

**MEMBERSHIP:**

Cllr O'Connell  
Cllr Roberts  
Cllr Braiden  
Cllr Akala  
Cllr Darley  
Cllr Harrison -ex officio  
Cllr Baker – ex-officio



**MINUTES OF WORKS & EVENTS COMMITTEE MEETING  
HELD ON TUESDAY 28<sup>th</sup> October 2025**

**Present:** Cllr O'Connell Cllr Akala Cllr Roberts Cllr Harrison  
Cllr Baker Cllr Darley

**In attendance:** Roz Morton (Clerk)

**WE69 25/26 To consider and agree to accept apologies for absence.**  
Apologies were received from Cllr Braiden and were accepted

**WE70 25/26 Declarations of Interest in items on the Agenda.**  
None received

**WE71 25/26 To approve the Minutes of the Works & Events Committee meeting held on the 23<sup>rd</sup> September 2025**  
It was **RESOLVED** to approve the Minutes of the Works & Events Committee meeting held on the 23<sup>rd</sup> September 2025, as a true and accurate record of the proceedings. Proposed Cllr Baker, seconded Cllr Darley – 5 in favour, one abstention.

**WE72 25/26 Clerks/Chairman's Report.**  
Nil of note.

**WE73 25/26 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable).**  
N/A

**WE74 25/26 To agree to reconvene the meeting following Public Participation (if applicable).**  
N/A

**FINANCE**

**WE75 25/26 To receive W & E expenditure against budget to the end of September 2025**  
Noted without comment.

- WE76 25/26 To consider and agree a list of future projects that W & E would like to initiate over the next 3 to 5 years.**  
Cllr O'Connell is in the process of putting the list together.

**ACTION: Cllr O'Connell to circulate the list once complete.**

#### **GENERAL TOWN MAINTENANCE & HIGHWAYS**

- WE77 25/26 Update on Bus Shelter at Milton Street including ownership registration**

The Clerk reported that GCC are looking at the original plans sent to Acorn to ascertain when the error occurred. FTC has sent the deed from 1956 which confirms that the shelter was transferred from GCC to FTC. Quotes for the roof are still being sought.

**ACTION: Add to November Agenda for update.**

- WE78 25/26 To consider and agree to install a new electrical connection box in the High Street (subject to permission)**

The Committee agreed that increasing the electrical connections for events would be a good idea in principal. The location has to be approved by Glos Highways. SSE has provided a quote £3,755 (inc. Vat) to install a green box on the High Street close to the entrance to Croft Alley.

**ACTION: Clerk to contact relevant landlords/homeowners to ascertain if they would object to the box being installed outside of their building.**

**ACTION: Depending on the response to the above, Clerk to obtain permission from Glos Highways to install the box.**

**ACTION: Clerk to add to November agenda for an update.**

- WE79 25/26 To discuss the Transport Plan and agree any actions including an update on the Speedwatch cameras.**

The Community Speedwatch Camera scheme is no longer accepting new sites for cameras.

Glos Highways have confirmed that they will be in Fairford on 30<sup>th</sup> October to finish installing the signs. After that, a further audit will take place to ascertain whether any foliage needs to be cut back.

A request for additional speed reductions along Leafield Road, Mill Lane & Coronation Street and other roads etc has been lodged with County Cllr Whyborn as part of the GCC "Community 20" project.

**ACTION: Clerk to ask whether Glos Highways would consider installing roundels on the road surface indicating the start of 20mph zones.**

#### **PLAYGROUND**

- WE80 25/26 To receive an update on replacement trim trail parts.**

Due to issues with the delivery, the order was not placed.

#### **OTHER MATTERS**

- WE81 25/26 To update on Festive Market including future agreement for stalls.**

The Festive Market is fully booked with 48 stalls plus 5 food outlets.

We are still waiting to hear from USAF if they are able to help on the day. Any help from Councillors is gratefully accepted.  
The Clerk reported that the Market Stall operator will discuss future bookings in the new year.

**ACTION: Cllrs to be available to help with putting up little trees on 22<sup>nd</sup> Nov and help with the Festive Market on 5<sup>th</sup> December.**

**WE82 25/26 Update on application for nomination of Horcott Lakes, as a Community Asset.**  
An application has been submitted to CDC.

**WE83 25/26 To consider and agree to install water on CHS Playing Field.**  
The Clerk reported that neither the Rugby Club or Youth Football Club have returned the leases or paid the rent that is due. Until such time as the leases are signed and the outstanding rent is paid, the Council is not minded to engage with contractors and Thames Water to get water installed into the playing field.

**ACTION: Clerk to contact both clubs and ascertain when they will be paying the rent and returning the leases.**

**WE83 25/26 Anything the Chair considers urgent.**  
To note that Maurice the Hare has been restored and is back at the top of the High Street. Cllr Roberts has prepared an article for the Newsletter.  
To note that FTC is applying to have Bull Alley added to the definitive PROW map.

**WE84 25/26 Date of next meeting – Tuesday 25<sup>th</sup> November 2025**

**There being no further business the meeting closed at 7.40pm.**

.....Chairman

.....2025