



**MINUTES OF THE GRANTS SUB COMMITTEE MEETING
HELD ON TUESDAY 24th FEBRUARY 2026
at FAIRFORD COMMUNITY CENTRE, FAIRFORD**

Present: Cllr Akala, Cllr Baker, Cllr Braiden, Cllr Tyrer

In attendance: Vanessa Lawrence, Roz Morton (Clerks)

GA01 25/26 To elect a Chairperson.
Cllr Braiden was elected Chair, proposed Cllr Baker, seconded Cllr Tyrer, all in favour.

GA02 25/26 To consider and agree under Section 1 of the Public Bodies (Admissions to Meeting) Act 1960 the public and press should be excluded from Item GA03 where confidential matters are to be discussed.
Agreed.

GA03 25/26 To consider and agree recommendation to Full Council for recipients of the Community Capital Project Fund and value.

The total fund available is £10,000.

Discussion took place.

The Committee discussed various options for assessing the grants including:

1. a straight forward split of the fund across all the applicants – an option which has the most governance and the least amount of ambiguity.
2. a scoring matrix based on long term benefit/ sustainability, alignment with council aims, community reach, financial need & match funding, urgency/essential versus enhancement. For the future, a matrix like this which will enable us to consider a wider variety of criteria which, although this will require a little more minuting, is the most practical. These are the principles that we broadly used in making the decisions at the meeting.
3. strategic weighting which deliberately prioritises applications that have the most benefit to the most people - This was the least favourable governance wise as it leads to ambiguity and personal biased potentially being introduced.

The discussion has highlighted changes that should be made to the application form which would allow the applicants to demonstrate how their project will meet some of the above criteria.

ACTION: Committee to meet to amend the application form for the next round of funding.

It was agreed to look at each application and make a decision based on it's merits and on the potential impact that the grant will make to the organization's ambitions bearing in mind each organisations' ability to raise its own funds using the spirit of option 2 above. The maximum amount awarded to any one organisation would not exceed 75% of the requested amount, with a maximum grant awarded of £5000.
To that end the following recommendations were made:

Organization	Project	Cost of the project	Total requested	Criteria met	Suggested grant from Community Grant Scheme
Fairford Tennis Club	New club house & fencing	£48,000	£5000	Yes	£2871
Fairford Cricket Club	New roof for the pavilion	£12,250	£5000	Yes	£2871
Fairford & District Choral Society	Tiered staging	£4500	£4307	Yes	£3230
The Palmer Hall	Chairs	£6228	£5000	Yes	∅— suggest they reapply at a later date
1 st Fairford Scout Group	Equipment for camp	£1368.92	£1369	Yes	£1027
				Total	£9999

There being no further business, the meeting closed at 7.15pm

.....Chairman2026