

MEMBERSHIP:

Cllr O'Connell
Cllr Roberts
Cllr Sanford
Cllr Baker
Cllr Braiden
Cllr Akala
Cllr Harrison -ex officio



**MINUTES
OF THE WORKS & EVENTS COMMITTEE MEETING
HELD ON TUESDAY 22nd APRIL 2025**

Present Cllr O'Connell Cllr Sanford Cllr Baker
 Cllr Braiden Cllr Akala Cllr Harrison

In attendance: Vanessa Lawrence (Clerk), Cllr Thornhill (part), Mary Ann Dibs (W4W) (part)

- WE192 24/25** **To consider and agree to accept apologies for absence.**
Apologies were received from Cllr Roberts and were accepted – all in favour.
- WE193 24/25** **Declarations of Interest in items on the Agenda.**
None
- WE194 24/25** **To approve the Minutes of the Works & Events Committee meeting held on the 25th March 2025**
It was **RESOLVED** to approve the Minutes of the Works & Events Committee meeting held on the 25th March 2025 as a true and accurate record of the proceedings. Proposed Cllr Sanford, seconded Cllr Braiden – all in favour
- WE195 24/25** **Clerks/Chairman's Report.**
None
- WE196 24/25** **To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable).**
N/A
- WE197 24/25** **To agree to reconvene the meeting following Public Participation (if applicable).**
N/A

NEW BURIAL GROUND

WE198 24/25 Update on Garden of Remembrance

The Clerk reported that some plants have been planted at the entrance to the Garden of Remembrance and we have received an application for interment of ashes with another pending. The sign for the entrance has not been received yet and this will be chased up.

PLAYGROUND

WE199 24/25 Update on Roundabout

The order has been placed and we have received notification that work to replace the existing roundabout will commence next week. This to be confirmed.

WE200 24/25 To consider and agree and actions for required repairs or replacement in the playground following annual Rospa report.

Following on from the last meeting when this was mentioned, the Clerk was asked to obtain quotes for required repairs. This has as yet not been received. Cllrs considered this and it was **RESOLVED** to go ahead with required repairs in principal. Proposed Cllr O'Connell, seconded Cllr Braiden – all in favour. When quote received this will be e-mailed to the Committee for approval and will be formally approved at the next meeting.

ACTION: Clerk to circulate quote when received and to add this to the Agenda for the next meeting for formal approval.

GENERAL TOWN MAINTENANCE & HIGHWAYS

WE201 24/25 To receive update on barriers for Leafield Road path

The Clerk reported that we are still waiting for a quote from Glos. Highways. It was agreed to defer this item to the next meeting.

ACTION: Clerk to add this item to the Agenda for the next meeting.

WE202 24/25 To consider and agree way forward for art competition to decorate the Milton Street bus shelter

Following on from the last meeting, Cirencester College, Farmors School and other organisations were contacted to see if they would be interested in designing a mural for the bus shelter. Cirencester College have confirmed that they would be happy to do this and will be sending up design options together with costs for required materials. The Art Society have expressed an interest in re-painting 'Maurice' the Hare. It was **RESOLVED** to pay for any materials required once designs have been approved by e-mail. Proposed Cllr O'Connell, seconded Cllr Sanford – all in favour. Further discussion took place to see if this could be done before July.

ACTION: Clerk to add formal approval of designs to the Agenda for the next meeting. Clerk to contact Cirencester College to obtain timescale

WE203 24/25 To consider and agree to purchase two benches for Milton Street Gardens (£2460)

It was **RESOLVED** to purchase two benches for Milton Street Gardens. Proposed Cllr O'Connell, seconded Cllr Braiden – all in favour. Clerk to check the budget categories where the funds could be drawn from and to add this to the Agenda for the Finance Meeting if required.

ACTION: Clerk to check the budget and advise the Committee accordingly and to add to Agenda for next Finance meeting if required.

WE204 24/25 To receive a presentation from Working 4 Wellbeing & Cllr Thornhill regarding ideas on future maintenance and community involvement for Milton Street Gardens and to agree a budget for plants and compost etc

Cllr Thornhill (FTC) and Mary Ann Dibbs (W4W) attended the meeting to address the Committee to discuss ways that this area could be maintained in the future. Mary Ann has been in contact with 12 local groups to establish any interest in helping to maintain this area. To date she has received 3 responses, all with positive replies. More responses are expected. Discussion took place regarding how this area could be maintained and it was decided to create a plan for interested parties to maintain the area on a rota basis once all responses have been received and the total number of organisations willing to help have been confirmed. Mary Ann will be seeking advice from gardening experts. This matter to be deferred to the next meeting to see what progress has been made.

ACTION: Clerk to add this to the Agenda for the next W & E meeting.

Cllr Thornhill and Mary Ann Dibbs left the meeting.

EVENTS

WE205 24/25 Update on Anniversary of VE Day event on Sunday 11th May -

The Clerk reported that the next meeting is on the 1st May. RIAT have donated £1000 towards this event and a Risk Assessment has been done. Cllr Baker reported that on Saturday 10th there will be a BBQ and film and people can dress up. On the Sunday there will be a brass band, Choir, old songs, military vehicles and police dogs. W4W will be providing cream teas.

WE206 24/25 To consider and agree FTC support at Fairford Festival Fete.

The Clerk asked for volunteers to help at the Festival Fete on the Sunday. The Chairman suggested that the request is made to the whole Council and possibly locals. It was agreed to assist if Cllrs available on the 8th June – all in favour.

OTHER MATTERS

WE207 24/25 To consider and agree details on application form for entry into the Village of the Year competition.

Cllr Harrison has taken the lead on this and circulated the most recent iteration of the application. He asked the Committee for any further

thoughts. The Committee considered additional items that could be included for the various categories, which were noted by Cllr Harrison. It was **RESOLVED** to agree the details with the inclusion of the additional items mentioned at this meeting. Proposed Cllr O’Connell, seconded Cllr Sanford – all in favour.

ACTION: Cllr Harrison to include additional items and to circulate when complete

WE208 24/25 To consider and agree details on the CEP (Community Emergency Plan), for submission to CDC.
The Clerk reported that GRCC can assist with updating the CEP. A meeting is to take place to review the current CEP and to update this. Dates have been circulated and Cllrs to consider attendance. Cllr Thornhill, Cllr Baker, Cllr Akala and Cllr Braiden have expressed an interest and dates to be confirmed when they can attend. This item to be deferred to a date following the meeting with GRCC.

ACTION: Clerk to add this to the Agenda for future meeting following discussion with GRCC

WE209 24/25 Update on Heritage Trail plaque (Waterloo Lane)
The Clerk has submitted an application, but this has been rejected as CDC require more detailed information.

WE210 24/25 Anything the Chair considers urgent.
Nil of note.

WE211 24/25 Date of next meeting – Tuesday 27th May 2025

There being no further business the meeting closed at 8.05pm

.....Chairman

.....Date