



**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON THE 10<sup>TH</sup> SEPTEMBER 2024**

**Present:** Cllr Foxall Cllr O'Connell  
Cllr Baker Cllr Rymer Cllr Thornhill  
Cllr Sanford Cllr Harrison Cllr Roberts  
Cllr Stroud Cllr Shankland

**In attendance:** Vanessa Lawrence, Roz Morton (Clerks),  
District Cllr Vann, County Councillor Dom Morris.

- 86 24/25 Apologies for absence -**  
Apologies were received from Cllr Dutton, Cllr Nicholls, District Cllrs Mansilla and Wilkinson
- 87 24/25 Declarations of Interest in Items on the Agenda**  
None received
- 88 24/25 To approve the Minutes of the Town Council meeting held on 11<sup>th</sup> July 2024**  
It was **RESOLVED** to approve the Minutes of the Town Council meeting held on the 11<sup>th</sup> July 2024. Proposed Cllr Thornhill, seconded Cllr Foxall – 8 in favour 2 abstentions.
- 89 24/25 Clerks'/Chairman's report**  
No reports were made.
- 90 24/25 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present. N/A**
- 91 24/25 To agree to reconvene the meeting following Public Participation, if applicable. N/A**
- 92 24/25 Chairman's Announcements – none.**
- 93 24/25 To consider correspondence received (for information only emailed).**  
Noted.
- 94 24/25 To receive reports from meetings attended.**  
- Cllr Sanford attended a PPG meeting. The surgery will be trialling triaging calls from November.  
- Cllr Foxall attended an FCC Management Committee meeting. Secondary Glazing will be installed at the Centre shortly – this has been grant funded at no cost to FTC.

- Cllr Thornhill attended the community liaison meeting at LBY – matters discussed will be covered under the multi-use path project group.
- Cllr Stroud met with RAFTC to discuss how they can support the Town at community events. Help has been offered for taking down the flags, putting up xmas trees and setting up at the Festive Market.

**95 24/25 To receive report from District Councillor/County Councillors (e-mailed).**

Cllr Morris submitted a report. He has commissioned a report on the number of unenforceable disabled parking bays in the Market Towns of Gloucestershire and will look into ways of making them enforceable. He also offered any assistance required with the road safety team meeting scheduled for 16<sup>th</sup> September. Cllr O’Connell asked for him to help with getting the EV charging points in Fairford connected. Cllr Shankland asked for his support to get the entrance to Farmor’s School resurfaced. Thanks to Cllr Morris for organising the pothole repairs at Lower Croft and for pursuing the re-surfacing the entrance at the school.

Cllr Vann reported on:

Faulkner’s Close – still waiting to hear if it will go to the Planning Committee.

West End Gardens – no update

Development on Hatherop Road – FTC are working with the developer.

CDC has drafted a response to the NPPF consultation.

CDC Local Plan update is in progress

UBICO are not performing well; they have lost staff, and the new bin day roll out has been less than successful.

Planning Enforcement team are understaffed. One new member has been recruited.

People are urged to visit [www.theretrofitcentre.org](http://www.theretrofitcentre.org).

**96 24/25 To receive reports from Project Groups:**

- **Burial Ground** – the sale is completed. Landscaping is required and Councillors are asked to visit the area to look at what might be required. Still waiting for Thames Water to connect the water
- **Transport Plan** – There is a meeting with Glos Highways road safety team on Monday 16<sup>th</sup> Sept to discuss reducing speed limits etc.

**ACTION: Clerk to add to Finance Agenda.**

- **Community Building** - no update
- **Multi-use Path including grant funding** – Cllr Thornhill updated the Council (a copy of his report will be filed with the Minutes). Council is required to pay £5k, as already agreed, to part fund the next Sustrans report which when complete will allow a grant for capital funding to be made to complete the path to Whelford Road. The matter will be formally agreed at Finance.

**ACTION: Clerk to add to Finance Agenda.**

**FINANCE**

**97 24/25 To receive report from Chair of Finance.**

Cllr Foxall reported that the Council will start work on budgets at the next meeting and asked the Chairs of the Committees to attend Finance on 17<sup>th</sup> September.

**98 24/25 To approve retrospectively payments to end of July 2024 (£106064.78) & August 2024 (£14133.58).**

It was **RESOLVED** to approve the payments as presented. Proposed Cllr Foxall, seconded Cllr Sanford, all in favour.

**99 24/25 To receive Income & Expenditure figures against budget July & August 2024.** Received without comment.

**100 24/25 To consider and agree Reconciliation Report July & August 2024**  
It was **RESOLVED** to approve the report as presented. Proposed Cllr Stroud, seconded Cllr Rymer, all in favour.

**101 24/25 To consider and agree to sign the grant agreement document between FTC & CDC for grant awarded to FTC for upgrade of Leaffield Rd Woodland path (£20k).**

The Council has been offered £20k from UKRPF towards a project to create a safer route to school through Leaffield Woods. The project is not fully costed as it has to go to tender via the contracts finder tender process. FTC may have to find the remainder of any funds required. The draft tender will be taken to W & E in September for approval prior to being submitted. All permissions needed from landowner etc have been obtained.

It was **RESOLVED** to sign the agreement and move forward with the project. Proposed Cllr O'Connell, seconded Cllr Stroud, all in favour.

**ACTION: Clerk to sign and return grant acceptance and add draft tender to W & E Agenda.**

**102 24/25 To consider and agree recommendation from Finance Committee to approve Financial Regulations for 2024/25.**

It was **RESOLVED** to approve the recommendation. Proposed Cllr Harrison, seconded Cllr Foxall, all in favour.

#### **PLANNING**

**103 24/25 To receive the minutes of the Planning committee meeting held on 16<sup>th</sup> July & 6<sup>th</sup> August and 3<sup>rd</sup> September (unapproved).** Noted.

**104 24/25 To receive report from Chair of Planning**  
A report was circulated and will be filed with the Minutes.

#### **WORKS & EVENTS**

**105 24/25 To receive a report from the Chair of Works & Committee**  
The toddler area has been completed. Progress has been made on the New Burial Ground. The EV charging point project has stalled waiting for SSE to connect the points.

**106 24/25 To receive a report from Cllrs Baker & Dutton re FEAG.**  
Cllr Dutton emailed to confirm that he will be meeting with ECT River Keeper to discuss the sluice gates.

**ACTION: Defer to a future Agenda.**

#### **OTHER MATTERS**

**107 24/25 To formally approve definitive PROW route at Coln Country Park**  
Additional information is required on the overall management plan of the Country Park before formal approval can be given

**ACTION: Defer to a future Agenda.**

**108 24/25 Anything the Chair considers urgent.** Nil of note.

#### **IN CAMERA ITEM**

- **CHS Playing Field** – Cllr Foxall & The reported on matters relating to Coln House School playing field.
-

**109 24/25 Date of next meeting –8<sup>th</sup> October 2024**

**There being no further business the meeting concluded at 8.40pm**

.....Chairman

.....2024