



**MINUTES OF THE TOWN COUNCIL MEETING
HELD ON TUESDAY 13th JUNE 2023.**

Present: **Cllr Shankland** **Cllr Stroud** **Cllr Roberts**
 Cllr Foxall **Cllr Harrison** **Cllr Lipscombe-Kettel**
 Cllr Sanford **Cllr Lafford** **Cllr Baker**
 Cllr Rymer **Cllr O'Connell** **Cllr Thornhill**

In attendance: Vanessa Lawrence, Roz Morton (Clerks), District Cllrs Muir and Vann (part) County Cllr Morris (part).

37 23/24 To receive and accept apologies for absence.
None.

38 23/24 Declarations of Interest in Items on the Agenda.
None.

39 23/24 To approve the Minutes of the Annual Town Council meeting held on the 9th May 2023.

It was RESOLVED to approve the Minutes of the Annual Town Council meeting held on the 9th May 2023 at a true and accurate record. Proposed Cllr Lafford, Seconded Cllr Stroud, 10 in favour, 2 abstentions.

40 23/24 To agree to co-opt a new Council member.

It was RESOLVED to Co-opt a new member to the Council at the July meeting. Proposed Cllr Roberts, seconded Cllr Thornhill, all in favour.

41 23/24 To accept the Declaration of Acceptance of Office from new Councillor.

Defer to July meeting.

ACTION: Clerks to add Co-option to July Agenda.

42 23/24 To consider and agree Cllr Rymer's request to fill vacancy on the Planning and Finance Committees.

It was RESOLVED to agree Cllr Rymer's request to join the Planning and the Finance Committee. Proposed Cllr Foxall, seconded Cllr O'Connell, all in favour.

**43 23/24 Clerks'/Chairman's report
The Clerk reported on the following:**

KINGS CORONATION – The event laid on by the Council was a huge success with everyone enjoying the day.

VISIT FROM 1ST NATIONS PEOPLE - Two visits from visitors from Manitoba – the first were a group who were here for the Coronation and the second group, a larger party, who were here to seek historical information and met with the church and with the History Society and members of the Council at the end of May. Both groups were welcomed and treated to a buffet lunch, before departing.

SCRIBE – Work has been ongoing to set up the new accounting system with Scribe. Have been running both the old and new systems in order to maintain continuity in payments to suppliers. I have now successfully transferred all the information from April and May onto the new system and am working my way through the beginning of June and will hopefully have caught up in the new week or so. In order to do this am having to work from home.

44 23/24 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present. N/A

45 23/24 To agree to reconvene the meeting following Public Participation, if applicable. N/A

46 23/24 Chairman’s Announcements.

Cllr Lipscombe-Kettel announced the sad passing of Freda Lang, a former Councillor and Mayor.

The Chair also thanked all the Councillors who helped at Fairford Festival over the weekend.

47 23/24 To consider correspondence received (for information only emailed). Nil of note.

48 23/24 To receive report from District Councillor/County Councillors (e-mailed).

The District Cllrs circulated a report copied below:

The first council meeting of the new administration was held on the 24 of May 2023.

The first order of business was the election of the council Chair and Vice-Chair followed by the election of the Leader of the Council who then proceeded to update the Council on the appointment of the Deputy Leader and Cabinet members.

Appointments to the committees of the Council and other bodies were also announced.

Full details of the event can be found at the following link:

<https://meetings.cotswold.gov.uk/ieListDocuments.aspx?CIId=1154&MIId=2084>

Councillor Mansilla decided to initially not take up any lead positions. Although, she decided that she would be a contributing member to the Audit and Governance Committee. Councillor Muir will be the Vice Chair of the Audit and Governance Committee and will be the Armed Forces Champion for the District Council.

Future Meetings

We both look forward to attending the Multi Use Path meeting on Tuesday 13 Jun and the Kempsford Cluster Quarry Meeting on Friday 23 Jun.

Feedback

Please do let us know if there are particular matters/subjects which you would like to see included in our updates. Moreover, please do get in touch if there are any queries arising out of our report. Our emails

are: helene.mansilla@cotswold.gov.uk and clare.muir@cotswold.gov.uk

Cllr Roberts raised the cessation of the refuse collection on Cinder Lane. Cllr Muir reported that she is liaising with the residents and UBICO to resolve the situation. She noted that residents can apply for an assisted collection if they are unable to take their bins to the end of the road for collection.

County Cllr Morris circulated a report, of particular note to Fairford: The Community Speedwatch + (CSW+) initiative is having a positive impact in neighbouring parishes. Fairford will be receiving a camera shortly, once the police have undertaken a survey for the location. Pothole works are being undertaken and the road through Kempsford to A419 will be resurfaced.

**49 23/24 To receive other reports: -
Project Working Groups: -**

Skate Park Project The construction of the skate park is now complete. The remaining work to complete this project in its entirety consists of the installation of the solar lighting and the landscaping. We have received two quotes for turfing or seeding or a mixture of both and await a further quote from another

contractor. We need to leave the Heras fencing in place for a while longer and will have to pay for the hire of this. To be approved at the next W & E meeting.

ACTION: Clerk to add to W & E Agenda

- **Community Building** Cllr Foxall reported that the legal paperwork for the land at CHS was still ongoing, and he was chasing it up.
- **Transport Plan** Cllr Shankland attended a meeting with Glos Highways to discuss the crossing of A417 at the Marlborough junction, and what improvements could be made. An updated Transport Plan will be circulated shortly and put on the website. Meeting with the TRO team is scheduled for mid/end June.
- **Fairford to Lechlade Path** – Cllr Thornhill reported briefly that negotiations with landowners are ongoing, and some headway is being made on the Southern route.
- **Town Team** – Nothing to report.
- **Burial Ground** – The Clerk reported that discussions have started with the diocese regarding consecration and whether it was preferable or necessary. Further discussions will be held at the W & E meeting. Additional information is being sought.

ACTION: Clerk to add to W & E Agenda

FINANCE

- 50 23/24 To receive Minutes from the Finance meeting held on the 16th May 2023.** Received without comment.
- 51 23/24 To approve retrospectively payments for May 2023**
It was RESOLVED to approve the payments for May 2023. Proposed Cllr Foxall, seconded Cllr Stroud, all in favour.
- 52 23/24 To consider and agree Reconciliation Report end May 2023**
It was RESOLVED to approve the Reconciliation Report end May 2023. Proposed Cllr Foxall, seconded Cllr Lafford, all in favour.
- 53 23/24 To receive Income & Expenditure figures at end May 2023**
Received without comment.

PLANNING

- 54 23/24 To receive the minutes of the Planning Committee meeting held on 16th May and 6th June 2023 (unapproved).**
Noted without comments.
- 55 23/24 To receive report from Chair of Planning**
Cllr Harrison circulated a report which will be filed with these Minutes.

WORKS & EVENTS

- 56 23/24 To receive the Minutes of the Works & Events Committee meeting held on the 23rd May 2023 (unapproved)**
Received without comment.
- 57 23/24 To receive a report from the Chair of the Works & Events Committee**
Cllr O'Connell noted that the next W & E meeting would discuss plans for an official opening of the skate park.

OTHER MATTERS

- 58 23/24 To consider and agree Fairford Management Committee Terms of Reference.**

A copy of the draft Terms of Reference was circulated to the Council. Councillors requested additional time to read the information. This item was deferred to the next meeting.

ACTION: Clerk to add to July Agenda for agreement.

59 23/24 Anything the Chair considers urgent. Nil of note.

60 23/24 Date of next meeting – Tuesday 11th July 2023

.....**Chairman**

.....**2023**