



MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 11TH OCTOBER 2022

Present:

Cllr Boulton	Cllr Doherty	Cllr Foxall
Cllr Harrison	Cllr Lafford	Cllr Lipscombe-Kettel
Cllr O’Connell	Cllr Roberts	Cllr Sanford
Cllr Shankland	Cllr Stroud	Cllr Thornhill

In attendance: Vanessa Lawrence, Roz Morton (Clerks), District Cllrs Andrews and Trotter, County Cllr Morris, Mrs C Muir

84 22/23 To receive and accept apologies for absence
None received all present

85 22/23 Declarations of Interest in Items on the Agenda
None received

86 22/23 To approve the Minutes of the Full council meeting held on the 12th July 2022
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 12th July 2022 as a true and accurate record of the proceedings.
Proposed Cllr Foxall, seconded Cllr Thornhill – 9 in favour, 3 abstentions

87 22/23 Clerks’/Chairman’s report –
The Clerk’s report had been circulated prior to the meeting and related or ACTIONS taken since the last meeting and notifications. Matters covered :
- Resurfacing on the A417
- Victory villas verge
- Cllr Election 2023

88 22/23 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.
It was **RESOLVED** to adjourn the meeting for public participation. – all in favour

Mrs C Muir attended to advise the Council that she has been in contact with GRCC regarding becoming a Flood Warden, following which she reports that the advice given was that this would be too big an area to cover for just one warden and that it might be best if there was a warden for Fairford North and another for Fairford South. Mrs Muir asked if the Council would advertise this to see if another warden could be found. Cllr Doherty said that he would contact GRCC to discuss this further to see how we might move this forward.

ACTION: Cllr Doherty to contact GRCC

89 22/23 To agree to reconvene the meeting following Public Participation, if applicable.
It was **RESOLVED** to reconvene the meeting following public participation – All in favour.

Cllr Roberts asked if the newest Cllr could be introduced to the Council.

Cllr Stroud was welcomed to the Council and was formally introduced to members.

90 22/23 Chairman's Announcements

None

91 22/23 To consider correspondence received (for information only emailed)

Correspondence had been circulated via e-mail over the past months. No comments received.

92 22/23 To receive report from District Councillor/County Councillors (e-mailed)

District Cllr Andrews reported as follows –report submitted prior to the meeting.

Reports - Cllr Andrews reported on various reports that had been sent from GAPTC (Glos. Assoc. of Town & Parish Councils), one of which related to the Armed Forces Covenant. As this had not been received by the Council Cllr Andrews said that he would forward it for our attention.

Meetings - He also reported that there had been 3 Council meetings since July and 2 Cabinet meetings. Details of the Cotswold Community Safety Partnership was presented to the Overview and Scrutiny Committee.

Planning – Planning enforcement team are depleted with only 1 officer to cover the district, consequently there is a backlog. Standard planning applications are also backed up with the lead planning officer retiring shortly. Temporary cover has been arranged but there still remains too many cases per officer.

District Cllr Doherty reported as follows:

CDC has won an award for their Crowd Fund Cotswold campaign.

County Cllr Morris reported as follows:-

Multi use path – Progress is being made with moving this project forward.

Footpaths - Pleased to be able to part-fund the footpath works in Fairford.

93 22/23 To agree changes to Planning Committee membership

Members were advised that Cllr O'Connell had stepped down from the Planning Committee to concentrate on work for the Works & Events Committee as Chair. Cllr Stroud has taken up the space on the Planning Committee. It was **RESOLVED** to agree changes as above. Proposed Cllr Harrison, seconded Cllr Doherty – all in favour.

94 22/23 To receive other reports: -

Project Working Groups: -

- **Skate Park Project** – 50 % of the funding goal has been reached with over 220 backers pledging support. We continue to press for people to come forward to support this project. To date business in the town have not been approached although two have already made sizable donations. Fairford Town Charity has also made a donation.
- **Community Building** – Cllr Foxall reported that a funding strategy is being drawn up. The Rugby Club have indicated that they support this project and we are looking at approaching a prominent figure to seek their support.
- **Burial Ground** – We have now obtained confirmation from the ECT that our offer has been accepted. We need to move this on as we are awaiting delivery of 500 whips for planting in the area.
- **Transport Plan** – No feedback as yet from previous meetings. We have not had a meeting recently. Some progress has been made with the various tasks such as the resurfacing of the A417, signage and the date for resurfacing in the Market Place has now been confirmed, which will be in the New Year. GCC

Highways have also confirmed that they will not be putting in lighting on the Cirencester Road.

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- **Fairford to Lechlade Path** – A meeting is to be held this Thursday to discuss Phase 2. It is hoped to obtain a survey of the path through the Lakes in the next few weeks. Details to follow.

FINANCE

95 22/23 To approve retrospectively payments for July, August and September 2022

It was **RESOLVED** to approve, retrospectively, payments for July, August and September. Proposed Cllr Doherty, seconded Cllr Foxall – all in favour.

96 22/23 To consider and agree Reconciliation Report end July, August & September 2022

It was **RESOLVED** to agree, the reconciliation reports for July, August and September. Proposed Cllr Doherty, seconded Cllr Foxall – all in favour.

97 22/23 To receive Income & Expenditure figures end September 2022

The income and expenditure figures at the end of September were received with no comment.

PLANNING

98 22/23 To receive the minutes of the Planning Committee meetings held on 4th October 2022 (unapproved)

The Minutes of the Planning Committee meeting held on the 4th October was received with no comment.

99 22/23 To receive report from Chair of Planning

Cllr Harrison said that there was little else to report on that was not contained in the Minutes however, he confirmed that a submission has been made against the appeal for Fayre Court and that we have objected to the planning application to build 3 houses behind the Co-op.

100 22/23 Update on NDP

The Clerk reported that a submission has been made to CDC for Reg 15 decision set for the 19th October, following which if approved will start the Reg 16 process from 28th or 31st October until the 9th or 12th December.

WORKS & EVENTS

101 22/23 To receive the Minutes of the Works & Events Committee meeting held on the 19th July and 27th September 2022.

The Minutes of the W & E Committee was received with no comment.

102 22/23 To receive a report from the Chair of the Works & Events Committee

Little to report – Youth Club meeting was well received and comments from other Councils is awaited. Cllr Trotter reported that Lechlade TC will support this project.

103 22/23 Update on progress with playground works

The Clerk reported that the work to replace items of the Trim Trail has been completed. We are now awaiting news on our grant application for further works to improve the toddler area.

104 22/23 Update on progress with works in the Council yard

The Clerk reported that the proposed shipping container has hit a snag as contractors will not deliver to the area due to the power cables that are over the area. This is due to the crane not being able to lift the unit high enough without touching the cables. We are endeavouring to find an alternative solution either by way of forklifting it in or finding an alternative unit.

105 22/23 To consider and agree FTC contribution of £2k for the supply and installation of 5 defibs for Fairford organised by Community First Responders.

Cllr Roberts reported that the Palmer Hall would like to have a defibrillator. Following discussion, it was agreed to defer this matter to the Finance Committee/ W & E Committee. The clerk to contact M. Read who is co-ordinating the installation of units to ascertain the exact placement and costs. It was proposed to ask him to attend the next W & E meeting.

ACTION: Clerk to contact M. Read and to add this item to the Agenda for the next W & E Committee and then the next Finance meeting.

106 22/23 To formally agree to hold a Town Crier Competition on Saturday 23rd September 2023.

It was **RESOLVED** to hold a Town Crier competition on Saturday 23rd September 2023. Proposed Cllr Lafford, seconded Cllr Lipscombe-Kettel – all in favour.

107 22/23 Update on Christmas market preparations:-

- **Uptake of stalls** – Fully booked with 45 stallholders who have applied and paid for a stall. This will be extended further up the road towards Croft Alley.
- **Market Place Christmas tree – To formally approve the purchase and dressing of Market Place Christmas tree £4200** – It was **RESOLVED** to approve the purchase and dressing of the Market Place Christmas Tree – proposed Cllr Sanford, seconded Cllr Lafford – all in favour. The Clerk reported that the ECT have agreed to contribute £900 towards the cost as they are not able to provide a tree.

OTHER MATTERS

108 22/23 To consider and formally agree to provide a “warm space” from 17th October and to agree a budget for this project.

It was **RESOLVED** to provide a ‘warm space’ from the 17th October and to agree a budget based on £264 per 4 week period. Proposed Cllr Foxall, seconded Cllr Thornhill – all in favour.

ACTION: Clerk to add this to the Agenda for the next Finance meeting for allocating.

109 22/23 To consider and agree to hold no meetings in December or January as well as August and to revise Standing Orders accordingly.

Following debate it was **RESOLVED** to hold no meetings in December as well as August unless required. This will be included in the Standing Orders. Proposed Cllr Sanford, seconded Cllr Foxall – all in favour.

ACTION: Clerk to amend the Standing Orders.

- 110 22/23 To consider and agree office closure – Christmas/New Year – 22nd December to 2nd January 2023 inc.**
It was **RESOLVED** to close the office for the Christmas/New Year break from the 22nd December to 2nd January inc. Proposed Cllr Sanford, seconded Cllr Doherty – all in favour.

ACTION: Clerk to advertise the office closure on the website.

- 111 22/23 To consider and agree to purchase chairs for the Barker Room (examples available) at a cost of approx. £3000.**
Sample chairs were shown to Cllrs - It was agreed that it would be best to have chairs with arms. The Clerk was asked to speak to FCC as this should be a project for the Centre as a whole and not just FTC as the room is used by everyone. However, it was **RESOLVED** to agree in principle to replacement chairs – Proposed Cllr Sanford, seconded Cllr Foxall – all in favour.

ACTION: Clerk to contact FCC Ltd

- 112 22/23 To consider and agree to re-cover (£275) or repair (£100) the surface of the Magistrates table.**
Following debate it was **RESOLVED** to replace rather repair the surface of the Magistrates table . Proposed Cllr Lafford, seconded Cllr Doherty – all in favour. The Clerk was also asked to contact FCC regarding this matter.

ACTION: Clerk to contact FCC Ltd

- 113 22/23 To consider and agree to accept Head of Terms for CHS playing Field.**
This matter to be deferred to allow information received regarding the terms to be further discussed with GCC. Councillors were asked to review the terms and to send any comments to Cllrs Thornhill and Foxall

ACTION: Clerk to add this matter to the Agenda for future meeting.

- 114 22/23 To discuss the Rules of Debate (Standing Orders).**
Debate took place regarding how meetings were conducted. Cllr Roberts asked that Cllrs should always put their hands up when wanting to ask a question and that everyone should be able to voice their opinion without continual interruptions. She felt that this gives meetings more structure. Concerns were raised by the number of decisions that were being made by e-mail and then formally approved at a later meeting. The Chair was asked to monitor those who had their hands up and to allow those to speak in turn.

- 115 22/23 Anything the Chair considers urgent**
Nil of note.

- 116 22/23 Date of next meeting – Tuesday 8th November 2022**

In Camera

- 117 22/23 To report on discussions concerning the Leisure Facility at Lake 104 and the Access Scheme for it and the approach to this.**
Cllr Thornhill reported that schemes underway with 2 meetings coming up, one on Thursday with Sustrans and the other in early November with Lakes by Yoo regarding the path and leisure centre. A survey is being prepared to see what needs to be done on the Whelford Road to Dugrove Lane and on to Lechlade. Report expected regarding the Leisure Centre. This report will enable us to see what is possible and once digested will enable us to discuss with other Parish Councils in the area. The results of which will be sent to CDC. Lakes by Yoo are committed to bring this to fruition with the build to be started within 18 months and completed within 3 years of the final agreed plan.
Cllr Shankland asked if there is any provision for the lighting on the paths and it was agreed that this would impact on the wildlife and was probably unlikely. She also asked about bins on the paths, but as this is private land it would be up to the landowners to deal with this. Cllr Roberts reported on her recollection of the

details regarding the original application some 10 – 15 years ago and what the agreement was at that time. Cllr Harrison reported on a set of draft principles that he would urge the Council to agree and keep in mind at all stages of the negotiation. The principle of public access to the leisure centre is paramount. However, it is important to note that the expectations of some residents may not be met by the reality of what can be realistically achieved on the site as there will inevitably be restrictions on the number of people who can use the facility. The ultimate decision regarding the access arrangements sits with CDC.

ACTION: Cllr Harrison to circulate the draft principles for comment from the Council.

ACTION: Cllrs Foxall & Thornhill to update the Council when they receive the report from LbY.

There being no further business the meeting closed at 8.30pm

.....**Chairman**

.....**2022**