



**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON THE 8<sup>TH</sup> OCTOBER 2024**

**Present:** Cllr Foxall Cllr O’Connell Cllr Thornhill  
Cllr Baker Cllr Rymer Cllr Roberts  
Cllr Sanford Cllr Harrison Cllr Dutton

**In attendance:** Vanessa Lawrence, Roz Morton (Clerks), Tristan Wilkinson(part), Michael Vann (part)

- 110 24/25 Apologies for absence**  
Apologies were received from Cllrs Nicholls, Cllr Shankland, District Cllr Mansilla, County Cllr Morris.
- 111 24/25 Declarations of Interest in Items on the Agenda**  
None received.
- 112 24/25 To approve the Minutes of the Town Council meeting held on 10<sup>th</sup> September 2024.**  
It was **RESOLVED** to approve the Minutes of the Town Council meeting held on the 10<sup>th</sup> September 2024. Proposed Cllr Sanford, seconded Cllr Baker – 8 in favour, 1 abstention.
- 113 24/25 Clerks’/Chairman’s report**  
The Clerks’s report was circulated prior to the meeting and will be held with the Minutes. The Chairman thanked Marcus Stroud for his work with the Council over the past year. Marcus had joined the Council in 2022 and has been Mayor since May.
- 114 24/25 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**  
n/a
- 115 24/25 To agree to reconvene the meeting following Public Participation, if applicable.**  
n/a
- 116 24/25 Chairman’s Announcements**  
None
- 117 24/25 To consider correspondence received (for information only emailed)**  
Correspondence received over the past month circulated by e-mail was received with comments. The Clerk reminded Cllrs of the invitation to attend a thankyou get together from the Steam Rally organisers and asked Cllrs to respond directly.

The Chairman reminded the District Cllr present that reports should be kept to a minimum of 5 minutes and to help in achieving this to provide a written report, submitted prior to the meeting.

**118 24/25 To receive reports from meetings attended.**

- Regular meetings with ECT have resumed and the latest meeting took place last week. A report to follow.
- An event to introduce the new CEO will be taking place and FTC will be advised in due course.
- FCC meeting took place last week. Currently in a healthy financial position. There is an ongoing issue with the lift at the front of the building which will need to be dealt with in due course. The lift is operating but will need further work in the near future.
- The Door – meeting took place last week. A quarterly report has been prepared and circulated to Council. A monitoring report is to be prepared for submission to the National Lottery. The main issue with the youth provision is the layout of the building which can prove difficult with many ways of entering and exiting the building.

**119 24/25 To receive report from District Councillor/County Councillors (e-mailed)**

- Cllr Wilkinson agreed to keep his report short and reported that written reports are being considered so that generic reports are sent out prior to meetings with minor adjustments made by District Cllrs for their respective areas.
- Full Council met 2 weeks ago where discussions took place regarding sewage issues. Problems with Thames Water were highlighted and are being dealt with at the highest level.
- Ambulance Service – Poor service in certain areas of the Cotswolds were discussed. The CEO will be asked to explain the reasons for this.
- A new disciplinary process is being proposed to deal with day to day complaints about parish, town and district councillors. A draft has been sent to the cabinet and Cllr Wilkinson will report in due course as to progress with this.
- Faulkners Close – continues to be an issue and he is continuing to support the residents and is seeking a meeting with Chairpersons from all relevant committees at CDC.
- Lakes By Yoo – there are some ongoing planning concerns and a meeting will take place to look at this.

**Cllr Wilkinson left the meeting.**

**Cllr Vann reported as follows :**

- Sewage – Progress with regular meetings, the next one being on the 14<sup>th</sup> October. Thames Water has been given specific questions to answer
- Flood meetings – previously held on 6 monthly basis and chaired by one MP. As a result of boundary changes these meetings will be held and chaired by 2 MP's.
- Planning application – behind the Co-op. Report received from Cllr Richard Harrison (FTC). Cllr Vann will be reviewing this.
- Briefing from M. Perks (CDC) regarding the Hatherop Road development. FTC met with Cala earlier in the week and Cala will be meeting with GCC this Wednesday. Officers have already indicated that without significant changes to the current application he will be recommending refusal. Applicant did not enter into a pre-app discussion and had shown no interest in amending the layout.

**120 24/25 To receive reports from Project Groups:**

- **Burial Ground** – The Clerk reported that the water supply was supposed to have been connected on the 5<sup>th</sup> October, having inspected the area today it appears that the work was not carried out. On checking this with Thames Water it appears that due to issues with a previous job, the

contractors were unable to attend and a new date for this work to be carried out is awaited.

- **Transport Plan** – No report in the absence of Cllr Shankland
- **CHS Playing Field** – this matter to discussed later on the Agenda.
- **Community Building-** Nothing to report
- **Multi-use Path including grant funding** – Meeting arranged for today was cancelled, therefore nothing to report.

## FINANCE

**121 24/25 To receive report from Chair of Finance**  
None

**122 24/25 To approve retrospectively payments to end of September 2024 (£18,687.78)**  
It was **RESOLVED** to approve, retrospectively, payments to the end of September 2024. Proposed Cllr Sanford, seconded Cllr O’Connell – all in favour.

**123 24/25 To receive Income & Expenditure figures against budget September 2024**  
The Income & Expenditure figures were received with no comment.

**124 24/25 To consider and agree Reconciliation Report September 2024**  
It was **RESOLVED** to agree Reconciliation Report for September 2024. Proposed Cllr Rymer, seconded Cllr O’Connell – all in favour.

**125 24/25 To receive Qtr 2 payments £500 and over**  
The Qtr 2 payments over £500 were received with no comment. These will be posted on the website.

**ACTION: Clerk to post on website.**

**District Cllr Vann arrived.**

**It was agreed to receive his report – all in favour. See above under District Cllrs Report**

**126 24/25 To consider and agree recommendation from Finance Committee to proceed with preparation of lease with Acorn Developments for the use of a small area of Coln House School Playing Fields for a period of approx 18 months.**

- Following debate where Councillors considered all options. Whilst Councillors were not happy that contractors had already started to use the area in question, before permission had been given, it was **RESOLVED** to proceed with the preparation of a sub-lease, as this was considered the best option, subject to legal advice and to terms being agreed with the applicant. Proposed Cllr O’Connell, seconded Cllr Harrison – all in favour.

**ACTION: Clerk to contact solicitor**

## PLANNING

**127 24/25 To receive the minutes of the Planning committee meeting held on 17<sup>th</sup> September and 1<sup>st</sup> October 2024(unapproved)**  
The Minutes of the Planning Committee meetings held on the 17<sup>th</sup> September and 1<sup>st</sup> October were received with no comment

**128 24/25 To receive report from Chair of Planning**  
The Chair’s report had been circulated prior to the meeting.  
Cllr Harrison also reported that the Manager of the Co-op had not been consulted regarding the proposed development at the rear of the shop and that this development if allowed would cause difficulty in the general running of the store. It was suggested that the Group CEO should be contacted.

**ACTION: Co-op CEO to be contacted**

## **WORKS & EVENTS**

- 129 24/25 To receive a report from the Chair of Works & Committee**  
Cllr O'Connell reported that most items had been covered in the Clerk's report. He also reported that preparations for the Christmas market were well in hand. Recent presentation from the Cotswold Rivers Trust had been very interesting and the presentation pack had been circulated to Council. Thanks to those that helped to take down the flags at the weekend. This annual event is to be reviewed at the next W & E meeting.

**ACTION: Clerk to add item on the Agenda for the next W & E meeting relating to Flag Festival**

- 130 24/25 To receive a report from Cllrs Baker & Dutton re FEAG**  
Cllrs Dutton and Baker had reviewed the last document produced. This is now out of date and requires updating. They looked at action points that are required, and changes that need to be made to update contacts. It was suggested that the ECT should be contacted to see if they would be willing to be involved in the preparation of a Community Emergency Plan. Contact should be made with those on the list to see if they are still prepared to be involved. Council should consider whether to advertise this to see if others in the community would be willing to be involved and to re-ignite the what's app group. This matter to be discussed further at the next W & E meeting.

**ACTION: Clerk to add this to the Agenda for the next W & E meeting.**

- 131 24/25 To consider and agree whether to claim through FTC insurance for stolen speed camera or whether to pay outright for this to be replaced £799.**

Following debate It was **RESOLVED** not to make a claim for the stolen camera but to pay for this directly. Proposed Cllr O'Connell, seconded Cllr Dutton – all in favour. It was felt that the amount would not warrant a possible negative impact on our premium.

**ACTION: Clerk to contact CSW to place order and confirm details for installation**

## **OTHER MATTERS**

- 132 24/25 To consider and agree under Section 1 of the Public Bodies (Admissions to Meeting) Act 1960 the public and press should be excluded from Item 132 and Item 133 where confidential matters are to be discussed.**

It was **RESOLVED** to exclude the public & press under Section 1 of the Public Bodies (Admissions to Meeting) Act 1960 for item 133 & 134. Proposed Cllr O'Connell, seconded Cllr Sanford – all in favour.

- 133 24/25 To consider and agree to seek legal advice regarding information pack requested by residents of Faulkners Close in relation to their legal challenge regarding recent planning application.**

It was **RESOLVED** to seek legal advice regarding the provision of an information pack to either the residents of Faulkners Close or to their solicitors as part of the residents ongoing dispute with CDC regarding a planning application. Due to the possible sensitive nature of some of the information it was felt that it would be prudent to obtain legal advice, and to seek costs. This would be taken from the Planning budget. Proposed Cllr O'Connell, seconded Cllr Rymer – all in favour.

**ACTION: Clerk to contact the Council's solicitor**

- 134 24/25 To consider and agree financial support for Working for Wellbeing.**  
Debate took place regarding how best the Council might be able to help with supporting this charitable enterprise. A list of all the activities that are arranged was highlighted and information from the manager of the Community Centre was also provided. Other information relating to other Councils who provide similar services was also provided and the Council was advised that Lechlade have expressed an interest in providing some financial support, details to be confirmed. It was reported that W4W are seeking more trustees. It was agreed that further information should be obtained giving cost breakdown for each of the activities and this matter should be brought back to the Council for consideration when all the information required has been received. It was agreed that this matter should be given serious consideration.

**ACTION: Clerk to obtain further information from LTC & W4W and to add this item to the Agenda for future meeting.**

- 135 24/25 Anything the Chair considers urgent**  
Nil of note.

- 136 24/25 Date of next meeting – 12<sup>th</sup> November 2024**

.....Chairman

.....2024