

MEMBERSHIP
Cllr Goldstone
Cllr Roberts
Cllr Akala
Cllr Darley
Cllr Baker– ex-officio
Cllr Harrison–ex-officio



AGENDA
PROCEDURES COMMITTEE MEETING
TO BE HELD ON TUESDAY 31ST March 2026

To all Members of the Procedures Committee, I hereby give notice that a Meeting of the Procedures Committee will be held at in the Barker Room, Community Centre on Tuesday 31st March at 6.00pm. All Members of the Procedures Committee are hereby summoned to attend for the purpose of transacting the following business.

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| PR01 | 25/26 | To elect a Chairman |
| PR02 | 25/26 | To accept apologies for absence |
| PR03 | 25/26 | Declaration of Interest in Items on the Agenda |
| PR04 | 25/26 | To approve the Minutes of the Procedures Committee meeting held on the 6th June 2024 |
| PR05 | 25/26 | Clerks/Chairman's Report |
| PR06 | 25/26 | To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit |
| PR07 | 25/26 | To agree to reconvene the meeting following Public Participation |
| PR08 | 25/26 | To consider and agree any changes to the Terms of Reference for Committees. |
| PR09 | 25/26 | To consider and agree the following policy documents for 2026/27 <ul style="list-style-type: none">- Data Protection Policy- Privacy Policy- Privacy Notice for various platforms- Terms of reference for Citizen Awards- Data Disposal and Retention Policy |
| PR10 | 25/26 | Any other matters |
| PR11 | 25/26 | Date of next meeting TBA |

These are the Agenda items as at 26th March 2026

Vanessa Lawrence
TOWN CLERK