



**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON TUESDAY 9<sup>TH</sup> SEPTEMBER 2025**

**Present:**            **Cllr Harrison**            **Cllr Baker**            **Cllr Foxall**  
                          **Cllr Akala**                **Cllr Rymer**            **Cllr Tyrer**  
                          **Cllr Roberts**            **Cllr O’Connell**        **Cllr Shankland**  
                          **Cllr Darley (part)**

**In attendance:**    **Vanessa Lawrence, Roz Morton (Clerks), District Cllrs Vann and Wilkinson (part), 6 members of the public**

- 95      25/26      To receive apologies for absence –**  
 Apologies were received from Cllrs Braiden, Hersom, Thornhill and C. Cllr Morris and District Cllr Mansilla
- 96      25/26      Declarations of Interest in Items on the Agenda**  
 None received
- 97      25/26      To approve the Minutes of the Town Council meeting held on Tuesday 8<sup>th</sup> July 2025**  
 It was **RESOLVED** to approve the Minutes of the Town Council meeting held on Tuesday 8<sup>th</sup> July as a true and accurate record of the proceedings. Proposed Cllr Foxall, seconded Cllr Baker – all in favour.
- 98      25/26      To consider applications for Councillor Vacancy -**  
 Details of candidates had been circulated prior to the meeting and both candidates met with Cllrs prior to the meeting.
- 99      25/26      To consider and agree to Co-opt a new member to the Council**  
 A vote was taken following the interviews held prior to the meeting with Cllr O’Connell abstaining as he was not present for the interviews. The result of the vote was a draw. The casting vote was taken by the Chairman. It was **RESOLVED** to co-opt Harrison Darley to the role of Councillor. Proposed Cllr Harrison, seconded Cllr Roberts – all in favour.
- 100    25/26      To accept Declaration of acceptance of Office from new Councillor.**  
 It was **RESOLVED** to accept the Declaration of Acceptance of Office from Cllr Darley. All in favour.
- 101    25/26      Clerks’/Chairman’s report**  
 The Clerks and Chairmans reports were circulated prior to the meeting and will be held with the Minutes. The Clerk reported that a letter of thanks supporting the Festival, had been received from Fairford

Festival Committee and that a letter praising the young people who attended the Skate event in the summer had also been received.

- 102**     **25/26**     **To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**  
It was **RESOLVED** to adjourn the meeting for Public Participation.  
Proposed Cllr Shankland, seconded Cllr Baker – all in favour.
- Representatives from the Tennis club asked the Council if they would be able to support their project to create a new clubhouse. They reported that they were in talks with the ECT and other organisations and wanted more assistance, both financially and with any help to source other organisations or businesses they might approach. Cllr Roberts said that she would be able to help with contacts and contact details were exchanged.
  - Barbara Brockway attended to ask the Council if they would consider purchasing '20 is plenty' signs for residents. She reported that she has handed in petition to the Council of people who are unhappy about the fact that Milton Street had not been included in the 20mph TRO. Barbara is aware of the process and the fact that the Town Council is continuing to lobby for further speed reductions in other locations.
- 103**     **25/26**     **To agree to reconvene the meeting following Public Participation, if applicable.**  
It was **RESOLVED** to adjourn the meeting for Public Participation.  
Proposed Cllr Roberts, seconded Cllr Foxall – all in favour.
- 104**     **25/26**     **Chairman's Announcements**  
None
- 105**     **25/26**     **To consider correspondence received (for information only emailed)**  
A list of correspondence e-mailed in August was circulated prior to the meeting. No comments received.
- 106**     **25/26**     **To receive reports from meetings attended.**  
**Data Protection compliance** – 28<sup>th</sup> August – The Clerks – The Clerk reported that following the session she contacted the company to seek further information.  
**Police meeting** – 4<sup>th</sup> September -Cllr Foxall attended a Cotswold Police Councillors Advocacy meeting online. First meeting after a break, Acting Inspector Philippa Moore introduced herself
- Meetings will be held every 6 months with an update – there may be a newsletter - in between each one.
  - Staff changes – constant in police! Neighbourhood Policing currently in transition and in the Cotswolds we should have permanent Inspectors and Sergeants within a month.
- Cllr Foxall brought various matters to the Inspectors attention:- Drugs and the new 20mph speed limits, with particular reference to the A417 approaching Fairford from Cirencester. Cllr Foxall was advised that the Police would be monitoring speeds on Milton Street in a few weeks' time.
- Farmors Endowed Trust** – Cllrs Rymer and Roberts attended –  
Subjects discussed related to:
- Hardship funds

- Recruitment of new Trustees
- The resignation of the Chair at the end of her term of office at the end of the year, and the appointment of a new Chair.

- 107 25/26 To receive report from District Councillor/County Councillors (e-mailed)**  
 District Cllr Vann's report had been circulated prior to the meeting. District Cllr Wilkinson reported as follows:-
- **Thames Water meeting** with Roz Savage (MP) arranged for the 17<sup>th</sup> September
  - **Local Government re-organisation** – looking at how this can be split with a decision having to be made by the end of November.
  - **Enforcement issues** – taken on more staff and trialling AI as a method of triaging the backlog (500 outstanding cases). A new Director has been appointed (Helen Martin)
- Cllr Wilkinson was asked if there was any further news regarding the opening of the footpath around Lake 103 and Council was advised that this was on his 'to do' list.

- 108 25/26 To receive reports from Project Groups:**
- **Transport Plan/TRO - Update** -Report circulated prior to the meeting. Issues covered:-
    - Remaining areas requiring new speed signs yet to be completed. Update in due course.
    - Keble Alley – work started on the resurfacing
    - New Transport Group formed – next meeting 30<sup>th</sup> September.
    - Parking at schools – meeting to be arranged
  - **Multi-use Path** – Report circulated prior to the meeting
- All reports are held with the Minutes.

## FINANCE

- 109 25/26 To receive Minutes from the Finance Committee meeting held on the 2<sup>nd</sup> September (unapproved)**  
 The Minutes of the Finance Committee meeting held on the 2<sup>nd</sup> September were received with no comment.
- 110 25/26 To receive report from Chair of Finance**  
 No report as items covered in the Agenda items.
- 111 25/26 To approve retrospectively payments to end of July & August 2025**  
 It was **RESOLVED** to approve, retrospectively, payments to the of July & August (£47221.55). Proposed Cllr O'Connell, seconded Cllr Rymer – all in favour.
- 112 25/26 To receive Income & Expenditure Figures against budget at end of August 2025 as approved by Finance Committee**  
 The Income & Expenditure figures against budget were received with no comment.
- 113 25/26 To consider and agree cashbook for July & August 2025 as recommended by Finance Committee**  
 It was **RESOLVED** to agree cashbook for July & August 2025. Proposed Cllr Foxall, seconded Cllr O'Connell – all in favour.

- 114 25/26 To consider and agree Reconciliation Report end of July & August 2025 as recommended by Finance Committee**  
It was **RESOLVED** to agree the reconciliation reports at the end of July and August as recommended by Finance Committee. Proposed Cllr Foxall, seconded Cllr Rymer.
- 115 25/26 To approve recommendation from Finance Committee to open other savings accounts.**  
The Clerk reported that she has approached various banking organisations with in relation to opening savings accounts. The Finance Committee have approved the opening of accounts and are making this recommendation to the Council. It was **RESOLVED** to Have approached Hinkley & Rugby B. Society – who have accepted application – also approached Barclays – but there process is complicated and they offer very basic package. Going to try other banking organisations.
- 116 25/26 To consider and agree to consult with residents regarding Precept increase to allow for the continuance of youth provision and W4W.**  
Cllr Foxall reported that having discussed this at the recent Finance meeting it was agreed that further discussions and approval from Full Council is required. He explained that funds for both W4W and youth provision have been made available to both these groups, with youth provision having received grant assistance from the National Lottery, whilst W4W has only received funds to a far lesser degree from the Council and other grant funding organisations. The youth provision project funds will come to an end next year and there is no certainty that we will be able to obtain further funding from the lottery. As both these facilities serve the population extremely well the Finance Committee have considered whether these could be funded by precepting which many other local councils have done, such as Cam, Dursley, Cirencester and others. Cllr Foxall felt that we could bring this in gradually but we need to establish whether the community would be in favour of increasing the Precept to include provision for these two groups, this needs to be done sooner rather than later as the Precept request has to be made in January. Endorsement of the proposal is required from the Council. Following discussion it was **RESOLVED** to consult with the community for an increase in the Precept to include provision for Youth Provision and W4W. Proposed Cllr Foxall, seconded Cllr Rymer – all in favour. Cllr Roberts said that she would be in favour if Lechlade, Kempsford etc also increased their precept to support, as they benefit from these services too.

**District Cllrs Wilkinson and Vann left the meeting**

- 117 25/26 To receive update on CIL spend as recommended by Finance Committee**  
Expenditure from CIL funds were received with no comment.
- 118 25/26 To receive Earmarked Reserves schedule for 2025/26 as recommended by Finance Committee**  
The Earmarked Reserves schedule for 2025/26 as recommended by Finance Committee were received with no comment.

- 119**     **25/26**     **To consider and agree revised Grants policy**  
Cllr Foxall explained that the current Grant scheme allowed funds to be awarded upto a maximum of £1000. The Finance Committee have looked at this and it was agreed that CIL funds could be used to open another grant scheme, which could be closed as and when necessary. The recommendation is that a new grants scheme should be introduced, to sit alongside the current scheme, using 25% of CIL money in any year. Grants would be awarded upto £5k. It was agreed that this would be trialled for one year with a maximum of £10k being allocated. The scheme would then be reviewed. Following discussion it was **RESOLVED** to open a new grants scheme. The Grants Policy to be amended accordingly. Proposed Cllr Foxall, seconded Cllr O’Connell – all in favour.

#### **PLANNING**

- 120**     **25/26**     **To receive the minutes of the Planning Committee meeting held on 5<sup>th</sup> August and 2<sup>nd</sup> September (unapproved)**  
The Minutes of the Planning Committee meetings held on the 5<sup>th</sup> August and 2<sup>nd</sup> September were received with no comment.
- 121**     **25/26**     **To receive report from Chair of Planning**  
The report from the Chair of Planning was circulated prior to the meeting and will be held with the Minutes of this meeting. Cllr Harrison reported that he would be attending the CDC planning meeting on the 10<sup>th</sup> September.

#### **WORKS & EVENTS**

- 122**     **25/26**     **To receive Minutes of the Works & Events Committee meeting held on the 22<sup>nd</sup> July 2025 (unapproved)**  
The Minutes of the Works & Events Committee meeting were received with no comment.
- 123**     **25/26**     **To receive report from Chair of Works & Events Committee**  
Cllr O’Connell reported that the Committee will be looking at a 1-5 year plan of projects that might benefit the community. Councillors were asked to submit any ideas to the Clerks. The projects would be prioritised and the list submitted to the Finance Committee so that funding can be considered when budgeting. Cllr Foxall encouraged everyone to participate in this.
- 124**     **25/26**     **To consider and agree to purchase a supply of “20 is plenty” signs for the public to use.**  
Cllr O’Connell suggested that this matter should be deferred to the W & E Committee for consideration. – All in favour.

#### **OTHER MATTERS**

- 125**     **25/26**     **To consider details relating to CGR (Community Governance Review) – letter e-mailed 11/7/2025 –**  
Details of the Review had been circulated prior to the meeting. This is required if changes to the structure of a Council has been requested. The Council considered whether it should take this opportunity, given that the population has grown over the past 10 years and is continuing to grow, whether an increase in Councillor numbers would be appropriate. Following discussion it was agreed to ask CDC to consider increasing the number of Councillors for FTC to 15. This to

be formally approved at the next meeting. - Proposed Cllr Foxall,  
seconded Cllr O'Connell - All in favour.

**ACTION: Clerk to add this item to the Agenda for the next meeting and to  
contact CDC**

**126      25/26      Anything the Chair considers urgent**

The Clerk reported that the External Auditors Report had now been received, too late for the Agenda. The report had no comments and would be taken to the Finance Meeting for consideration. All relevant information to comply with the regulations have been published on the website.

**ACTION: Clerk to add the External Auditors Report to the Agenda for the  
Finance Meeting.**

**127      25/26      Date of next meeting – 7<sup>th</sup> October 2025**

**There being no further business the meeting closed at 8.30pm.**

**Chairman.....**

**.....2025**