

**MEMBERSHIP:**

Cllr C. Foxall  
Cllr R. Harrison  
Cllr J. Sanford  
Cllr Stroud (ex-officio)  
Cllr V. Lipscombe-Kettel  
(ex-officio)

**MINUTES OF THE FINANCE COMMITTEE MEETING  
HELD on TUESDAY 19<sup>th</sup> September 2023**

**Present:** Cllr Foxall Cllr Harrison Cllr Sanford  
Cllr Lipscombe-Kettel

**In attendance:** Roz Morton (Clerk)

- F33 23/24 To consider and accept apologies for absence**  
Apologies were received from Cllrs Stroud and Rymer which were accepted.
- F34 23/24 Declarations of Interest in Items on the Agenda**  
None
- F35 23/24 To approve the Minutes of the Finance Committee meeting held on 18<sup>th</sup> July 2023**  
It was **RESOLVED** to approve the Minutes of the Finance Committee meeting held on the 18<sup>th</sup> July 2023. Proposed Cllr Harrison, seconded Cllr Lipscombe-Kettel – all in favour.
- F36 23/24 Clerk's and Chairman's Report – no report**
- F37 23/24 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit. N/A**
- F38 23/24 To agree to reconvene the meeting following Public Participation (if applicable). N/A**
- F39 23/24 To consider and agree timetable for budget setting and prospects for precept proposals.**  
Cllr Foxall set out the following timetable:  
September – Committees & Clerks to consider budget requests and send to Finance.  
October – Finance Committee considers requests and discusses with Clerks & Committees until agreement is reached.  
November – Finance proposes precept request based on budgets/projects to Full Council.  
January – Full Council agree precept request.

**ACTION: Clerk to add budget setting to Committee Agendas for Sept and early October meetings.**

- F40 23/24 To consider allocating funds for replacement toddler equipment.**  
W & E are hoping to work to a budget of circa £40k to replace the toddler area and would like to request a contribution to that from FTC development funds. Discussion took place. The Finance Committee

agreed to fund up to £20k of the toddler area project with the proviso that the additional £20k is raised through grants.  
W & E should budget to fund replacement equipment over the coming years.

**F41      23/24    To consider and agree to sign the SLA for Youth provision to the end of March 2024.**

It was RESOLVED to sign the SLA for the youth club at Fairford Community Centre provided by The Door. Proposed Cllr Lipscombe-Kettel, seconded Cllr Foxall, all in favour.

**ACTION: Clerk to sign and send the SLA to The Door.**

**F42      23/24    To consider and agree grant request received (W4W)**

Discussion took place. The Council acknowledges the value of the services provided by W4W in the community. However, the Council is not in a financial position to offer the £5,000 that has been requested. The Committee was asked to consider whether an offer to cover the costs of the Community Centre room hire for W4W's core activities at the Centre would be a suitable alternative.

**ACTION: Committee members to consider this option and feed back to the Chair.**

**ACTION: Clerk to add to October Full Council for final decision.**

**F43      23/24    To consider and agree to allocate CIL money to EMR development fund and distribute accordingly for recommendation to Full Council**

The Committee RESOLVED to recommend to Full Council that existing CIL money (circa £45k) should be allocated to a new EMR "Development Fund" and all subsequent CIL payments are to be allocated to that EMR.

**ACTION: Clerk to add to Full Council Agenda and create new Development Fund EMR once agreed.**

**F44      23/24    To receive update regarding Business Rates re-valuation for Town Car Park and Street Market.**

Discussions are ongoing and no update was available.

**ACTION: Defer item to next Finance meeting.**

**F45      23/24    Other matters the Chair considers urgent.**

The Chair noted that the EMR for Victory Villas is currently £10k. The Council is waiting for information from Glos Highways as to what they would consider acceptable along A417 opposite VV and costing for this. The Chair asked if Bromford could be contacted to ascertain if they would consider reviving and revised version of the parking solution mooted some years ago which created off street parking for residents by utilising some of the front gardens of VV.

**ACTION: Clerk to contact Bromford to discuss options with them.**

**F46      23/24    Date of next meeting 17<sup>th</sup> October 2023**

There being no further business the meeting closed at 7.55pm.

.....Chairman

.....2023