



MEMBERSHIP:  
Cllr C. Foxall  
Cllr S. Rymer  
Cllr P. Braiden  
Cllr S. Hersom  
Cllr A. Baker – Ex-officio  
Cllr R. Harrison – Ex-officio

**MINUTES OF THE FINANCE COMMITTEE MEETING  
HELD ON TUESDAY 4<sup>th</sup> November 2025**

**Present:** Cllr Foxall Cllr Harrison Cllr Rymer  
Cllr Braiden Cllr Hersom

**In attendance:** Vanessa Lawrence, Roz Morton - Clerks

- F72 25/26 To consider and accept apologies for absence**  
Apologies were received from Cllr Baker and were accepted
- F73 25/26 Declaration of Interest in items on the Agenda**  
None received
- F74 25/26 To approve the Minutes of the Finance Committee meeting held on Tuesday 2<sup>nd</sup> September 2025.**  
It was **RESOLVED** to approve the Minutes of the Finance Committee meeting held on Tuesday 2<sup>nd</sup> September 2025, as a true and accurate record of the proceedings. Proposed Cllr Rymer, seconded Cllr Foxall – all in favour
- F75 25/26 Clerks' and Chairman's report**  
The Chair reported on a recent application for financial support to pay for fees for a planning application. Following discussion it was agreed that as this is something that hasn't actually happened yet and there was no certainty that permission would be granted a grant cannot be offered as this is reserved for capital expenditure. Cllrs agreed that should the application be approved, the applicant is welcome to submit another request. As this isn't an Agenda item this decision will be formally approved at a subsequent meeting.

**ACTION: The Clerk was asked to contact the applicant to advise them of the decision.**

The Chair also reported on the repair work to be carried out to the glass panel in the glass walkway at the Community Centre. He is minded to seek a report on the whole structure for insurance purposes.

**ACTION: The Clerk was asked to contact relevant companies that can provide a report.**

Cyber policy document – The Clerk was asked to seek information relating to producing a suitable Cyber policy document.

**ACTION: Clerk to look at model policy documents**

**W & E Committee**– The Chair reported that he has been in contact with the Chair of the W & E Committee to advise about the proposed budget for 2026/27.

**F76 25/26 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit.**

N/A

**F77 25/26 To agree to reconvene the meeting following Public Participation**

N/A

**Items F78 F79 were not available for this meeting but will be made available for Full Council**

**F78 25/26 To consider and agree the Cashbook for October 2025 for recommendation to Full Council**

Item deferred to Full Council

**F79 25/26 To consider and agree the Reconciliation figures at the end of October 2025 for recommendation to Full Council**

Item deferred to Full Council

**F80 25/26 To consider and agree the Income & Expenditure figures against budget to end of October 2025 for recommendation to Full Council**

Item was made available, but will be deferred to Full Council for approval.

**F81 25/26 To consider and agree final budget figures and Precept for 2026/27 for recommendation to Full Council.**

The Chair reported that the budget figures were indicative only. Forecasting was done from October to year end. It was explained that the figures could go up or down dependant on any further grants, that might be received, CIL and any expenditure over and above the norm which could further alter the forecasted figures. Following debate it was agreed to recommend to Full Council the figures as received at this meeting should be accepted, in principle, which may be subject to change. Final approval to be given at the January meeting for both the budget and the Precept, bearing in mind that the Base Rate figure for the Precept won't be received until December. All in favour.

**ACTION: Clerk to add the recommendation to the Agenda for Full Council**

**F82 25/26 To consider and agree a donation to South Cotswold Team Ministry of £250 to fund hampers for families at Christmas.**

It was **RESOLVED** to donate £250 to South Cotswold Team Ministry for Christmas hampers for families. Proposed Cllr Braiden, seconded Cllr Foxall – all in favour.

**ACTION: Clerk to contact South Cotswold Team Ministry to advise.**

**F83 25/26 Other matters the Chair considers urgent**  
Nil of note.

**F84 25/26 Date of next meeting 6<sup>th</sup> January 2026**

**There being no further business the meeting closed at 8.30pm.**

.....**Chairman**

.....**2025**