



MEMBERSHIP:
Cllr C. Foxall
Cllr R. Harrison
Cllr S. Rymer
Cllr J. Sanford
Cllr T. Dutton
Cllr Stroud (ex-officio)
Cllr V. Lipscombe-Kettel
(ex-officio)

**MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON TUESDAY 21st November 2023**

Present: Cllr Foxall Cllr Harrison Cllr Rymer
Cllr Sanford Cllr Dutton Cllr Lipscombe-Kettel

In attendance: Vanessa Lawrence, Roz Morton (Clerks)

- F57 23/24 To consider and accept apologies for absence**
Apologies received from Cllr Stroud, which was accepted.
- F58 23/24 Declarations of Interest in Items on the Agenda**
None received
- F59 23/24 To approve the Minutes of the Finance Committee meeting held on the 17th October 2023**
It was **RESOLVED** to approve the Minutes of the Finance committee meeting held on the 17th October 2023 as a true and accurate record of the proceedings. Proposed Cllr Lipscombe-Kettel, seconded Cllr Harrison – all in favour.
- F60 23/24 Clerk’s and Chairman’s Report**
None
- F61 23/24 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit.**
N/A
- F62 23/24 To agree to reconvene the meeting following Public Participation (if applicable).**
N/A
- F63 23/24 To consider final budget for submission to Full Council in January.**
Detailed spreadsheets had been circulated prior to the meeting showing possible predicted spend to year end and forecasting accordingly. Using this information amendments were made to the original budget figures submitted by Committees, as part of the budgeting process, and a final figure was arrived at. The Chair explained further what was needed in order to maintain and improve facilities in the town and subsequently what we should be asking for as the Precept. He pointed out, that at present, the exact amount for the Precept cannot be agreed as we are waiting for the Base Rate figure from CDC, to be made available, following which the relevant calculations can be made. Following further discussion, it was **RESOLVED** that the final budget figure for 2024/25 of £203366

should be recommended to Full Council for approval. The Precept figure of £199k is the suggested amount to be requested but this to be agreed at Full Council following receipt of the Base Rate figure. Proposed Cllr Foxall, seconded Cllr Lipscombe-Kettel. All in favour.

ACTION: Clerk to circulate final budget figures to the whole Council for their meeting in January.

F64 23/24 To consider and agree request from W & E Committee to use CIL monies for the toddler area refurbishment.

The Chair reported that this request should be agreed as CIL money has to be spent within a given time period. Following discussion it was **RESOLVED** to approve the request from the W & E Committee. Proposed Cllr Sanford, seconded Cllr Dutton – all in favour.

ACTION: Clerk to advise the W & E Committee

F65 23/24 Other matters the Chair considers urgent.

The Clerk reported that a request from Fairford Football Club to write a letter of support for their plans to sink a bore hole should be approved. This would form part of their application for a grant.

ACTION: Clerk to draft a letter of support and circulate prior to sending

The Chair advised the Committee that the national pay awards had now been received dating back to April. Pay would therefore be increased accordingly and backpay applied. This had been agreed at the staffing meeting earlier in the year.

F66 23/24 Date of next meeting 2nd January 2024

There being no further business the meeting closed at 7.45pm

Chairman.....

.....2023