



**MINUTES OF THE FULL COUNCIL MEETING
HELD ON THE 11TH JULY 2023**

Present:	Cllr Lipsombe- Kettel	Cllr Foxall	Cllr O’Connell
	Cllr Shankland	Cllr Sanford	Cllr Harrison
	Cllr Baker	Cllr Rymer	Cllr Roberts
	Cllr Thornhill	Cllr Lafford (part)	

In attendance: Vanessa Lawrence, Roz Morton (Clerks), District Cllr Muir

- 61 23/24 To receive and accept apologies for absence**
Apologies were received from Cllr Stroud, District Cllr Mansilla and County Cllr Morris which were accepted.
- 62 23/24 Declarations of Interest in Items on the Agenda**
None
- 63 23/24 To approve the Minutes of the Town Council meeting held on the 13th June 2023**
It was **RESOLVED** to approve the Minutes of the Town Council meeting held on the 13th June 2023. Proposed Cllr Roberts, seconded Cllr Foxall – all in favour.
- 64 23/24 To consider and agree co-option of new Councillor.**
Two candidates had come forward, Giles Baker & Tom Dutton. Both candidates were interviewed by the Council. Following discussion a ballot was held and votes were counted by the Clerk and confirmed by the Deputy Clerk. The vote was 3 for Giles Baker and 6 for Tom Dutton. As a result of the vote it was **RESOLVED** to co-opt Tom Dutton to the role of Councillor

ACTION: Clerk to contact both candidates with the results.

- 65 23/24 To accept the Declaration of Acceptance of Office from new Councillor.**
The newly co-opted Cllr was not present at this meeting. Declaration to be completed at the soonest possible moment.

ACTION: Clerk to contact new Councillor to request that he attends as soon as possible to sign the Declaration of acceptance of Office

- 66 23/24 Clerks’/Chairman’s report –**
The Clerk’s report had been circulated prior to the meeting and covered actions undertaken since the last meeting and information on other matters.
- 67 23/24 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**
N/A
- 68 23/24 To agree to reconvene the meeting following Public Participation, if applicable.**
N/A

- 69 23/24 Chairman's Announcements**
The Chairman thanked everyone that helped with watering the newly laid turf at the skatepark during the hot spell.
- 70 23/24 To consider correspondence received (for information only emailed)**
Correspondence e-mailed during the month. No comments from Councillors.
- 71 23/24 To receive report from District Councillor/County Councillors (e-mailed)**

Report from District Cllr Muir

Thank you to everyone who has been so generous with their time, knowledge and expertise as we settle into our roles and work through our induction programme. Your advice and guidance has been invaluable. A few things to highlight:

1. Holiday Activity Programme. Cotswold District Council, Gloucestershire County Council and World Jungle, will be delivering another Holiday Activity and Food Programme (HAF) for eligible children across the district over the summer holidays. The Summer Holiday and Activity Food (HAF) programme will be running from 26 July to 31 August and will include a range of activities. The programme has strict guidelines on eligibility, and is only accessible for those who are in reception up to year 11, and receive benefits-related free school meals. There are limited referral options for those families who do not meet the criteria. However, using additional funding we are also able to run the Holiday Activity Programme (HAP). This programme of free holiday activities is offered to all children between the ages of five and sixteen across the district, regardless of free school meal eligibility.
2. Crowdfund Cotswold Workshop. Crowdfund Cotswold is gearing up for the next funding round of the scheme and will be hosting a free virtual workshop on Monday 17 July at 1 pm for anyone with any ideas to improve their community. During the workshop, attendees will:
 - Find out how you can pitch for up to £10,000 from the Cotswold Community Fund.
 - Gain a deeper understanding of the project submission process and the evaluation criteria.
 - Learn tips and strategies for creating compelling crowdfunding campaigns.
 - Join interactive breakout rooms to access specialised support for your project.

Cllr Muir also reported that she had been present at a meeting with residents in Cinder Lane and representative from Ubico regarding the withdrawal of services in Cinder Lane due to the extremely poor road surface, where agreement was reached as to the way forward.

Report from District Cllr Vann:

On 27 June, at the invitation of the freehold owner, I inspected the building occupied by the Co-op in Fairford, 4 Market Place, to view the property and be shown the entire site. This was to hear about the proposals of the freeholder for the extension and development of 4 Market Place and the land to the rear that in the same ownership. I was told the firm intention was to retain the Co-op store and improve the facilities and storage at the store. Fortuitously Richard Harrison was outside the Co-op when I met the freeholder's representative John Hardyment, so Richard was able to inspect the site with me. Information was emailed to Richard and me after the site meeting. I am arranging to meet the CDC Planning Officer and then shall report back to FTC.

I have been involved with continuing consultation concerning the major Hatherop Road development proposal including securing future performance by the developer of its obligations on continuing issues by a s.106 Agreement.

Report from District Cllr Mansilla:

1. Highways

- 1.1 Cllr Mansilla has been dealing, and continues to deal, with residence's concerns regarding both Halfpenny and St John's Bridge.
- 1.2 In May 2023, Cllr Mansilla escalated safety and speeding concerns between Lechlade and St John's Bridge, and such area has now been approved for the police to set up a handheld enforcement site to enforce the 40mph existing limit in both directions.
- 1.3 Early in June 2023, Cllr Mansilla additionally requested Highways to implement:
 - (a) changes to the road environment to ensure it better matches speed limits; and
 - (b) engineering measures to create or/and enhance safer routes to/from the centre of the town for vulnerable road users.

These request are currently with Highways for them to review.

- 1.4 As you are no doubt all aware, on the 20 June, there was a collision on the Halfpenny Bridge which remains closed as a result. On the 20 June Cllr Mansilla assessed the damage to the Halfpenny Bridge and road/paths closures and diversions set up around the whole area. The next morning, Cllr Mansilla spoke with several people in GCC and Highways to check that the correct measures had been put in place, and highlight and discuss the risk that some of the diversion routes could potentially have on other infrastructure e.g. St John's Bridge, surrounding minor roads, residents and businesses. They acknowledge the potential impact on the aforementioned areas and confirmed that they will continued to monitor the impact on such areas.
- 1.5 Halfpenny Bridge is a historical bridge and repair work has to be carried out in liaison with Historic England the Secretary of the State. Consequently, Cllr Mansilla has been advised that the bridge will remain closed to traffic for potentially up to three months. However, pedestrians access over and under the bridge has been restored, and the River Thames is open to boaters, albeit with a restriction. Cllr Mansilla has been told that the Highways team is working hard to bring back vehicle access.
- 1.6 Furthermore, on the 26 June, there was a further collision on St John's Bridge which has been since resolved.
- 1.7 These two incidents serve to highlight the safety and speeding issues in and around Lechlade and the necessity for Highways to take preventative measures, like the ones that Cllr Mansilla has already suggested to Highways.
- 1.8 On the 26 June, Cllr Mansilla raised the aforementioned concerns with Cllr Dominic Morris, and submitted a request for a 20 mph speed limit TRO covering the whole of Lechlade.

2. Planning

- 2.1 I have been monitoring and reviewing numerous planning applications, including responding to questions/concerns raised by local residents. Should the Town Council have any questions/concerns regarding planning application please refer to Clare and me.

72 23/24 To receive other reports: - Project Working Groups: -

- **Skate Park Project** - Skate park up and running. Week of 24th July, protective matting for the newly laid turf will be put down. There will be no requirement to prevent people from using the skate park. Solar lighting will be installed towards the end of August which will take 1 day to install. An opening ceremony will take place on the 6th August. ATBShop in Swindon will be attending with demonstrations, merchandise, music and coaching and the Mayor together with Monty Morris will be cutting the ribbon. This will take

place between 1pm and 4pm. All supporters have been contacted and notification will be placed on the website and in the newsletter.

- **Community Building** – Cllrs Foxall and Thornhill went to Froster together with George Ellis to look at the Community Building there. This is a significant building and they are taking significant sums of money. Another meeting to be held shortly. Whilst the cost of the building was considerable it is less than the estimated cost. There is much enthusiasm from the Rugby Club and attempts to engage with the youth football club are underway following the appointment of a new Chairman.
- **Transport Plan** - Cllr Shankland reported that meetings had been held with GCC Highways to discuss the TRO. They have limited resources but are considering a phased approach. Match funding might be possible. This to be agreed for this financial year. Looking to extend the proposed 20mph zone. Plans to contact the executive body of the Dept of Transport relating to ‘Active Travel England’, one of their schemes to see whether this is something we could use in Fairford. Work on the 20mph will consist of a public consultation to obtain residents views. The next meeting is planned for the end of August.

Q: Why is Leafield Road not included in the 20mph plan

A: They will be asked to re-visit this along with Bridge Street and London Road.

- **Fairford to Lechlade Path** – Cllr Thornhill reported that a meeting had been held earlier today. There is great determination to get this project moving. Talks are underway with the Wildlife Trust and with landowners on Whelford Road
- **Burial Ground** – We are very near to completing with the legal documents to be received and signed off. Hedges have been planted and gateway into the site has been erected and the grass is being cut on a regular basis.
- **Town Team** – Meetings to be arranged to discuss the best way forward with this. Happy to report that we have a new sweet shop in the town. RIAT will be taking place this weekend.

73 23/24 To receive reports from meetings attended or any other reports
None

FINANCE

74 23/24 To approve retrospectively payments for June 2023
It was **RESOLVED** to approve payments, retrospectively, for June 2023. Proposed Cllr Foxall, seconded Cllr Thornhill – all in favour.

75 23/24 To consider and agree Reconciliation Report end June 2023
It was **RESOLVED** to agree Reconciliation Report at the end of June 2023. Proposed Cllr Foxall, seconded Cllr Baker – all in favour.

76 23/24 To receive Income & Expenditure figures at end June 2023
The Income & Expenditure figures were received with no comment.

77 23/24 To consider and agree Qtr 1 payments over £500
It was **RESOLVED** to agree Qtr 1 payments over £500. Proposed Cllr Foxall, seconded Cllr Lafford – all in favour.

PLANNING

78 23/24 To receive the minutes of the Planning Committee meeting held on 20th June and 4th July 2023 (unapproved)
The Minutes of the Planning Committee meetings held on the 20th June and 4th July were received with no comment.

79 23/24 To receive report from Chair of Planning
Cllr Harrison’s report had been circulated prior to the meeting. Cllr Foxall reported that currently looking at planning applications piecemeal. That the planning committee is trying to make sure that Lake 104 remains

preserved and that there is provision for screening in line with original screening plans. The committee cannot keep looking at individual Lakes by yoo applications. Enforcement issues need to be upheld. A meeting with Andrew Moody has been arranged for 10th August.

WORKS & EVENTS

80 23/24 To receive the Minutes of the Works & Events Committee meeting held on the 27th June 2023 (unapproved)

The Minutes of the Works & Events Committee meeting held on the 27th June 2023 was received with no comment.

81 23/24 To receive a report from the Chair of the Works & Events Committee

Cllr O’Connell reported:

- Complete skatepark project nearing completion with opening Ceremony on the 6th August.
- Christmas Market will be held this year on the 8th December with Cotswold Markets supplying the stalls.

ACTION: Clerks to order replacement swing seat for baby swing.

82 23/24 To consider and agree whether to consecrate the new burial ground in light of new information.

Following debate and considering the decision from the Works & Events Committee it was **RESOLVED** to consecrate a part of the land with no visible delineation and no administration only upon request from the public. Proposed Cllr O’Connell seconded Cllr Thornhill – 8 in favour, 1 abstention.

OTHER MATTERS

83 23/24 To consider and agree Terms of Reference for the FCC Management Committee.

Cllr Foxall explained that the FCC Management Committee had considered this and were all in agreement with the terms. The PCC have also confirmed their accepted the terms as set down. Following discussion, it was **RESOLVED** to agree the Terms of Reference for the FCC Management Committee. Proposed Cllr Foxall, seconded Cllr Thornhill – all in favour.

84 23/24 Anything the Chair considers urgent
None

85 23/24 Date of next meeting – Tuesday 12th September 2023

There being no further business, the meeting closed at 19.53

.....Chairman

.....2023