



To all Members of the Council

I hereby give notice that the Meeting of Fairford Town Council will be held at 7pm in the Barker Room on Tuesday 11<sup>th</sup> March 2025.

All Members of the Council are hereby summoned to attend for the purpose of transacting the following business. The public and press are cordially invited to attend.

*Vanessa Lawrence*

Vanessa Lawrence

TOWN CLERK

## AGENDA

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|-----|-------|--|
| 220 | 24/25 | Apologies for absence  |
| 221 | 24/25 | Declarations of Interest in Items on the Agenda  |
| 222 | 24/25 | To approve the Minutes of the Town Council meeting held on the 11 <sup>th</sup> February 2025.                                     |
| 223 | 24/25 | Clerks/Chairman's report   |
| 224 | 24/25 | To co-opt new Councillor   |
| 225 | 24/25 | To receive Declaration of Acceptance of Office   |
| 226 | 24/25 | To consider and agree to assign new Councillor to a Committee/s  |
| 227 | 24/25 | To agree to adjourn the meeting for Public Participation – (there is a 10-minutes time limit if members of the public are present) |
| 228 | 24/25 | To agree to reconvene the meeting following Public participation, if applicable.   |
| 229 | 24/25 | Chairman's announcements   |

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| <b>230</b> | <b>24/25</b> | <b>To consider correspondence received (for information only – emailed)</b>                                |
| <b>231</b> | <b>24/25</b> | <b>To receive reports from meetings attended.</b>  |
| <b>232</b> | <b>24/25</b> | <b>To receive report from District &amp; County Councillors (e-mailed) 5 minute time limit.</b>            |
| <b>233</b> | <b>24/25</b> | <b>To receive reports from Project Groups:</b>   |
|            |              | <ul style="list-style-type: none"> <li>• <b>Transport Plan</b></li> <li>• <b>Multi-use path</b></li> </ul> |

#### **FINANCE**

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| <b>234</b> | <b>24/25</b> | <b>To receive Minutes from the Finance meeting on the 4th March 2025</b>   |
| <b>235</b> | <b>24/25</b> | <b>To receive report from Chair of Finance</b>   |
| <b>236</b> | <b>24/25</b> | <b>To approve, retrospectively, payments to the end of February 2025</b>   |
| <b>237</b> | <b>24/25</b> | <b>To receive income &amp; expenditure figures against budget for February 2025</b>                                    |
| <b>238</b> | <b>24/25</b> | <b>To consider and agree reconciliation report for February 2025</b>   |
| <b>239</b> | <b>24/25</b> | <b>To consider and agree recommendation from Finance Committee to appoint Mrs B Bowen as auditor for 2024/25 Audit</b> |
| <b>240</b> | <b>24/25</b> | <b>To receive and note the external auditors report for 2023/24 audit as acknowledged by Finance Committee.</b>        |
| <b>241</b> | <b>24/25</b> | <b>To consider and agree recommendation from the Finance Committee to approve Risk Register for 2024/25</b>            |
| <b>242</b> | <b>24/25</b> | <b>To consider and agree recommendation from Finance Committee to adopt a “Valuation of Fixed Assets” Policy</b>       |
| <b>243</b> | <b>24/25</b> | <b>To consider and agree revised Asset Register at the end of March 2024.</b>  |

#### **PLANNING**

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|------------|--------------|---|
| <b>244</b> | <b>24/25</b> | <b>To receive the Minutes of the Planning Committee meeting held on the 4th March 2025 (unapproved)</b> |
| <b>245</b> | <b>24/25</b> | <b>To receive report from Chair of Planning</b>   |

#### **WORKS & EVENTS**

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|------------|--------------|---|
| <b>246</b> | <b>24/25</b> | <b>To receive Minutes of the Works &amp; Events Committee meeting held on the 25<sup>th</sup> February 2025</b> |
|------------|--------------|---|

**247 24/25 To receive report from Chair of Works & Events Committee**

**OTHER MATTERS**

**248 24/25 Anything the Chair considers urgent**

**249 24/25 Date of next meeting – 8<sup>th</sup> April 2025**

**250 24/25 To consider and agree under Section 1 of the Public Bodies (Admissions to Meeting) Act 1960 the public and press should be excluded from Item 251 where confidential matters are to be discussed.**

**251 24/25 To consider and agree further action on Coln House Playing Field and Acorn.**

**These are the Agenda items as at 6<sup>th</sup> March 2025.**

*Vanessa Lawrence*

**Vanessa Lawrence**

**TOWN CLERK**