

## **ROLE OF THE COUNCILLOR**

- participate constructively in the governance of the Town
- participate fully in the formation and scrutiny of the Council's policies, budgets, strategies and service delivery including the Town Plan
- ensure, with other Councillors, that the Council is properly managed
- keep up to date with developments affecting the Council at local, regional and national levels
- promote the economic, social and environmental well-being of the Town
- effectively represent the interests of the ward (if applicable) for which the Councillor is elected and attend to parishioners enquiries, representations and complaints
- represent the whole electorate, listen and represent the views of the community when discussing Council business and working with outside bodies
- play an active role in the Council's arrangements to build community involvement and promote measures that contribute to the Council's vision
- attend Council meetings
- prepare for meetings and are properly informed about the issues to be discussed
- take part in meetings and form sound judgements based on what is best for the community and then abide by majority decisions
- represent the Council on outside bodies and organisations to which the Councillor is appointed
- maintain proper standards of behaviour as an elected representative
- fulfil the statutory and locally determined requirements of an elected member of a Council, including compliance with all relevant codes of conduct and maintaining high ethical standards, (including not disclosing confidential information and not using Council resources for political purposes or for any other reason unless agreed by the Council)

**No member of the Council may act alone, the Council acts as a body and ALL actions must first have the resolution of the Council**