

MEMBERSHIP:

Cllr O'Connell
Cllr Roberts
Cllr Sanford
Cllr Baker
Cllr Nicholls
Cllr Stroud



**MINUTES
OF THE WORKS & EVENTS COMMITTEE MEETING
HELD ON TUESDAY 25th June 2024**

Present: Cllr Sanford Cllr O'Connell
Cllr Baker Cllr Nicholls

In attendance: Vanessa Lawrence, Roz Morton (Clerks), Cllr Shankland

WE23 24/25 To elect a Chair
Cllr O'Connell was elected chair, proposed Cllr Sanford, seconded Cllr Baker, all in favour.

WE24 24/25 To consider and agree to accept apologies for absence.
Cllr Stroud

WE25 24/25 Declarations of Interest in items on the Agenda.
None

WE26 24/25 To approve the Minutes of the Works & Events Committee meeting held on 26th March and 28th May 2024
The Minutes from the May meeting were not approved as the required members who could sign were not all present. It was **RESOLVED** to approve the Minutes of the Works & Events Committee meeting held on the 26th March, as a true and accurate record of the proceedings. Proposed Cllr O'Connell, seconded Cllr Baker – 3 in favour, 1 abstention.

ACTION: Defer approving May Minutes until next meeting.

WE27 24/25 Clerks/Chairman's Report.
Items not dealt with on the Agenda:
Toddler Area Refurbishment
As with all works that involve moving soil, until the earth settles, unevenness is expected. We have had two complaints; one involves the roundabout which has been **RESOLVED** the other the ground covered by grassmatting. We must wait for the grass to grow through. The contractors have been advised and have been out to try to resolve this as best they can, given the current weather conditions.
Playground area
Have asked Willow Garden Services, to mow right up to the wall in the playground as this is where youngsters hide and then pull-out stones from the wall. Bob Gray our caretaker has recently had training for dry stone walling and will be able to tackle the smaller jobs.
Disabled Parking Bays
We are being asked about stopping people parking on the disabled parking bays in the Market Place. However, it appears that the only parking bays where enforcement applies are the bays opposite Boots

in the High Street. The Market Place bays are not enforceable and are advisory only. In order for this to change a TRO would have to be applied for which has budgetary implications.

- WE28 24/25 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable). N/A**
- WE29 24/25 To agree to reconvene the meeting following Public Participation (if applicable). N/A**
- WE30 24/25 Review of finances (Cllrs page of website – under Full Council).**
Noted without comment.

WALNUT TREE FIELD

- WE31 24/25 To consider and agree to pay invoice for toddler area completion of works (£47,994.11 inc VAT)**
It was **RESOLVED** to pay the invoice, proposed Cllr O’Connell, seconded Cllr Nicholls all in favour.

ACTION: Clerk to pay the invoice.

NEW BURIAL GROUND

- WE32 24/25 To note legal documents for purchase of land for new burial ground has now been signed by FTC.**
Noted.
- WE33 24/25 To consider and agree landscaping designs and quotes for strip of land in the new burial ground.**
No quotes have been received to date. The water needs to be installed prior to any work being undertaken.

ACTION: Defer to a future meeting.

- WE34 24/25 To consider and agree to look into creating a graffiti board for installation at the Skate Park.**
Cllr Baker will look into this further and report back at a future meeting.
- WE35 24/25 To consider and agree to pay Thames Water for connection of water supply in the new burial ground - £2956.**
The pipe has been laid by Durnford Landscapes and signed off by Thames Water.
It was **RESOLVED** to pay the connection fee, proposed Cllr O’Connell, seconded Cllr Sanford, all in favour.

ACTION: Clerk to pay the invoice.

GENERAL TOWN MAINTENANCE & HIGHWAYS

- WE36 24/25 Update on EV charging points.**
No update was available.
- WE37 24/25 Update on work to land adjacent to bus shelter on Milton Street.**
Cllr Stroud has taken a look at the area and made some suggestions. Discussion took place. The Council has been given an oak tree to plant and whilst Cllr Stroud felt this would be good location, other Cllrs felt that as this tree could potentially grow massively it might be best to plant it at another location, possibly on the path at Mill Lane. It was agreed to contact Farmor’s School to ask if their horticulture students would be interested in designing a garden. It was agreed to contact the

residents who currently look after the planters at the west end of Fairford to ask for their advice. It was agreed that the Councillors could volunteer to clear the area in the first instance and that Bob Gray could keep in tidy going forward.

ACTION: Clerks to contact ECT, Farmor's School and resident as above and report back to the committee. Clerk to contact ECT to ask if the Council could plant a memorial oak to commemorate 80 years since D-Day on the ground by the benches at the Mill

WE38 24/25 To consider and agree quotes for tree works at St. Mary's Drive and the new burial ground

A planning application to work on the trees in the burial ground has been submitted to CDC. Two quotes have been received, and a third quote is expected w/c 1/7. The Committee agreed in principle to appoint Cotswold Trees depending on the value of the third quote. It was agreed to e-mail details of the third quote to the Committee, but if this proves more expensive to accept the quote from Cotswold Trees. Proposed Cllr O'Connell, seconded Cllr Nicholls, all in favour.

ACTION: Clerks to obtain 3rd quote and report back to committee.

WE39 24/25 To note war memorial has now been cleaned.

Noted.

EVENTS

WE40 24/25 Update on Town Crier event.

Eight criers have confirmed their attendance. Invitations have been sent out to members of the community. Still waiting responses from some. The Committee agreed that invitations should be extended to Claire Macintosh (ECT) and Matthew Davies (RAFCTE). Cllr O'Connell requested that LBY are made aware of the event.

ACTION: Clerk to send out invitations to Claire McIntosh & Matthew Davies and inform LBY of the event.

WE41 24/25 Update on skate park event in July, including budget.

Planning of holding a youth engagement event at the skate park on Thursday 11th July (5.00 – 8.00pm) with The Door, local PCSOs, skate tuition, pizzas etc with the aim to promote respect and inclusivity and responsible behaviour in the park before the summer holidays really start. The costs are covered by the Safer Streets grant received from PCC.

ACTION: Cllrs to be on hand if required to help set up and collect pizzas.

OTHER MATTERS

WE42 24/25 To consider and agree supplier for walking maps reprint. Quotes on Cllrs page of website

Two quotes have been obtained. The Committee asked for a third quote before making a decision. The Committee agreed in principle to appoint ESP depending on the outcome of the 3rd quote. Proposed Cllr O'Connell, seconded Cllr Baker.

ACTION: Clerk to obtain 3rd quote and report back to committee for confirmation.

WE43 24/25 To consider and agree actions on water quality testing on the Coln.

Defer to a future meeting and invite Cllr Dutton to attend.

WE44 24/25 To consider and agree purchase of a supply of stones for dry stone walling repairs and additional kit -

The Committee agreed in principle to obtain stone and tools.

ACTION: Clerk to contact local suppliers to obtain quote for stone and kit.

WE45 24/25 To consider and agree replacement of stolen speed camera and possible change of location.

Discussion took place. There are various options including purchasing a replacement, and reinstatement, purchasing a replacement camera and re-siting it elsewhere (location tbc) or doing something different. The Committee discussed replacing the existing SIDS with new ones. No decision was made. Matter deferred until details are available regarding other options.

ACTION: Clerks to get prices for replacement VAS, replacement camera (and pole) and potential locations and report back to committee.

WE46 24/25 Anything the Chair considers urgent.

- The Clerk reported that CDC have not applied the Rates relief to the Car park business rates. Consequently, FTC is being charged £279 a month as opposed to £37 a month last year. The Clerk has completed the application form which needs to be signed off by District Cllrs. Cllr Michael Vann is looking into this.
- Toddler Area has been inspected by Play inspection Company and all signed off.
- The verge at 3 corner copse needs to be cut back to improve visibility.

ACTION: Clerk to ask Willow Gardening Services to look at 3 corner copse.

WE47 24/25 Date of next meeting – Tuesday 23rd July 2024

There being no further matters the meeting closed at 8.05pm.

.....Chairman2024