



MEMBERSHIP:
Cllr C. Foxall
Cllr S. Rymer
Cllr P. Braiden
Cllr S. Hersom
Cllr A. Baker – ex-officio
Cllr R. Harrison – ex-officio

**MINUTES OF THE
FINANCE COMMITTEE MEETING
HELD ON TUESDAY 3rd February 2026**

PRESENT: Cllr Foxall Cllr Rymer Cllr Braiden
Cllr Hersom Cllr Harrison

In attendance: Vanessa Lawrence, Roz Morton – Clerks

- F94 25/26 To consider and accept apologies for absence**
Apologies were received from Cllr Baker which were accepted.
- F95 25/26 Declaration of Interest in items on the Agenda**
None received
- F96 25/26 To approve the Minutes of the Finance Committee meeting held on Tuesday 6th January 2026.**
It was **RESOLVED** to approve the Minutes of the Finance Committee meeting held on Tuesday 6th January as a true and accurate record of the proceedings. Proposed Cllr Rymer, seconded Cllr Hersom, 4 in favour, 1 abstention.
- F97 25/26 Clerks' and Chairman's report**
None
- F98 25/26 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit.**
N/A
- F99 25/26 To agree to reconvene the meeting following Public Participation.**
N/A
- F100 25/26 To consider and agree to increase share of cost for installation of water supply into CHS field as a result of information recently received from the Youth Football Club.**
The Clerk reported that the Youth Football Club were no longer able to contribute towards the cost of installing a water supply into the CHS playing field. The Rugby Club are happy to contribute but only the amount that had already been agreed £1581.66. The Works & Events Committee had considered this and agreed that we should proceed with FTC putting in the larger amount £3162. Following discussion it was agreed to proceed with the work. Proposed Cllr Hersom, seconded Cllr Braiden – all in favour.

ACTION: Clerk to place order with Thames Water and to invoice the Rugby Club for their contribution.

F101 25/26 To consider and agree recommendation from W & E Committee to carry out repair works to the bus shelter roof on Milton Street - £3850

The Clerk reported that the W & E Committee had looked at the quotes received and agreed that the work should proceed to repair the bus shelter roof (Milton Street), especially as so much work has already been done to improve the shelter. Following discussion it was **RESOLVED** to agree recommendation from the W & E Committee, proposed Cllr Foxall, seconded Cllr Braiden – all in favour.

ACTION: Clerk to place order

F102 25/26 To consider and agree recommendation from W & E Committee to pay 50% of the cost to repair wall in Keble Alley £740.

The Clerk reported that the W& E Committee had considered the request from the property owner whose wall is adjacent to Keble Alley, which has collapsed. Recent work to resurface the path may have contributed to this, but as a gesture of goodwill the Committee agreed to contribute towards the repair of the wall. Following discussion it was **RESOLVED** to agree recommendation from the W & E Committee to contribute 50% of the cost. Proposed Cllr Hersom, seconded Cllr Rymer – all in favour.

ACTION: Clerk to advise the property owner.

F103 25/26 Other matters the Chair considers urgent

None

F104 25/26 To consider and agree sponsorship request from the Festival Committee and to note the applications received to date.

The Chair reported that the Festival Committee have requested sponsorship for this years event. The Council have always supported this event. Last year £1000 was allocated for this. Their accounts have been received. Following discussion it was **RESOLVED** to agree sponsorship of £1000 for this year. Proposed Cllr Foxall, seconded Cllr Harrison – all in favour. The Chair pointed that a request for the Steam Rally is awaited and if a request is received shortly this will be added to the agenda for the next meeting.

ACTION: Clerk to add any further requests for small grants/sponsorships received to the Agenda for the next meeting.

IN CAMERA

F105 25/26 To note details of grant applications for Full Council and to confirm eligibility.

Details of the applications received for the Community Projects Grant were considered and filtered. 7 applications were received (Tennis Club, Cricket Club, Palmer Hall, Choral Society, Scouts, Guides, Park Run). Of these 5 were put forward for Full Council to consider (Tennis Club, Cricket Club, Palmer Hall and Choral Society and Scouts. The application for the Park Run was removed from this process as it was felt that this should be funded within the W & E budget. It was agreed to take this back to W & E Committee for confirmation that they are happy to fund this from their budget – e-mail confirmation would be sufficient with formal approval at the next meeting. The Guides application would be funded from the year end Small grants fund .

F106 25/26 To consider and agree to recommend to Full Council that a Grant sub-committee is formed to consider grant applications and to amend the Grant Awarding Policy and Terms of Reference.

The Chair reported that he felt that the Finance Committee should be looking at all the applications, filtering out those that are not eligible or can be re-assigned to the year end small grants fund, and passing those applications that are eligible to the Grants sub-committee who would then look at which applicants should be awarded a grant. The finance Committee agreed that match funding would be 75% (FTC) and 25% (applicants). Bearing this in mind the Chair is recommending that a Grants sub-committee is formed to consider the grant applications and funding for recommendation to Full Council. The Grants Awarding Policy & Terms of Reference will also need to be amended. Following discussion it was **RESOLVED** to agree to recommend to Full Council that a Grants Sub-committee is formed and the Grants Awarding Policy and Terms of Reference are amended. Proposed Cllr Foxall, seconded Cllr Rymer – all in favour.

ACTION: This item to added to the Agenda for Full Council meeting in Feb

F107 25/26 Date of next meeting 3rd March 2026 (if required)

There being no further business the meeting closed at 8.15pm

Chairman.....

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