

MEMBERSHIP:

Cllr O'Connell
Cllr Roberts
Cllr Sanford
Cllr Baker
Cllr Nicholls
Cllr Stroud



**MINUTES
OF THE WORKS & EVENTS COMMITTEE MEETING
HELD ON TUESDAY 28th May 2024**

Present: Cllr Sanford Cllr Stroud
Cllr Baker

In attendance: Vanessa Lawrence, Roz Morton (Clerks), 1 x MOP.

WE001 24/25 To elect a chair
As there were so few committee members present, it was agreed that Cllr Baker would chair this meeting and that a Chair would be elected at the meeting in June.

ACTION: Clerk to add to June Agenda

WE002 24/25 To consider and agree to accept apologies for absence.
Apologies were received from Cllrs O'Connell, Roberts & Nicholls

WE003 24/25 Declarations of Interest in items on the Agenda.
None received.

WE004 24/25 To approve the Minutes of the Works & Events Committee meeting held on 26th March 2024
The minutes were not able to be signed as there were only 2 members present who were at the meeting.

ACTION: Clerk to add to June Agenda for signing.

WE05 24/25 Clerks/Chairman's Report.
The Clerk reported on the set up for the Festival Fete.

WE06 24/25 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable). N/A

WE07 24/25 To agree to reconvene the meeting following Public Participation (if applicable). N/A

WE08 24/25 Review of finances.
Deferred to next meeting.

WALNUT TREE FIELD

WE09 24/25 Update on Toddler Area refurbishment.
Work has started and is hopefully going to be completed by mid-July.

- WE10 24/25 To consider and agree works to clear foliage etc along Croft Wall to discourage vandalism.**
It was **RESOLVED** to mow the grass to the edge of the wall and apply to lift the trees away from the wall in order to expose the wall and hopefully reduce the vandalism of the wall. This will be monitored and if necessary additional CCTV will be considered to deter further vandalism. Proposed Cllr baker, seconded Cllr Sanford, all in favour.

ACTION: Clerk to apply for permission to lift the trees and instruct the grass cutting contractor to mow to the wall in that section of the park.

NEW BURIAL GROUND

- WE11 23/24 To consider and agree the next steps for the landscaping on the new burial ground.**
Discussion took place. Wildflower planting was discussed, however the committee decided that it is hard to keep neat and tidy as people will expect in the burial ground. It was **RESOLVED** to get quotes for turfing the area and planting flower beds along the wall. The final plan will be agreed by the committee by email or at the next meeting. It was noted that this ground should not be left too long without planting as it will quickly revert to weeds and nettles.

ACTION: Clerk to obtain quotes and designs for planting.

- WE12 24/25 To consider and agree to look into creating a graffiti board for installation at the skatepark.**
Cllr Baker agreed to look into options and report back to the committee.

ACTION: Cllr Baker to report back to the Committee

GENERAL TOWN MAINTENANCE & HIGHWAYS

- WE13 24/25 Update on EV charging points.**
No update available.

ACTION: Clerk to chase up line painting to reduce the time that the spaces are coned off.

- WE14 24/25 Update on Cirencester Road lighting**
No update available.

- WE15 24/25 To consider and agree improvement works to land next to bus shelter on Milton Street**
Cllr Stroud agreed to look at the area and make a recommendation to the Committee for future works.

ACTION: Cllr Stroud to report back to the Committee.

EVENTS

- WE16 24/25 Update on Town Crier event**
The Clerk reported that 10 criers have confirmed their attendance. Invitations to attend the competition and join the competitors for lunch have been sent out to various members of the community. Numbers still tbc.

OTHER MATTERS

- WE17 24/25 To consider and agree to appoint a contractor to clean the war memorial – 2 quotes received.**
It was **RESOLVED** to appoint RS Stonemasonry to carry out the work at a cost of £550. Proposed Cllr Baker, seconded Cllr Stroud, all in favour.

ACTION: Clerk to contact the contractor and agree a start date.

WE18 24/25 To consider and agree to proceed with getting the water supply installed in Coln House School playing field.
This item was deferred to a future meeting.

WE19 24/25 To consider and agree actions on water quality testing on The Coln.
This item was deferred to a future meeting.

ACTION: Cllr Sanford to contact FCV to ascertain if they are carrying out water quality testing currently.

WE20 24/25 To consider and agree membership of FEAG.
This item was deferred to a future meeting.

ACTION: Clerks to send existing emergency plan info to Cllr Stroud.

WE21 24/25 Anything the Chair considers urgent.
Cllr Roberts asked for the committee to consider removing the dead and diseased rowan trees from the green at St Mary's Drive and to lift a tree of the path.

ACTION: Cllr Stroud to visit the site and make a recommendation for what works are required.

WE22 24/25 Date of next meeting – Tuesday 25th June 2022

There being no further matters the meeting closed at 7.45pm.

.....**Chairman****2024**