



**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON TUESDAY 10<sup>TH</sup> JANUARY 2023**

**Present:**

|                     |                              |                       |
|---------------------|------------------------------|-----------------------|
| <b>Cllr Boulton</b> | <b>Cllr Lipscombe-Kettel</b> | <b>Cllr Doherty</b>   |
| <b>Cllr Foxall</b>  | <b>Cllr Lafford</b>          | <b>Cllr O’Connell</b> |
| <b>Cllr Roberts</b> | <b>Cllr Sanford</b>          | <b>Cllr Shankland</b> |
| <b>Cllr Stroud</b>  | <b>Cllr Thornhill</b>        |                       |

**In attendance:** Vanessa Lawrence, Roz Morton (Clerks), District Cllr Andrews, 2 x MOP’s

- 145 22/23 To receive and accept apologies for absence**  
Apologies were received from Cllr Harrison, District Cllr Trotter and County Cllr Morris, which were accepted.
- 146 22/23 Declarations of Interest in Items on the Agenda**  
None
- 147 22/23 To approve the Minutes of the Full council meeting held on the 8<sup>th</sup> November 2022**  
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 8<sup>th</sup> November 2022, as a true and accurate record of proceedings. Proposed Cllr Sanford, seconded Cllr Foxall – all in favour.
- 148 22/23 Clerks’/Chairman’s report –**  
The Clerk’s report had been circulated prior to the meeting, which covered feedback from the Christmas Market which was very positive with stallholders already coming back to book for this year’s event. MoP response was also very positive with a high attendance.
- 149 22/23 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**  
It was **RESOLVED** to adjourn the meeting for Public Participation. Proposed Cllr Lafford, seconded Cllr Foxall – all in favour.

Q: Mrs J Peachey, who has been looking after a narrow verge adjacent to the church wall near the junction of Mill Lane and High Street wanted to know who owns the verge i.e does it belong to the Church or someone else, as she is no longer able to manage to maintenance of the area with tending to flowers etc?

A: The Clerk replied that we were not sure on the ownership, but would endeavour to find out from Glos. Highways, who were the most likely owners.

Q: Mrs Peachey also asked whether anything could be done about the condition of the phonebox in the High Street.

A: The Clerk advised that the box is a listed box owned by BT and that there is a BT department that deals with painting and refurbishing phoneboxes and that she would contact them to see when they might be able to paint and refurbish this phonebox.

**150 22/23 To agree to reconvene the meeting following Public Participation, if applicable.**

It was **RESOLVED** to reconvene the meeting following Public Participation. Proposed Cllr Doherty, seconded Cllr Thornhill – all in favour.

**151 22/23 Chairman's Announcements**

The Chairman thanked all those volunteers who helped to take down the Christmas decorations on Sunday 8<sup>th</sup> January.

**152 22/23 To consider correspondence received (for information only emailed)**

General correspondence is e-mail during the month.

**153 22/23 To receive report from District Councillor/County Councillors (e-mailed)**

District Cllr Andrew's and District Cllr Doherty's reports had been circulated prior to the meeting.

Q: Cllr Roberts asked for clarification on when the black food bin is collected

A: Cllr Doherty confirmed that this collection is every week, but during December this was disrupted due to the bad weather and then the festive break.

**Cllr Andrews report is as follows:-**

Cabinet Meeting: 5<sup>th</sup> December

- Old Station and Memorial Cottages – Refurbishment and reuse.
- Green Economic Growth Strategy – Update
- Infrastructure Funding Statement – CIL payments to T&PCs
- Financial, Council Priority and Service Performance Report 9<sup>th</sup> January
- Lease of land at Station Road Kemble
- Budget Consultation Feedback

Council Meeting: **16<sup>th</sup> November** – Considered:

- Cost of Living Working Group Report
  - Changing Places Toilets
  - Recovery Investment Strategy
  - Implications of Elections Act 2022 (Voter ID implications)
  - Executive Scrutiny Protocol
- Schedule of Meetings 2023-24
- Motions included:
    - Provision of Community Public Access Defibrillators on New Developments
    - Menopause campaign

Overview & Scrutiny Meeting: **22<sup>nd</sup> November 2022** –included:

- Budget/Medium Term Financial Strategy
  - Housing – Bromford
  - Climate Change Emergency update
- LGA Peer Review
- Report issued and currently being analysed
- Community Speedwatch
- The Community Speedwatch fund is open for applications to support safety in your community – until 31 January 2023
- To find out more and make your application, please visit the Gloucestershire County Council link below.

**[The Community Speedwatch Fund - Gloucestershire County Council](#)**  
Footpaths

- Progress with Sustrans Study of Fairford-Kempsford-Lechlade network
  - Lake 103-104 footpaths – NFTR.
- Cotswold Constituency Boundary Change
- Decision made by the independent boundary commission – not government.
  - Coln Valley will be in the North Cotswold whilst Fairford/Lechlade/Kempsford will be in the South Cotswold constituencies.

- Implementation July 2023  
Health
- Urgent and Acute Emergency Care/Ambulance response times. Update on sub-group activity.
- HOSC on 6<sup>th</sup> December considered;
  - NHS Dentistry
  - Mental Health Services
- Planning
- Planning and Development. Remains understaffed and subject to further work on process under the Planning and Development Review.
- Lakes 103/104 other issues (Fairford Leisure Facility)
  - Update Meeting 10<sup>th</sup> Jan 2023
  - CDC Leisure Services briefing planned
- Planning Enforcement
  - Coln House School – NFTR
  - Yells Yard – NFTR
  - Totterdown Lane – NFTR.
  - Lake 103/104
  - Land Behind Wick House (The Wall)
    - Compliance of wall reconstruction
  - Hyperion House
  - Gardenside, Cinder Lane
- Forthcoming Meetings:
  - 11<sup>th</sup> January – Planning and Licencing (10:00hrs)
  - 18<sup>th</sup> January – Full Council (14:00hrs)
  - 26<sup>th</sup> January – Audit (16:00hrs)
  - 31<sup>st</sup> January – Gloucestershire Health Overview and Scrutiny Committee
  - 1<sup>st</sup> February – Overview & Scrutiny (18:00hrs)

District Cllr Andrews also reiterated that the May elections will require Voter ID. Training is being organised for organisations.

Defibs – Work to place defibrillators into new estates is being rolled out  
Boundary changes – This relates to constituency boundary changes and does not affect Cotswold District Council. Coln Valley will be in the North Cotswold Constituency and Fairford North will be in South Cotswold constituency. This will take effect from July 2023 and will affect elections from 2024.

### **District Cllr Doherty report is as follows:**

**Representation to the Regulation 16 consultation for the Fairford Neighbourhood Development Plan:** Following approval to proceed on the 21st October the cabinet member for the environment considered CDC's draft representation to the independent examination and agreed for it to be submitted to the independent examiner's review.

**Exceptional Hardship Council Tax Scheme:** Following on from previous approval of the Local Council Tax Support (LCTS) scheme the cabinet has now agreed the exceptional scheme. This is used only in exceptional circumstances and is jointly funded by CDC and GCC. This will support a very small number of applications as compared to the 10% expected to be supported by LCTS.

**Waste and Recycling Service Disruption:** Apologies for the disruption to collections over the Christmas and New Year period. The severe weather before Christmas hit exactly as the most difficult locations (North Cotswolds) were due for collection – the knock-on from snow and ice, substantial staff illness, and systems problems caused disruption for a much longer period than anticipated. A review of how to reduce the impact of weather disruption has already been started.

#### **Recent Meetings, Decisions and Events**

Public council meetings, key decisions, and notable events since the last report. Council and committee meetings are taking place in person but are live streamed on the Internet with recordings available on the council website (links in list below).

**9-November – Planning and Licensing Committee:** No applications in Fairford in this meeting. Agenda, minutes, and webcast: -

<https://meetings.cotswold.gov.uk/ieListDocuments.aspx?Cid=1162&Mid=1986>

**16-November – Full Council:** Cost of Living Working Group reporting; Council Tax Support Scheme Proposal for 2023/24; Changing Places Toilets; Rescinding of Recovery Investment Strategy; Implications and changes related to the Elections Act 2022; Updates to Executive Scrutiny Protocol; Draft Programme of Meetings for 2023-24; Motions – Defibrillators / Menopause. Agenda, minutes, and webcast:

<https://meetings.cotswold.gov.uk/ieListDocuments.aspx?Cid=1154&Mid=1995>

**22-November – Overview and Scrutiny Meeting:** Presentation from Bromford Housing; Budget and Medium-Term Financial Strategy; Climate Change Emergency Strategy; Leisure and Culture Options Update; Financial, Council Priority and Service Performance Report 2022-23; Performance Task and Finish Group, Employment Policies Task and Finish Group; Executive Forward Plan / Work Plan. Agenda, minutes, and webcast:

<https://meetings.cotswold.gov.uk/ieListDocuments.aspx?Cid=1165&Mid=1964>

**154 22/23 To receive other reports: -**

**Q:** Cllr Roberts asked what was happening with FEAG (Fairford Emergency Action Group)?

**A:** Phil Bird who was the lead for this group has now left the Council. Cllrs O’Connell and Boulton are now the representatives for this group and there is one vacancy. Cllr Doherty reported that whilst river levels are high at present, the Coln has no warnings assigned to it. Weather conditions are monitored regularly. He also said that he would be able to assist if required.

**Project Working Groups: -**

- **Skate Park Project** - Not a lot to report other than we have reached £80154, but we still require a further £18k to reach target. Tesco’s will be running their token collection from the middle of month, and we are still advertising for donations. CDC are also going to advertise this again.
- **Community Building** – Cllr Foxall is expecting to meet with representative from the Rugby Club soon. It is hoped that the Lease for the field will be finalised and signed off soon.

**ACTION: Clerk to chase this up**

- **Burial Ground** – Nothing further to report – A meeting to be arranged with the ECT.

**ACTION: Clerk to contact the ECT and solicitor**

- **Transport Plan** - Cllr Shankland had circulated a report prior to the meeting. Nothing further to add.

**Q:** Cllr Roberts if anything further has been done about obtaining lighting on the Cirencester Road from the Marlborough Arms to the new housing estate. Cllr Shankland to be advised of previous correspondence regarding this matter to see what might be achievable.

**ACTION: Clerk to forward details of previous correspondence with GCC to Cllr Shankland**

- **Fairford to Lechlade Path** - Cllr Thornhill reported that the next meeting will take place on the 14<sup>th</sup> of February.

**FINANCE**

**155 22/23 To receive the Minutes of the Finance Committee meeting held on the 13<sup>th</sup> December 2022 (unapproved)**

The Minutes of the Finance Committee meeting held on the 13<sup>th</sup> December were received with no comment.

**156 22/23 To receive a report from the Chair of the Finance Committee.**

Cllr Doherty had nothing further to report. Details contained in the Minutes from the meeting in December.

**157 22/23 To approve retrospectively payments for November & December 2022**

It was **RESOLVED** to approve, retrospectively payments made in November and December 2022. Proposed Cllr Doherty, seconded Cllr Foxall – all in favour.

**158 22/23 To consider and agree Reconciliation Report end November and December 2022**  
It was **RESOLVED** to agree reconciliation reports for November and December 2022. Proposed Cllr Doherty, seconded Cllr Foxall – all in favour.

**159 22/23 To receive Income & Expenditure figures end December 2022**  
The Income & Expenditure figures were received with no comment.

**160 22/23 To consider and agree budget for 2023/24 as recommended by Finance Committee.**  
The figures were circulated prior to the meeting. It was **RESOLVED** to agree budget figures as recommended by the Finance Committee. Proposed Cllr Doherty, seconded Cllr Sanford – all in favour.

**161 22/23 To consider and agree EMR's for 2023/24 as recommended by Finance Committee.**  
Cllr Doherty (Chair of Finance), requested that this item be deferred to the next meeting and further revisions were required.

**ACTION: Clerk to add this item to the Agenda for the next meeting.**

**162 22/23 To consider and agree Precept request for 2023/24 as recommended by Finance Committee**  
Cllr Doherty reported as follows:  
-Budget drives the Precept request  
-Can't afford to go backwards – decision to match inflation although at a slightly lower rate than is published  
-Reached view that we will probably need to increase Precept in future years in order to maintain the level of service that we currently provide, given the rise in the cost of living  
-Need to move up the rankings  
As a result of this the Finance Committee agreed to set the Precept amount to be requested at £179425.

Following discussion it was **RESOLVED** to agree the Precept request for 2023/24 (£179425). Proposed Cllr Doherty, seconded Cllr Foxall – all in favour

**ACTION: Clerk to send request to CDC**

**163 22/23 To consider and agree a grant to Working 4 Wellbeing of £2500 (details on the Cllrs page of website).**  
Council was asked to note that the amount quoted is incorrect and should read £2000. Following debate regarding the original request which was for substantially more over a longer period of time. It was agreed that the Council is not in the position to support social schemes to any greater degree. It was therefore **RESOLVED** to agree a grant of £2000 as a one-off grant. Proposed Cllr Foxall, seconded Cllr Thornhill – all in favour.

**ACTION: Clerk to contact Working 4 Wellbeing and to arrange payment**

## **PLANNING**

**164 22/23 To receive the minutes of the Planning Committee meetings held on 8<sup>th</sup> December and 3<sup>rd</sup> January 2023 (unapproved)**  
The Minutes of the Planning Committee held on the 8<sup>th</sup> December and 3<sup>rd</sup> January were received with no comment.

**165 22/23 To receive report from Chair of Planning**  
Cllr Harrison had submitted his report prior to the meeting. No comments received.

**166 22/23 Update on NDP**

The Clerk reported that a meeting had been held earlier today to agree response to examiners letter. The NDP Group agreed with the comments submitted in CDC’s response. A further meeting with CDC is to take place this coming Friday to agree final response.

**167 22/23 To consider and agree response to (Lake 104), Leisure Centre proposals.**

Report posted on Cllrs page of website.  
Cllr Thornhill reported that CDC would negotiate fees etc with Lakes by Yoo. The Committee took responsibility for contacting other 5 councils who were included in the original S106 agreement and they are tasked with responding by the 20<sup>th</sup> January. This is a worthwhile facility with costs in line with other similar facilities in the area. It was agreed that should the final proposal include access by schools, they should not be allowed to dominate the facility as this would limit the use by others in the community. It was **RESOLVED** to agree response to (Lake 104) Leisure Centre proposals as agreed by the Planning Committee to include responses from other parish councils listed in the S106 agreement. Proposed Cllr Thornhill, seconded Cllr Doherty – all in favour.

**WORKS & EVENTS**

**168 22/23 To receive the Minutes of the Works & Events Committee meeting held on the 22<sup>nd</sup> November 2022 (unapproved)**

The Minutes of the Works & Community Committee meeting held on the 22<sup>nd</sup> November were received with no comment.

**169 22/23 To receive a report from the Chair of the Works & Events Committee.**

Cllr O’Connell reported as follows:-  
- Survey of graveyard headstones completed.  
- Items to be considered at the next meeting:-  
Lead up to Christmas to consider layout for Christmas market  
King’s coronation in May  
Summer and other markets  
Hire of Portaloo.  
FEAG – Update.

**OTHER MATTERS**

**170 22/23 Anything the Chair considers urgent**  
Nil of note

**171 22/23 Date of next meeting – Tuesday 14<sup>th</sup> February 2023**

There being no further business the meeting closed at 7.45pm

Chairman.....

.....2022