

Information available from Fairford Town Council under the model publication scheme

Location of main Council office and accessibility details	The Community Centre, High Street, Fairford. GLOS. GL7 4AF. Opening Hours – 10-1 Mon-Fri. Disabled access via side door.	Free
Class1 - Who we are and what we do		
Current organisational information, structures, locations and contacts	website	Free
Who's who on the Council and its Committees	website	Free
Contact details for Town Clerk and Council members (named contacts where possible with telephone number and email address (if used))	website	Free
Staffing structure	website	Free
Class 2 – What we spend and how we spend it		
Financial information relating to income and expenditure, financial audit	website (Annual Report)	Free
Annual return form and report by auditor	website	Free
Finalised budget	website	Free
Precept	Website (published minutes)	Free
Financial Standing Orders and Regulations (to be revised 2013)	Website	Free
Grants given and received	website	Free

Members' allowances and expenses	Website	Free
Class 3 – What our priorities are and how we are doing	Website	Free
Strategies and plans, performance indicators, audits, inspections and reviews		
Parish Plan/Neighbourhood Plan	Website	Free
Annual Report to Town Meeting	Website	Free
Class 4 How we make decisions		
Timetable of meetings of Council, any Committee/sub-committee meetings and Town meetings	Website	Free
Agendas of meetings	Website	Free
Minutes of meetings – N.B. this will exclude information that is properly regarded as private to the meeting.	Website	Free
Responses to consultation papers and planning applications	Website (in Minutes)	Free
Class 5 – Our policies and procedures	Website	Free
Current written protocols, policies and procedures for delivering our services and responsibilities Current information only		
Class 6 – Lists and Registers		
Full Electoral Register available from Cotswold District Council	Available from CDC	
Register of members' interests	website	Free
Register of gifts and hospitality	Website	Free

