

MEMBERSHIP:

Cllr O'Connell
Cllr Roberts
Cllr Braiden
Cllr Akala
Cllr Darley
Cllr Harrison -ex officio
Cllr Baker – ex-officio



**MINUTES OF WORKS & EVENTS COMMITTEE MEETING
HELD ON TUESDAY 25th November 2025**

Present: Cllr O'Connell Cllr Roberts Cllr Harrison
Cllr Baker Cllr Darley Cllr Braiden

In attendance: Roz Morton (Clerk), Justin Goldstone

WE85 25/26 To consider and agree to accept apologies for absence.
Apologies were received from Cllr Akala and were accepted

WE86 25/26 Declarations of Interest in items on the Agenda.
None received

WE87 25/26 To approve the Minutes of the Works & Events Committee meeting held on the 28th October 2025
It was **RESOLVED** to approve the Minutes of the Works & Events Committee meeting held on the 28th October 2025, as a true and accurate record of the proceedings. Proposed Cllr Baker, seconded Cllr Darley – 5 in favour, one abstention.

WE88 25/26 Clerks/Chairman's Report.
Cllr O'Connell thanked all the Councillors and volunteers who helped with the Christmas lights.
The Clerk reported that new lights were being ordered for the tree in the churchyard and Wayne for Cotswold Trees was engaged to put them up. The star is still to go up on the church – this will be done when Bob Gray & Steve Boulton can find the time.

WE89 25/26 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable). N/A

WE90 25/26 To agree to reconvene the meeting following Public Participation (if applicable). N/A

FINANCE

WE91 25/26 To receive W & E expenditure against budget to the end of October 2025.

Received without comment.

WE92 25/26 To consider and agree a list of future projects that W & E would like to initiate over the next 3 to 5 years.

Cllr O'Connell explained the project list he has compiled. Discussion took place.

The following items are already in train: Mill Lane Path drainage (Jan 2026, cost circa £3500) and screen in the Barker Room (Dec 2025 cost £0).

The following items are to be added to the list: VAS at Keble Fields end of A417, (by March 2026 cost £5036) and Milton Street Bus Shelter Roof repairs, (2025/6, cost circa £4,500).

Project possibly coming to fruition before end March 2025 are:

Mural in the market place bus shelter

Painting green boxes in the market place.

VAS at Keble Fields

ACTION: Clerk to contact Cirencester college to ascertain if they would be interested in painting this bus shelter.

ACTION: Clerk to find out who painted the Bath Road boxes in Cheltenham and get indicative costs.

ACION: Clerk to add to Finance agenda to recommend that CIL money is allocated to the above projects.

ACTION: Cllr Darley to present ideas for a better social media presence at January meeting – Clerk to add to January Agenda.

ACTION: Clerk to chase up Mill Bridge painting with Glos Highways and find out if the Council could arrange for the painting to be carried out.

ACTION: Cllr O'Connell to add the above items, order the items by date and add a column for lead Counsellor for each project.

ACTION: Clerk to recirculate amended list for consideration.

GENERAL TOWN MAINTENANCE & HIGHWAYS

WE93 25/26 Update on Bus Shelter at Milton Street including ownership registration and to consider and agree repairs to bus shelter roof.

Three quotes were considered. It was agreed to engage JB Construction to undertake the work once the Land Registry issues have been resolved. Proposed Cllr O'Connell, seconded Cllr Darley, all in favour.

ACTION: Clerks to get an update on the Land Registry issues

ACTION: Clerk to contact Acorn to ask if their sign can be removed for the duration of the works.

ACTION: Clerk to contact JB Construction to engage them for a future date tbc.

WE94 25/26 Update on possible installation of a new electrical connection box in the High Street

Glos Highways has agreed that a new box could be installed on the pavement between Croft Alley & the old Lloyds Bank building, if the householder is content for it to be positioned outside their house.

ACTION: Clerk to write to the householders in the new year to ascertain their position.

PLAYGROUND

WE96 25/26 Update on playground improvements.
Repairs to the basket ball surface have been completed at no charge to the Council.

OTHER MATTERS

WE97 25/26 Update on Festive Market including future agreement for stalls.
The market is full. Help is required from 10.00 onwards to man the road closure, and from 12.00 on wards to lay out the electrics and the cable covers and from 2.30 – 4.30 to help stall holders find their stalls. Then again at 8.30pm to help clear up.

WE98 25/26 Update on application for nomination of Horcott Lakes, as a Community Asset.
The form has been submitted.

WE99 25/26 Update on CHS Playing Field - Both Rugby Club and Youth Football club have paid what was owed and the licences have been signed. A quote for installation of water supply into the field has been requested. Awaiting details so that payment of £96 can be made for the re-quote.

WE100 25/26 Anything the Chair considers urgent.
Cllr O’Connell urged Councillors to make themselves available to help on Friday 5th December and also wished Vanessa well with her knee operation.

WE101 25/26 Date of next meeting – Tuesday 27th January 2026

There being no further business the meeting closed at 8.05pm.

.....Chairman

.....2025