



**MINUTES OF THE FULL COUNCIL MEETING
HELD ON THE 11TH NOVEMBER 2025**

- Present:** **Cllr Harrison** **Cllr Foxall** **Cllr Shankland**
 Cllr Baker **Cllr Rymer** **Cllr Tyrer**
 Cllr Thornhill **Cllr Braiden** **Cllr O’Connell**
 Cllr Akala **Cllr Roberts** **Cllr Hersom**
 Cllr Darley
- In attendance:** **Vanessa Lawrence, Roz Morton – Clerks, District Cllr Vann, County Cllr Morris, Mr Justin Goldstone**
- 156 25/26 To receive apologies for absence**
 Apologies received from District Cllr Wilkinson
- 157 25/26 Declarations of Interest in Items on the Agenda**
 None received
- 158 25/26 To approve the Minutes of the Town Council meeting held on Tuesday 14th October 2025**
 It was **RESOLVED** to approve the Minutes of the Town Council meeting held on Tuesday 14th October 2025, as a true and accurate record of the proceedings. Proposed Cllr Braiden, seconded Cllr Baker - 12 in favour, 1 abstention
- 159 25/26 Clerks’/Chairman’s report**
 Clerk’s report was circulated prior to the meeting. The Chair reported that he had attended both of the Town & Parish Council forums held in Moreton in Marsh and Cirencester.
- 160 25/26 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**
 N/A
- 161 25/26 To agree to reconvene the meeting following Public Participation, if applicable.**
 N/A
- 162 25/26 Chairman’s Announcements**
 None
- 163 25/26 To consider correspondence received (for information only emailed)**
 No comments received
- 164 25/26 To receive reports from meetings attended.**
 Cllr Roberts and Tyrer attended a meeting with the Public Relations Officer – RAF Fairford who reported that a tour of the base is to be

arranged. This will be something in December. Date to be confirmed.
Activities on the base are curbed due to the current US shutdown.

165 25/26

To receive report from District Councillor/County Councillors (e-mailed)

District Cllr Vann's report had been circulated prior to the meeting and will be held with the Minutes. Cllr Vann also reported that following the latest Town & Parish Council forum held on Monday evening, Mike Evemy (CDC) will be meeting with Fairford councillors – date to be agreed.

County Cllr Morris reported as follows:-

- Full Council will be meeting on Wednesday 12th November and will vote on the re-design of the council i.e. unitary council. District Council will vote later.
- Phone mast – Donkeywell – Still awaiting a response from Vodafone.
- New Road Safety Manager has been appointed.
- Funds allocated to Councillors for community spend. He will be looking at helping the Football Club but applications for funding should be sent to him directly.
- Gas Lane – report awaited – letter has been sent to Colloseo by Glos. Highways.

Cllr Morris was asked about the S106 sign off for the Cala Homes development where no notification has yet been received. Cllr Morris will chase this up, but it is his understanding that legal matters are still in progress.

Cllr Roberts advised on a Teams meeting regarding the mast at Donkeywell, which is to be held a week on Friday – details to be confirmed.

166 25/26

To receive reports from Project Groups:

- **Transport Plan/TRO** - Foliage has been cut down around the signs. Sign by the Railway still needs to be removed. Cllr Shankland reported the speed camera scheme has been paused. She also asked who was in charge of VAS. County Cllr Morris was not sure but suggested this was question for Glos. Highways. Cllr Shankland also wanted to know whether there was any further information regarding the Section 278 at Coln House School. The Clerk
- **Multi-use Path** – Cllr Thornhill's report was circulated prior to the meeting.

Cllrs Vann and Morris left the meeting

FINANCE

167 25/26

To receive report from Chair of Finance

Cllr Foxall reported that we have had the first request for grant funding, but the finance committee agreed that the application did not meet the required criteria as it related to funds to help with a planning application. He also reported that work to repair the glass panel in the glass walkway at the Community Centre has stalled as the glass ordered was incorrect. The supplier will be re-ordering. No cost to the Centre.

168 25/26

To approve retrospectively payments to end of October 2025

It was **RESOLVED** to approve, retrospectively, payments to the end of October 2025. Proposed Cllr Tyrer, seconded Cllr Braiden – all in favour.

- 169 25/26 To receive Income & Expenditure Figures against budget at end of October 2025**
The Income & Expenditure figures against budget were received with no comment.
- 170 25/26 To consider and agree in principle the budget and Precept for 2026/27 as recommended by Finance Committee with final approval in January 2026.**
Cllr Foxall explained that efforts have been made to simplify how the budget is presented.
In relation to the possible Precept for 2026/27 it was explained that exact figures cannot be given as we are waiting for the Base Rate from CDC which won't be available until the end of November or early December. However the figures presented are indicative, bearing in mind the proposal to increase the figure by 5% plus another 5%. Cllr Foxall said that there is a strong argument to increase this a little more approx. 5% plus 6% giving us a 12.4% increase overall. When broken down per household over the year the amount minimal, remembering that those that can't pay won't pay. Cllr Foxall explained that the general recommendation from GAPTC is to increase as much as possible given rising costs and the uncertainty of what will happen with changed in the local government re-structuring. Cllr Foxall has brought this to the table to seek in principle acceptance of both the budget figures and the possible Precept but confirmed that this would be brought back to Council in January for formal and full approval. Following discussion it was **RESOLVED** to agree, in principle, the budget figures and the proposal for the Precept request subject to figures presented in January. Proposed Cllr O'Connell, seconded Cllr Thornhill – all in favour.
- 171 25/26 To consider and agree cashbook for October 2025**
It was **RESOLVED** to agree the cashbook for October. Proposed Cllr Braiden, seconded Cllr Thornhill – all in favour.
- 172 25/26 To consider and agree Reconciliation Report end of October 2025**
It was **RESOLVED** to agree Reconciliation Report for October. Proposed Cllr Shankland, seconded Cllr Rymer – all in favour.
- 173 25/26 To consider and agree the purchase of a fire safe - £815 or £1020**
It was explained that this matter has been discussed and as part of the work relating to securing documents a fire safe would be of benefit. It was **RESOLVED** to purchase a safe £815.00. Proposed Cllr Foxall, seconded Cllr Hersom – all in favour.

ACTION: Clerk to place order

PLANNING

- 174 25/26 To receive the minutes of the Planning Committee meeting held on 21st October and 4th November (unapproved)**
The Minutes of the Planning Committee meetings held on the 21st October and 4th November were received with no comment.
- 175 25/26 To receive report from Chair of Planning**
- **Local Plan** - Cllr Harrison reported that legal advice is being considered with reference to the Local Plan. CDC are not best placed to challenge Central Governments proposals for housing but are supportive of working with us. Mike Evemy and Helen Martin (CDC) will be talking to Cllr Harrison. Cllr Harrison pointed out that the Site allocation Policy is missing any reference to Sewage. He

feels that help from a consultant would be worthwhile and this was agreed at the last planning meeting.

- **Lakes** – Leisure facility and footpath closure – District Cllr Wilkinson attended a recent meeting, where this was discussed. It was agreed that the matter relating to the Leisure facility needs to be dealt with. Cllr Foxall wondered whether this matter can be resolved and whether an alternative solution could be found.

WORKS & EVENTS

176 25/26 To receive Minutes of the Works & Events Committee meeting held on the 28th October 2025 (unapproved)
The Minutes of the Works & Events Committee meeting held on the 28th October 2025 were received with no comment.

177 25/26 To receive report from Chair of Works & Events Committee
Cllr O'Connell reminded Cllrs that the little trees would be put up on the 22nd November and help would be appreciated. Also help on the day of the Xmas Market 5th December would be welcomed.

178 25/26 To consider and agree to install water supply into CHS playing field circa £4000 to include re-quote charge of £96.00.
The Clerk reported that she has been in contact with both the Rugby Club and the Youth Football Club and they have both said that they would be willing to contribute towards the cost of installing water into the CHS field. Cllr O'Connell felt that the Council should consider the longer term vision for the field in order to maximise usage. Following discussion it was agreed that the cost should be split 3 ways. As a new quote has yet to be requested the figure currently known is from a previous quote and costs have gone up. It is estimated that the new cost would be in the region of £4096 which includes the cost for re-quote. It was **RESOLVED** to approve the installation with costs being split 3 ways. Proposed Cllr O'Connell, seconded Cllr Braiden – all in favour. Should the cost be significantly more than what is expected this matter should be brought back to Council.

ACTION: Clerk to obtain a re-quote in the first instance and circulate.

OTHER MATTERS

179 25/26 To consider and agree whether to apply for re-warding (see e-mail from CDC) circulated.
It was **RESOLVED** not to apply for re-warding – all in favour.

ACTION: Clerk to contact Electoral Services to advise.

180 25/26 To consider and agree Christmas/New Year closure – 22nd December to 2nd January inc.
It was **RESOLVED** to close the office for Christmas and New year from 22nd December to 2nd January inc. – All in favour.

ACTION: Clerk to advertise closure

181 25/26 To note help required for putting up little Xmas trees on the 22nd November.
As mentioned in W & E Chair's report above.

182 25/26 Anything the Chair considers urgent
Nil of Note

183 25/26 Date of next meeting – 13th January 2026

There being no further business the meeting closed at 8.30pm

.....**Chairman**

.....**2025**