



**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 10th FEBRUARY 2026.**

- Present:** **Cllr Harrison** **Cllr Foxall** **Cllr Tyrer**
 Cllr Baker **Cllr Akala** **Cllr Braiden**
 Cllr Hersom **Cllr Shankland**
- In attendance:** **Vanessa Lawrence, Roz Morton (Clerks), Justin Goldstone, District Cllr Wilkinson**
- 214** **25/26** **To receive apologies for absence**
 Apologies received from Cllr Roberts, Cllr Rymer, Cllr Darley & O’Connell; District Cllrs Vann and Mansilla, County Cllr Morris
- 215** **25/26** **Declarations of Interest in Items on the Agenda**
 None
- 216** **25/26** **To approve the Minutes of the Extra-Ordinary Town Council meeting held on Tuesday 20th January 2026**
 It was **RESOLVED** to approve the Minutes of the Extra-Ordinary Town Council meeting held on Tuesday 20th January 2026, as a true and accurate record of the proceedings. Proposed Cllr Braiden, seconded Cllr Akala – all in favour.
- 217** **25/26** **Clerks’/Chairman’s report**
 Clerks report was circulated prior to the meeting. Items covered included:-
 - Update on installation of electricity supply box on the High Street
 - Update on works to Bus Shelter (Milton Street)
 - Update on Wi-Fi & other IT upgrade – Community Centre
 - Update on Audit prep
 - Update on review of policies
 - Update on review of projects produced by the Cllr O’Connell (Works & Events Committee)
 The full report is held with the minutes
 The Chair reported that a new planning enforcement officer has been appointed to CDC, which it is hoped will help with enforcement issues experienced over the past few years.
- 218** **25/26** **To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**
 N/A
- 219** **25/26** **To agree to reconvene the meeting following Public Participation, if applicable.**
 N/A
- 220** **25/26** **Chairman’s Announcements**
 The Chair did not have a report but expressed his thanks to former Cllr, Derek Thornhill for all his work over the past 7 years. Derek has recently resigned from the Council.

- 221 25/26 To consider and agree to appoint Cllr Tyrer to the Finance Committee and Cllr Braiden to FCC Trustees.**
No objections were received and Cllr Tyrer was appointed to the Finance Committee and Cllr Braiden as Council representative to FCC Trustees. Proposed Cllr Baker, seconded Cllr Hersom – all in favour
- 222 25/26 To consider and agree to appoint members for:-
Planning Committee
Staffing Committee
Procedures Committee
ECT liaison group**
It was agreed to defer this item to the next meeting following the election of a new Cllr. – all in favour.
- 223 25/26 To consider and agree to form a Grants sub-committee and membership**
Cllr Foxall, (Chair of Finance Committee), reported that at the Finance Committee it had been agreed that a small group should be formed to oversee the grants process and make recommendations to Full Council. Cllrs Braiden, Baker, Akala and Tyrer agreed to form this sub-committee. Proposed Cllr Foxall, seconded Cllr Hersom – all in favour.

ACTION: Date for first meeting to be arranged
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- 224 25/26 To consider correspondence received (for information only emailed)**
Nil of note
- 225 25/26 To receive reports from meetings attended.**
Cllr Shankland reported that an online meeting was held during the week with stakeholders to discuss issues relating to parking at the school. A further meeting to be arranged and meeting notes circulated.
- 226 25/26 To receive report from District Councillor/County Councillors (e-mailed)**
Reports from District Cllrs Vann and Mansilla were circulated prior to the meeting and will be held with the Minutes. District Cllr Wilkinson reported as follows:-
- Confirmation received of the financial settlement from Central Government for the next 3 years.
 - Council tax increase of £5 a year on Band D property. Budget planning has been successful for 2026/27 but there will be a change in the way this is formulated for Yr 2 & 3.
 - Business rates are being reviewed with particular reference to how this is impacting high streets.
 - CDC will be providing litter picking kits again this year.
- Q: Cllr Wilkinson was asked if he could confirm whether FTC are still considered to be hub for litter picking kits and if so, how do we obtain the kits. The Clerk also asked if the quality of litter pickers could be reviewed as previous litter pickers were extremely weak.
- A: Cllr Wilkinson said that he would look into this and would advise accordingly
- Q: Cllr Harrison asked if CDC were planning to do a review of town centres including a study of Fairford in particular, and whether a meeting could be arranged with people at CDC who are responsible for looking at businesses.
- A: Cllr Wilkinson said that he had not heard of any study plans and would advise on whether a meeting can be arranged.

- 227 25/26 **To receive reports from Project Groups:**
- **Transport Plan/TRO**
Cllr Shankland reported on the School parking issues as above. She also asked if there was somebody specific who was leading on this matter at CDC. She felt that it was important that there was some involvement from different areas and to work together. District Cllr Wilkinson said he would look into this.
 - **Multi-use Path** – Nil of note

FINANCE

- 228 25/26 **To receive report from Chair of Finance**
None
- 229 25/26 **To approve retrospectively payments to end of January 2026**
It was **RESOLVED** to approve, retrospectively, payments to end of January 2026. Proposed Cllr Shankland, seconded Cllr Braiden – all in favour.
- 230 25/26 **To receive Income & Expenditure Figures against budget at end of January 2026**
The Income & Expenditure figures against budget were received with no comment.
- 231 25/26 **To consider and agree cashbook for January 2026**
It was **RESOLVED** to agree cashbook for January 2026. Proposed Cllr Foxall, seconded Cllr Hersom – all in favour.
- 232 25/26 **To consider and agree Reconciliation Report end of January 2026**
It was **RESOLVED** to agree Reconciliation Report at the end of January 2026. Proposed Cllr Foxall, seconded Cllr Shankland – all in favour.
- 233 25/26 **To consider and agree payments over £500 for Qtr.3**
It was **RESOLVED** to agree payments over £500 for Qtr 3. Proposed Cllr Braiden, seconded Cllr Baker – all in favour.

PLANNING

- 234 25/26 **To receive the minutes of the Planning Committee meeting held on 20th January and 3rd February (unapproved).**
The Minutes of the Planning Committee meetings held on the 20th January and 3rd February were received with no comment.
- 235 25/26 **To receive report from Chair of Planning**
The Chair's report was circulated prior to the meeting and will be held with the Minutes.

WORKS & EVENTS

- 236 25/26 **To receive Minutes of the Works & Events Committee meeting held on the 27th January (unapproved)**
The Minutes of the Works & Events Committee meeting held on the 27th January 2026 were received with no comment.
- 237 25/26 **To receive report from Chair of Works & Events Committee**
None in the absence of the Chair.

OTHER MATTERS

238 25/26 To approve Annual Policy documents for 2025/26

- **Standing Orders**
- **Code of Conduct**
- **Investment Strategy**

These policies require approval as part of the annual internal audit process. The Clerk reported that had been no changes to the Standing Orders of the Code of Conduct since the review for 2024/25 but that the Investments Strategy had been amended to reflect the increased number of bank accounts. It was **RESOLVED** to approve all three policy documents listed above. Proposed Cllr Foxall, seconded Cllr Braiden – all in favour. Other annual policy documents would be reviewed by the Finance Committee for presentation at the next Full Council meeting.

239 25/26 To consider and agree date for the Annual Town Meeting

It was **RESOLVED** to agree Saturday 16th May as the date for the Annual Town Meeting. Proposed Cllr Tyrer, seconded Cllr Braiden – all in favour. The meeting will be held in the same format as last year – held in the Palmer Hall. Details to be confirmed with the Palmer Hall and advertised accordingly. Invitation to groups to be sent out.

ACTION: Clerk to contact Palmer Hall and groups and to advertise the event

240 25/26 Anything the Chair considers urgent

None

241 25/26 IN CAMERA ITEM

To consider and agree recipients for the Community Capital Project fund as recommended by the Finance Committee and allocation of funds.

Cllr Foxall reported that whilst the Finance Committee has reviewed the applications received under this new grant scheme and removed some of the applications which it was agreed could be re-directed. A proposal to form a Grants awarding sub-committee, who would review applications and make recommendations to Full Council, would be the best way forward and was agreed at item 223 25/26. It was therefore agreed to defer this matter to the Grants Sub-committee.

ACTION: Clerk to add this item to the Agenda for the Grants Awarding Sub-Committee.

242 25/26 Date of next meeting – 10th March 2026

There being no further business the meeting closed at 7.50pm

Chairman.....

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