

**MEMBERSHIP:**  
**Cllr A. Doherty**  
**Cllr C. Foxall**  
**Cllr S. Harrison**  
**Cllr J. Sanford**  
**Cllr R. Boulton(ex-officio)**  
**Cllr V. Lipscombe-Kettel**  
**(ex-officio)**  
**Vacancy**



**MINUTES OF THE FINANCE COMMITTEE MEETING  
HELD ON TUESDAY 15<sup>th</sup> November 2022**

**Present:** Cllr Doherty Cllr Harrison Cllr Sanford  
Cllr Boulton Cllr Lipscombe-Kettel

**In attendance:** Vanessa Lawrence, Roz Morton (Clerks)

- F44 22/23 To consider and accept apologies for absence**  
Apologies were received from Cllr Foxall and were accepted.
- F45 22/23 Declarations of Interest in Items on the Agenda**  
None
- F46 22/23 To approve the Minutes of the Finance Committee meeting held on 18<sup>th</sup> October 2022**  
It was **RESOLVED** to approve the Minutes of the Finance Committee meeting held on the 18<sup>th</sup> October 2022 as a true and accurate record of the proceedings. Proposed Cllr Doherty, seconded Cllr Sanford – all in favour.
- F47 22/23 Clerk’s and Chairman’s Report**  
None
- F48 22/23 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit.**  
N/A
- F49 22/23 To agree to reconvene the meeting following Public Participation (if applicable).**  
N/A
- F50 22/23 To consider and agree Auditor for 2022/23 audit**  
It was **RESOLVED** to appoint GAPTC to provide internal audit services for 2022/23 audit. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

**ACTION: Clerk to contact GAPTC**

- F51 22/23 To consider any amendments to the Financial Risk Register and agree the document for 2022/23.**  
The Chair reviewed the Risk Register and amendments were made three categories, Precept, Security of Deposits and Liability. Further work relating to mitigating risk is required and will be considered. It was **RESOLVED** to agree the document as amended and to add this item to the agenda for the

next Full Council meeting for approval by Full Council. Proposed Cllr Doherty, seconded Cllr Sanford – all in favour.

**ACTION: Clerk to amend the document and to add to Agenda for the next Full Council meeting in January 2023**

- F52 22/23 To consider and agree how best to split the skatepark/toddler area grant – sum granted (£25k).**  
The Clerk explained that whilst the amount granted is £25k, £2.5k will have to be paid back so the actual amount is £22.5k. Following debate, it was **RESOLVED** to allocate 75% to the toddler area (£16875), with the balance (£5625) going to the Skate Park project, this is due to the fact that donations are still being received via Crowd Funding and other sources of funding might be available elsewhere. Proposed Cllr Doherty, seconded Cllr Lipscombe-Kettel.

**ACTION: Clerk to contact grant provider to advise.**

- F53 22/23 To consider and agree internal auditor for 2022/23.**  
**See above F50**

- F54 22/23 To consider and agree grant to W4W following presentation**  
Following the presentation from W4W prior to this meeting, a debate ensued relating to their request for financial support to enable the work of this organisation to continue. FTC would not be the sole supporter as other organisations and councils have also been approached. Cllrs agreed that more information is required before a definitive decision could be made notwithstanding that this matter would need to go to Full Council for approval. Cllrs all expressed their support for the work as it encompassed the the aims of the council.

**ACTION: Clerk to request data from W4W on number of attendees at events, referrals made to outside agencies and current & expected sources of funding.**

- F55 22/23 To consider and agree whether to fund wreaths for the schools, following changes regarding receipt of payments by the RBL.**  
It was **RESOLVED** to fund wreaths for schools until further notice (£55 per annum)

- F56 22/23 To consider findings from spending review and explanations as prepared by Cllr Foxall and agree actions (details on Cllrs page of website)**  
Cllr Foxall had circulated an explanation of the spending review findings. The Chair explained that this information needs to be considered in line with EMR's in the general budgeting process. It should be remembered that the Precept is the most important figure. It was agreed to prepare a more simplified spreadsheet which would be considered at the next meeting, which would be approved and then presented to Full Council.

**ACTION: Clerk and Chair to prepare spreadsheet and Clerk to work on Income & Expenditure spreadsheet**

- F57 22/23 To consider 1<sup>st</sup> stage budget requests from Committees.**  
The Committee considered the Planning Committee requests which were approved. The Works & Events Committee's requests were considered in detail by category. Changes were made to include the Coronation, Playground facilities was to be redefined as Playground New Equipment, Youth Clubs/support to redefine to include support for 'The Door'.

**ACTION: Clerk to amend Budget lines for presentation and approval at the next Finance meeting in December.**

- F58 22/23 To consider 1<sup>st</sup> stage budget setting for 2023/24**

The 1<sup>st</sup> stage budget setting was considered in line with Item 57 above. This would be confirmed at the Finance Meeting for recommendation to Full Council in January.

**ACTION: Clerk to add this to the agenda for the next finance committee meeting for approval before going to Full Council for final approval**

- F59     22/23    To consider EMR's for 2023/24**  
The EMR's were considered, and the Chair will be circulating updated document in due course.
  
- F60     22/23    To consider possible Precept amount – (no base rate figure available at present)**  
This item to be deferred to the next meeting in December, when it hoped that the base rate figure will be available.
  
- F61     22/23    Other matters the Chair considers urgent.**  
None
  
- F62     22/23    Date of next meeting 13<sup>th</sup> December 2022**

**There being no further business the meeting closed at 9.40pm.**

**Chairman.....**

**.....2022**