



**MINUTES OF THE  
TOWN COUNCIL MEETING  
HELD ON TUESDAY 10<sup>th</sup> JUNE 2025**

**Present:**      **Cllr Harrison**              **Cllr Sanford**              **Cllr O’Connell**  
                  **Cllr Thornhill**              **Cllr Foxall**                **Cllr Braiden**  
                  **Cllr Rymer**                 **Cllr Akala**                **Cllr Shankland**  
                  **Cllr Baker**                 **Cllr Hersom (Part)**

**In attendance:**      Vanessa Lawrence, Roz Morton (Clerks), District Cllr Vann (part),  
County Councillor Morris (part)

- 38      25/26              To receive apologies for absence**  
Cllr Roberts & Tyrer and District Cllrs Wilkinson & Mansilla
- 39      25/26              Declarations of Interest in Items on the Agenda**  
None
- 40      25/26              To approve the Minutes of the Annual Town Council meeting  
held on Tuesday 13th May 2025**  
It was **RESOLVED** to approve the Minutes of the Annual Town  
Meeting held on 13<sup>th</sup> May as a true & accurate record, proposed Cllr  
Shankland, seconded Cllr Rymer, 8 in favour, 2 abstentions
- 41      25/26              To consider applications for Councillor Vacancy and to agree  
a candidate.**  
Two applications were received and Councillors agreed both  
candidates were excellent. At the current time, there is only one  
vacancy, so only one candidate can be co-opted however, should a  
vacancy arise, the other candidate will be contacted and asked to stand  
again.
- 42      25/26              To co-opt new Councillor**  
It was **RESOLVED** to co-opt Simon Hersom to the Council. Proposed  
Cllr Harrison, seconded Cllr Foxall, all in favour.

**Cllr Hersom joined the meeting.**

- 43      25/26              To receive Declaration of Acceptance of Office**  
Cllr Hersom duly signed his declaration of Acceptance of Office.
- 44      25/26              Clerks’/Chairman’s report**  
Cllr Harrison welcomed Cllr Hersom to the Council.

The new format for the Annual Town meeting was a success and should be built on for next year.

Thanks to Gardner Roofing for putting up the flags.

Fairford has been shortlisted for the GRCC Village of the Year competition.

- 45 25/26 **To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.** N/A
- 46 25/26 **To agree to reconvene the meeting following Public Participation, if applicable.** N/A
- 47 25/26 **Chairman’s Announcements**  
None
- 48 25/26 **To consider correspondence received (for information only emailed).** Nil of note.
- 49 25/26 **To receive reports from meetings attended.**
- **Town & Parish Council Summit – 4/6/2025**  
A report was circulated. The process is at very early stages and further information is required before we will know how FTC will be affected.
  - Cllr Sanford attended a **PPG meeting** in May. She reported that patients without access to the online forms can complete a form over the phone and be triaged. The surgery is due to have a CQC inspection soon. A new registrar will be employed from August. Currently there are 4 doctors on the staff.
  - Cllr Foxall reported on various meetings with **FCC** regarding the damaged glass in the glass walkway. The insurance company is dealing with it. It’s currently made safe.
- 50 25/26 **To receive report from District Councillor/County Councillors (e-mailed)**  
Reports from District Cllrs were circulated.  
Cllr Vann noted the lack of representation from very small councils on the panel at the Town & Parish Summit and will feed that back to the organisers.

### **Cllr Morris arrived**

Cllr Morris reported on the planned closure of the A417 and the meeting due to be held on 19<sup>th</sup> June to discuss the works and look to reduce the time of the closure.

Cllr Morris agreed to chase the TRO team for a definitive timescale for the TRO to be implemented.

Cllr Morris urged the Town Council to get involved in the 3G pitch and community sports hub plans at Farmor’s School.

Cllr Morris agreed to chase up PROW regarding the ongoing closure of the PROW around Lake 104.

Cllr Morris suggested that regular Highway/Town Council meetings need to resume.

### **Cllrs Vann & Morris left the meeting.**

- 51 25/26 **To receive reports from Project Groups:**
- **Transport Plan/TRO**  
Cllr Shankland reported that the Council has put in a formal request to have a pedestrian crossing installed on A417 by Keble Fields. Spoke lights have been ordered for the primary school as part of a multi-agency road safety project.
  - **Multi-use Path** – no update was available at the time of the meeting.

#### FINANCE

- 52 25/26 **To receive Minutes from the Finance committee meeting held on the 4<sup>th</sup> March and 3<sup>rd</sup> June (unapproved)**  
Received without comment.

- 53 25/26 **To receive report from Chair of Finance**  
Nothing of any significance to report.

- 54 25/26 **To approve retrospectively payments to end of May 2025**  
It was **RESOLVED** to approve the payments to end May as presented. Proposed Cllr O’Connell, seconded Cllr Braiden, 10 in favour, one abstention

- 55 25/26 **To receive Final Internal Auditors Report and to consider any actions required.**  
The report was circulated prior to the meeting. The Clerk reported that the items listed as recommendations had been dealt with and were minor issues. No comments received.

- 56 25/26 **To receive Income & Expenditure Figures end of May 2025**  
Received without comment.

- 57 25/26 **To consider and agree Reconciliation Report end of May 2025**  
It was **RESOLVED** to approve the Reconciliation report to end May presented. Proposed Cllr Foxall, seconded Cllr Shankland, 10 in favour, one abstention

- 58 25/26 **To approve the Annual Governance Statement 2024/25**  
It was **RESOLVED** to approve the Annual Governance Statement as presented. Proposed Cllr Foxall, seconded Cllr Braiden, 10 in favour, one abstention

- 59 25/26 **To approve the Accounting Statement 2024/25**  
It was **RESOLVED** to approve the Accounting Statement as presented. Proposed Cllr Foxall, seconded Cllr Rymer, 10 in favour, one abstention

#### PLANNING

- 60 25/26 **To receive the minutes of the Planning Committee meeting held on 20<sup>th</sup> May and 3<sup>rd</sup> June 2025 (unapproved)**  
The Minutes were received without comment.

- 61 25/26 **To receive report from Chair of Planning**  
Cllr Harrison circulated report which will be filed with these Minutes.

A formal complaint has been lodged with CDC regarding the handling of the Totterdown Lane PLP application in relation to the Fairford Neighbourhood Plan.

- 62     25/26     To note recommendation from Planning Committee to write a letter of complaint to CDC regarding recent planning decisions, with particular reference to the impact on Fairford’s Neighbourhood Plan and agree whether any further actions in relation to recent CDC planning decisions need to be taken.**

A letter of complaint has already been sent to CDC, however a further letter is planned addressing wider issues within the CDC planning process with a focus on the Hatherop Road development.

**ACTION: Cllr Harrison to send additional letter.**

**WORKS & EVENTS**

- 63     25/26     To receive Minutes of the Works & Events Committee meeting held on the 27<sup>th</sup> May 2025 (unapproved)**

Received without comment.

Cllr O’Connell gave the following report:

Thank you to Fairford Festival for another fantastic event.

Groundworks are complete for the EV charging points, but no date for commissioning them has been communicated.

Work continues on refurbishment of the Milton Street bus shelter. The roof will need to be fixed as water leaks into the shelter.

**OTHER MATTERS**

- 64     25/26     To consider and agree ways to better engage with the community, including regular face to face Councillor sessions with the public.**

Discussion took place. There was a general feeling that the Council doesn’t publicise the good things that it does in the Town well enough. There needs to be more interaction between the Council and the general public, not just the Clerks in the office who can be seen as receptionists by some.

**ACTION: Councillors to have a stall at the evening market on 25<sup>th</sup> June and to give out RIAT residents passes.**

**ACTION: W & E to look at revamping the Newsletter**

**ACTION: Clerk to put the information from the Annual Town Meeting onto the website.**

- 65     25/26     Anything the Chair considers urgent**

Nil of note.

- 66     25/26     Date of next meeting –8<sup>th</sup> July 2025**

There being no further business, the meeting closed at 8.10pm

Chairman.....

Date.....