

**MEMBERSHIP:**

Cllr O'Connell  
Cllr Lafford  
Cllr Roberts  
Cllr Sanford  
Cllr Boulton  
Cllr Lipscombe- Kettel



**MINUTES OF THE WORKS & EVENTS COMMITTEE MEETING  
HELD ON TUESDAY 25<sup>th</sup> October 2022**

**Present:** Cllr Boulton Cllr Lafford  
Cllr Roberts Cllr Sanford

**In attendance:** Vanessa Lawrence, Roz Morton (Clerks)

**In the absence of the the Chairman Cllr Roberts chaired the meeting. Proposed Cllr Boulton, seconded Cllr Lafford – all in favour.**

- WE71 22/23 To consider and agree to accept apologies for absence.**  
Apologies were received from Cllrs Lipscombe-Kettel & O'Connell and were accepted.
- WE72 22/23 Declarations of Interest in items on the Agenda.**  
Cllr Roberts declared a personal interest in item WE85.
- WE73 22/23 To approve the Minutes of the Works & Events Committee meeting held on 27<sup>th</sup> September 2022**  
It was **RESOLVED** to approve the Minutes of the Works & Events Committee as a true and accurate of the proceedings. Proposed Cllr Boulton, seconded Cllr Lafford – all in favour.
- WE74 22/23 Clerks/Chairman's Report.**  
The Clerk's report had been circulated prior to the meeting and related to the following items:-  
- Resurfacing under the swings in the playground has been ordered  
- Works to improve and repair damaged paths at Gas Lane and Dilly's Bridge will commence sometime in November/December  
- CCTV- new replacement cameras have been installed at the junction of Back Lane and the A417.
- WE75 22/23 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable).**  
N/A
- WE76 22/23 To agree to reconvene the meeting following Public Participation (if applicable).**  
N/A

**WE77 22/23 Review of finances**  
The Finances were reviewed with no comment.

**WE78 22/23 To consider (1<sup>st</sup> round) budget requirements for 2023/24 for submission to Finance Committee.**  
The Committee reviewed each item in turn and amendments were made which will be forwarded to the Finance Committee for consideration.

**ACTION: Clerk to amend sheets for submission to Finance Committee for their next meeting in November.**

**WE79 22/23 Update from youth provision meeting (26<sup>th</sup> September).**  
Following a recent meeting with members of other Councils regarding the possibility of contributing towards youth provision. The only Council who has expressed their support is Lechlade. All the other smaller Councils are not able to consider this as there is not enough demand in their respective villages.

**WE80 22/23 To consider and agree to extend SLA with The Door for provision of Monday night youth club. Cost covered by existing grants received.**  
The Clerks explained that funds received via grants were still available and could be used to extend the SLA for a Monday night youth club for a further 12-weeks. Following discussion, it was **RESOLVED** to extend the SLA. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

**ACTION: Clerk to contact The Door**

**WE81 22/23 To consider and agree to upgrade the monitor in the office to better enable the viewing of CCTV images, which require higher resolution screen (£338.40) and to replace failed cameras (2) at the Community Centre - £722 exc. VAT (costs shared with the PCC).**

The Clerk explained that the current monitor is too small to accommodate the number of cameras we have. The resolution of the monitor no longer suitable for the images being received. The Chair of Finance has been asked for his advice and he is happy to proceed. Following discussion, it was **RESOLVED** to purchase a new monitor and replacement cameras for the Community Centre. Proposed Cllr Roberts, seconded Cllr Boulton – all in favour.

**ACTION: Clerk to place order for monitors & cameras and inform FCC of the decision.**

**WE82 22/23 Update on council yard works relating to storage container.**  
The Clerk reported that there have been issues with obtaining a storage container. Suppliers won't deliver in the normal way as the unit would have to be lifted onto the concrete base, but due to the low hanging cables above the site, this is not possible. Other methods of installation have been looked at, but again these are not ideal. Councillors suggested that contact should be made with local steel fabricators to see if something suitable can be made to fit.

**ACTION: Clerk to seek out local steel fabricators.**

**WE83 22/23 To consider and agree quantity of chairs in Barker Room and colour.**  
The Clerk reported that FCC would be willing to contribute towards the cost of replacement chairs for the Barker Room (Council Chamber), as the room is also used by many of their users. The Clerk and FCC Manager feel that 20 chairs would be sufficient, and the Clerk has received quotes. Following discussion, it was **RESOLVED** to purchase

20 stackable chairs with arms in charcoal. Proposed Cllr Roberts, seconded Cllr Sanford – all in favour. The Clerk has found other suppliers and will see if samples can be obtained to compare against the ones already received.

**ACTION: Clerk to order chairs, when and if samples can be obtained to compare against current samples.**

**WE84 22/23 To consider plans for the King's Coronation on the 6<sup>th</sup> May 2023.**

It was agreed to defer this item to Full Council with a list of ideas:-

- Venue Cricket Club?
- Informal Picnic?
- Picnic Boxes?
- Fish & Chips?
- Marquee?

**WE85 22/23 To consider and agree quotes/contractor for tree works at St. Mary's Drive.**

Tree works are required on the green at St. Mary's Drive. 1 quote has been received with other contractors contacted failing to provide quotes. Cllr Boulton reported that a further 5 trees also require work. Cllrs considered the quote received and the Clerk was asked to contact the contractor to seek a re-quote to include the other 5 trees that require work. It was **RESOLVED** to approve the work at this location and to await the revised quote. Proposed Cllr Boulton, seconded Cllr Sanford - one abstention 3 in favour.

**ACTION: Clerk to contact contractor to obtain revised quote**

**WE86 22/23 To consider information from Gigaclear regarding provision of super fast broadband in Fairford.**

The Clerk reported that a Zoom meeting is being held for Gigaclear to explain their plans for the introduction of their service in Fairford. Cllrs were advised that some residents have been contacted by Gigaclear and it would be useful if members of the Council could attend and pass on information received from residents.

The Zoom meeting is being held on Thursday 27<sup>th</sup> October – 18:30 – 19:30.

**WE87 22/23 To consider and agree requirement for further defibrillators in Fairford.**

Following discussion relating to the number of defibrillators in the town currently in place together with 4 new ones to be installed shortly it was **RESOLVED** not to install any further units for the time being. This to be reviewed if necessary. Proposed Cllr Boulton, seconded Cllr Lafford – all in favour.

**WE88 22/23 To consider and agree way forward to actioning results of Headstone survey in the Burial Ground/Churchyard.**

The Council has recently commissioned a survey of the headstones in the churchyard and burial ground. A report detailing issues and actions that need to be taken to ensure their safety has been received and forwarded to the Vicar and to Committee members. Costs for works to be done to remedy the faults were considered and it was agreed that the Clerks should contact relatives in the first instance, wherever possible to advise them of the faults, as they are responsible for the headstones. The costs for repairs should be divided between all the owners if they can be located. Where relatives cannot be reached any works will be

covered by the Town Council. The Clerk to report back to the Committee to advise on progress with locating relatives

**ACTION: Clerk to report back to this Committee and to draft letter. This item to be deferred to future meeting to be determined when all the information is available for presentation.**

**WE89 22/23 Anything the Chair considers urgent.  
Nothing further**

**WE90 22/23 Date of next meeting – Tuesday 22<sup>nd</sup> November 2022**

**There being no further business the meeting closed at 8.15pm**

**Chairman.....**

**2022.....**