

**MEMBERSHIP:**

Cllr O’Connell  
Cllr Roberts  
Cllr Braiden  
Cllr Akala  
Cllr Harrison -ex officio  
Cllr Baker – ex-officio



**MINUTES OF THE  
WORKS & EVENTS COMMITTEE MEETING  
HELD ON TUESDAY 22<sup>nd</sup> JULY 2025**

**Present:** Cllr O’Connell Cllr Braiden Cllr Akala  
Cllr Harrison Cllr Baker Cllr Roberts

**In attendance:** Vanessa Lawrence (Clerk)

- WE33 25/26 To consider and agree to accept apologies for absence.**  
None – all present
- WE34 25/26 Declarations of Interest in items on the Agenda.**  
Cllr Harrison had e-mailed a personal interest, to the Clerk prior to the meeting.
- WE35 25/26 To approve the Minutes of the Works & Events Committee meeting held on the 24<sup>th</sup> June 2025**  
It was **RESOLVED** to approve the Minutes of the Works & Events Committee meeting held on the 24<sup>th</sup> June 2025, as a true and accurate record of the proceedings. Proposed Cllr Braiden, seconded Cllr Akala, 5 in favour, 1 abstention.
- WE36 25/26 Clerks/Chairman’s Report.**  
None
- WE37 25/26 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable).**  
N/A
- WE38 25/26 To agree to reconvene the meeting following Public Participation (if applicable).**  
N/A

## FINANCE

**WE39 25/26 To receive W & E expenditure against budget to the end of June 2025**

The W & E expenditure against budget figures were received with no comment.

**WE40 25/26 To consider and agree recommendations from Finance Committee with reference to managing the W & E budget.**

The Clerk reported that the Finance Committee would be happy to support projects but would in the first instance ask that any projects which fall outside of the budget should be brought to the attention of the Finance Committee before any agreement is made, with a rough indication of costs, so that they can agree on where funds might be drawn from. They also agreed that the W & E Committee could vire amounts if required. The W& E Committee considered the report and it was **RESOLVED** to agree the recommendations from the Finance Committee. Proposed Cllr O'Connell, seconded Cllr Braiden – all in favour.

**WE41 25/26 To consider and agree a list of future projects that W & E would like to initiate in 2025/26 in order to ensure that the Finance Committee is kept updated and can budget accordingly. E.g. Mill Lane drainage and resurfacing, Bus shelter roof, redecoration of Markt Place bus shelter & green boxes.**

Following the report from the Clerk. It was agreed that a list should be compiled this to be discussed at the next meeting in September. Defer to next meeting.

**ACTION: A list of possible projects to be discussed and compiled for presentation to the Finance Committee. This item to be added to the Agenda for the next W & E meeting in September.**

## GENERAL TOWN MAINTENANCE & HIGHWAYS

**WE42 25/26 Update on work in bus shelter (Milton Street) and adjacent garden area.**

The Clerk reported that ivy had now been removed from the bus shelter roof, which has revealed that some pointing is required together with other remedial work to include the creation of a ridge to take water from the roof down to a water butt. Quotes have been requested with only one having been received. Further quotes awaited. The Clerk also said that she would contact Acorn (developers) to see if they would be able to help with this. Cllr Roberts would also be contacting Acorn.

**ACTION: Clerk to contact Acorn**

**WE43 25/26 Update on works in the WTF.**

The Clerk reported that work had been carried out to repair some equipment and groundwork, which was brought to the Council's attention following the Annual inspection. She also reported that the new surface around the roundabout is defective and the supplier has been notified. She has asked that work to remedy this should be done

in September as the park will be very busy during the school holidays and it would be difficult for work to be done.

Cllr Akala reported that he has noted that although the edging strips around the basketball area had been replaced it appears that gaps are forming.

**ACTION: Clerk to contact the contractor to ask them to inspect the edging strips around the basketball area.**

**WE44 25/26 To consider and agree contractor to carry out resurfacing works at Keble Alley. Three quotes received.**

Quotes have been received and these were circulated prior to the meeting. Following discussion it was agreed that the best quote is from Greenfields, although slightly higher than the cheapest quote. The Clerk was asked to contact Greenfields. A grant of £10k has been received for this work to be done. The balance will be funded from FTC. It was **RESOLVED** to accept the quote from Greenfields based on the final specification.

**ACTION: Clerk to contact Greenfields.**

**OTHER MATTERS**

**WE45 25/26 Update on application for nomination of Horcott Lakes, as a Community Asset.**

The Clerk reported that the application process requires further information which can only be obtained from users at this location i.e. Scouts and Fishing organisation, who have been contacted but no response as yet has been received.

**ACTION: Clerk to chase up responses**

**WE46 25/26 To consider issues relating to parking at Primary School and Farmors School. Update from meeting held in June.**

The Clerk reported that a further meeting has been arranged for September. The Committee was reminded that this matter is something that the schools need to deal with and that the Town Council does not have any jurisdiction. Works to highways is a matter for Glos. Highways. The ECT are considering if they might be able to make some land available to increase parking spaces for Farmors School. It was agreed that FTC could act as intermediary for the schools, highways and the ECT.

**WE47 25/26 Update on Skate event in Walnut Tree Field – 17<sup>th</sup> August 2025.**

The Clerk reported that a Skate Event will be held on the 17<sup>th</sup> August 2025 run by ATB, who ran the event held when the skate park was opened. Funding has been agreed £200 from FTC and £400 from World Jungle.

**WE48 25/26 Anything the Chair considers urgent.**

The Clerk reported that free trees/whips are available and if these are required an application has to be made by the 1<sup>st</sup> September. The Clerk was asked to find out how many trees/whips might be requested but also Cllrs were asked to consider locations. It was suggested that we might look at replanting trees on the green at St. Marys Drive and also on the verge in The Croft adjacent to the Walnut Tree Field, where trees

have been cut down by GCC. It was also suggested that the Cricket Club could be contacted.

**ACTION: Clerk to contact GCC and the Cricket Club and GCC to establish whether we would be permitted to plant trees in the verge and also to ask Cllrs for possible locations for tree planting.**

**WE49 25/26 Date of next meeting – Tuesday 23<sup>rd</sup> September 2025**

**There being no further business the meeting closed at 8.00pm**

.....Chairman

.....2025