



**MINUTES OF THE ANNUAL TOWN COUNCIL MEETING
HELD ON TUESDAY 9TH MAY 2022.**

Present: Cllr Boulton (part) Cllr Stroud Cllr Roberts
Cllr Foxall Cllr Harrison Cllr Lipscombe-Kettel
Cllr Sanford Cllr Lafford Cllr Baker
Cllr Rymer

In attendance: Vanessa Lawrence, Roz Morton (Clerks), District Cllrs Vann and Mansilla, 1 x MOP

- 1 23/24 To elect the Chairperson/Mayor**
Cllr Boulton (outgoing Mayor), asked for nominations for the role of Chairman/Mayor. Cllr Sanford proposed that Cllr Lipscombe-Kettel should be elected as Chairman/Mayor, seconded Cllr Thornhill– all in favour.
- 2 23/24 To receive the Chairperson’s Declaration of Acceptance of Office**
The Declaration of office was duly received.
- 3 23/24 To elect the Deputy chairperson/Deputy Mayor**
The Chairman asked for nominations for the role of Deputy Chair, Cllr Sanford proposed Cllr Stroud, seconded Cllr Foxall – all in favour.
- 4 23/24 To receive the Deputy Chairperson’s Declaration of Acceptance of Office**
The Declaration of office was duly received.
- (5 23/24 no item)**
- 6 23/24 To receive Declarations of Acceptance of Office from all other Councillors present.**
The Declarations of office were duly received.
- 7 23/24 To decide when any Declarations of Acceptance of Office which have not been received as provided by law, shall be received.**
Council decided to accept the outstanding declarations of office as soon as practicably possible.
- 8 23/24 Apologies for absence**
Cllrs Shankland & O’Connell, County Councillor Morris and District Councillor Muir.
- 9 23/24 Declarations of Interest in Items on the Agenda**
None.
- 10 23/24 To remind Councillors to complete the Register of Interests form and return to CDC by the end of May 2023.**
Noted.
- 11 23/24 To approve the Minutes of the Full council meeting held on the 11th April 2023**
It was **RESOLVED** to approve the Minutes of the Town Council meeting held on the 11th April 2023 as a true and accurate record of the

proceedings. Proposed Cllr Sanford, seconded Cllr Foxall – 8 in favour, 2 abstentions.

- 12 23/24 Clerks'/Chairman's report –**
Cllr Lipscombe-Kettel welcomed the new Councillors and thanked the previous Mayor.
- 13 23/24 To consider and agree the Council's committees and sub-committees including review of delegation arrangements and to agree timetable for meetings for the coming year.**
It was **RESOLVED** to make no changes to the current meeting or committee structure. Proposed Cllr Foxall, seconded Cllr Thornhill, all in favour.
- 14 23/24 To appoint members to Committees and sub-committees**
Cllrs Lipscombe-Kettel & Stroud sit as Ex=officio on all committees.
Planning: Cllrs Harrison, Shankland, Thornhill, Foxall, 1 x vacancy
Finance: Cllrs Sanford, Foxall, Harrison, 2 x vacancy
Works & Events: Cllrs Sanford, Roberts, Lafford, Baker, O'Connell
Procedures: Cllrs Foxall, Harrison, Roberts, Thornhill, 1 x vacancy
Staffing: Cllrs Foxall, Roberts, Sanford, Thornhill, 1 x vacancy
- 15 23/24 To appoint Town Council representatives to:**
- **FCC Trustees x 3** - Cllrs Foxall & Thornhill
 - **FCC Management Committee x 2** - Cllrs Foxall & Thornhill
 - **ECT x 3** - Cllrs Foxall, Roberts & Thornhill
 - **FEAG x 3** – Cllrs Stroud, Lipscombe-Kettel & Lafford.
 - **History Society x 1** Cllr Sanford
 - **FLBC - Any member of the Council**
 - **Farmor's Endowed Trust x 2** - Cllrs Lipscombe-Kettel & Lafford.
 - **GMTF x 1** – Cllr Harrison
 - **Palmer Hall Committee x 1** – Cllr Roberts
 - **Airbase link x 3** – Cllrs Roberts, Baker & Stroud
 - **PPG x 1** – Cllr Sanford
 - **Police Link x 1** – Cllr Foxall
 - **Youth Steering Group x 3** - Lipscombe-Kettel, Baker & Lafford.
- 16 23/24 To re-affirm eligibility for the Town Councils (General Power of Competence) (Prescribed Conditions) Order 2012**
It was **RESOLVED** to re-affirm that FTC are eligible to hold the General Power of Competence. Proposed Cllr Doherty, seconded Cllr Foxall – all in favour. Proposed Cllr Harrison, seconded Cllr Thornhill, all in favour.
- 17 23/24 To agree to adjourn the meeting for Public Participation – there is a 10 minute time limit) proposed Cllr Lafford, seconded Cllr Foxall, all in favour.**
The newly elected District Councillors introduced themselves.
- 18 23/24 To agree to reconvene the meeting following Public Participation.**
proposed Cllr Thornhill, seconded Cllr Roberts, all in favour.
- 19 23/24 Chairman's announcements**
Cllr Lipscombe-Kettel welcomed Cllrs Baker & Rymer to the Council.
- 20 23/24 To consider correspondence received (e-mailed).**
Nil of note.
- 21 23/24 To receive reports on meetings attended**
Cllrs Thornhill, Roberts & Foxall met with the ECT. A report will be circulated in due course.
- 22 23/24 To note newly elected District Councillors**
Cllr Clair Muir & Helene Mansilla have been elected to represent Fairford South and Cllr Michael Vann has been elected to represent Fairford North.
- 23 23/24 To receive a report from the County Councillor (e-mailed).**
Received without comment.
- 24 23/24 To receive other reports: -
Project Working Groups: -**

- **Skate Park Project** – the skate park construction is ongoing. A planning application for solar lighting has been submitted. The ECT has agreed to carry out repairs to the boundary walls. The lease is not yet finalised.
- **Community Building** – Cllr Foxall reported that meetings are ongoing and sources of funding are being explored.
- **Transport Plan** – Cllr Shankland has a zoom meeting booked with Glos Highways on 22nd May.
- **Fairford to Lechlade Path** – Feedback from landowners on the northern route has been less than enthusiastic. Efforts are being concentrated on the Southern Route. Funding is being sought.
- **Town Team** – The team will convene shortly. A meeting with GCC & CDC economic growth reps needs to be organised.

FINANCE

- 25 23/24 To approve retrospectively payments to end of April 2023**
It was RESOLVED to approve the payments as presented. Proposed Cllr Foxall, seconded Cllr Stroud. All in favour.
- 26 23/24 To receive income & expenditure figures at 30/4/2023**
Noted without comment.
- 27 23/24 To receive bank reconciliation figures at 30/4/2023**
Cllr Harrison questioned whether the Council had considered moving some of the funds from the deposit account.

ACTION: Clerk to add to Finance Agenda.

- 28 23/24 To receive Internal Auditors report**
The report was received without comment.
- 29 23/24 To approve the Annual Governance Statement 2022/23**
It was RESOLVED to approve the Annual Governance Statement 22/23 as presented. Proposed Cllr Foxall, seconded Cllr Harrison. All in favour.
- 30 23/24 To approve the Accounting Statement 22/23**
It was RESOLVED to approve the Accounting Statement 22/23 as presented. Proposed Cllr Foxall, seconded Cllr Harrison. 9 in favour, 1 abstention.

PLANNING

- 31 23/24 To receive the Minutes of the Planning Committee meetings held on 18th April 2023 and 2nd May (unapproved).**
The Minutes were received without comment.
Cllr Harrison reported that the Fairford Neighbourhood Plan passed at Referendum.

WORKS & EVENTS

- 32 23/24 To receive the Minutes of the Works & Events Committee meeting held on the 25th April 2023**
The Minutes were received without comment.
- 33 23/24 To approve New burial ground transfer.**
The transfer has not yet been finalised. It's hoped that it will be in place prior to the Annual Meeting of the Town.

ACTION: Clerk to contact Michael Birnie to chase the final documentation.

OTHER MATTERS

- 34 23/24 To agree to advertise for 1 Councillor to be co-opted to the Council.**
The Council agreed to advertise for 1 Councillor to be co-opted. Proposed Cllr Sanford, seconded Cllr Thornhill. All in favour.

IN CAMERA

35 23/24 To choose the winning recipients of Citizen Awards.
Voting took place. Steve Evans was selected as the winner of the Citizen of the Year and Derrick Youngs was selected as the winner of the Albert Alder Award.

There being no further business, the meeting closed at 8.00pm.

.....**Chairman**

.....**2023**