy documents as recommended by the Procedures Committee :-
 - Terms of Reference – Committees
 - Data Protection Policy
 - Privacy Policy
 - Privacy Notice for various platforms
 - Terms of reference – Citizen Awards
 - Data disposal and retention policy

OTHER MATTERS

- 295 25/16 To consider and agree quote for upgrade of Microsoft 365 and other associated security measures and to enter into maintenance agreement.
- 295 25/26 Anything the Chair considers urgent

IN CAMERA ITEM

**296 25/26 To consider and agree sponsorship of Steam Show -
£1000.**

**297 25/26 Date of next meeting – 12th May 2026 – Annual
Town Council Meeting.**

These are the Agenda items as at 9th April 2026

A handwritten signature in cursive script, appearing to read 'Vanessa Lawrence', written in black ink.

**Vanessa Lawrence
TOWN CLERK**