

MEMBERSHIP:

Cllr O'Connell
Cllr Roberts
Cllr Sanford
Cllr Baker
Vacancy
Cllr Stroud



MINUTES OF THE WORKS & EVENTS COMMITTEE MEETING HELD ON TUESDAY 26th March 2024

- Present:** Cllr Sanford Cllr Roberts
Cllr Baker Cllr O'Connell
- In attendance:** Vanessa Lawrence, Roz Morton (Clerks), Andy Stopka (Town Crier).
- WE159 23/24 To consider and agree to accept apologies for absence.**
Apologies were received from Cllr Stroud.
- WE160 23/24 Declarations of Interest in items on the Agenda.**
None received.
- WE161 23/24 To approve the Minutes of the Works & Events Committee meeting held on 27th February 2024**
It was **RESOLVED** to approve the Minutes of the Works & Events Committee meeting held on the 27th February, as a true and accurate record of the proceedings. Proposed Cllr Roberts, seconded Cllr Sanford – 3 in favour, 1 abstention.
- WE162 23/24 Clerks/Chairman's Report.**
All matters are covered on the Agenda
- WE163 23/24 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable). N/A**
- WE164 23/24 To agree to reconvene the meeting following Public Participation (if applicable). N/A**

WALNUT TREE FIELD

- WE165 23/24 Update on Toddler Area refurbishment.**
A donation towards the project of £100 was received from LR Engineering.
An order for the equipment has been placed and an installation date is tbc.
Enovert are considering our grant application on 16th April.

NEW BURIAL GROUND

- WE166 23/24 Update on New Burial Ground**
The paperwork is still outstanding but is imminent.
The hedge has been planted. The benches are in construction. Clearance along the wall is ongoing.

ACTION: Clerk to obtain quote for creating a level area for the benches to be installed on.

GENERAL TOWN MAINTENANCE & HIGHWAYS

WE167 23/24 Update on EV charging points.
We are still waiting for SSE to connect to the grid.

ACTION: Cllr O'Connell to chase up with GCC.

WE168 23/24 Update on Cirencester Road lighting
Lee Cordray has confirmed that surveys have been completed and he is waiting to meet with the County ecologist to agree a way forward that will have all the necessary environmental mitigations. No time scales have been agreed.

ACTION: Clerk to copy email to Cllr Morris for his information.

EVENTS

WE169 23/24 Update on Town Crier event and to agree hospitality offering.

The following were agreed:

1. Menu: Soup, Roast Beef, Apple pie
2. Theme for the two cries: 1st My hometown, 2nd Concorde
3. Competition will include a junior crier round. Theme to be Fairford.
4. VIP invites to include: Sam & Stuart Pike, Rev Symcox, Sir Evelyn Webb Carter, Steve & Anne Evans, a representative from Lakes by you, ECT rep, RIAT rep, USAF rep.
5. Judges will be chosen from the invited guests plus The Mayor. Four judges are required in total.

ACTION: Clerk to contact the Bull to confirm the room booking and lunch menu choices.

ACTION: Clerk to send invitations to VIP guests as listed above

ACTION: Clerk to write to competitors with menu and cry information.

ACTION: Clerk to contact schools to invite young people to compete in the junior crier competition.

ACTION: Cllr Roberts to draft a press release

ACTION: Clerk to purchase prize trophies

WE170 23/24 Update on Festival Fete and to agree attendance on the day to set up.

There are currently 13 stalls booked for the fete. Help is required to set up on the day and show the stall holder where they need to go. Cllr Baker & O'Connell agreed to help on the day. An email will be sent out asking for assistance from the Council.

ACTION: Clerk to send out an email requesting help on the day.

WE171 23/24 To consider and agree price for Festive Market stall hire.

It was RESOLVED to charge £40 per stall for the Festive Market. Proposed Cllr O'Connell, seconded Cllr Baker, all in favour.

OTHER MATTERS

WE172 23/24 Anything the Chair considers urgent.

The flags need to be put up. It was agreed to put them up on 21st April at 10.30am. An email will be sent out asking for assistance from the Council.

ACTION: Clerk to send out an email requesting help on the day.

WE173 23/24 Date of next meeting – Tuesday 23rd April 2024

There being no further matters the meeting closed at 7.45pm.

.....Chairman2024