

MEMBERSHIP:

Cllr O'Connell
Cllr Roberts
Cllr Sanford
Cllr Boulton
Cllr Lipscombe- Kettel
Cllr Lafford



MINUTES OF THE WORKS & EVENTS COMMITTEE MEETING HELD ON TUESDAY 26th July 2022

Present: Cllr Boulton Cllr Lipscombe-Kettel.
Cllr Roberts Cllr Sanford

In attendance: Roz Morton (Clerk)

In the absence of the Chair, Cllr Lipscombe Kettel chaired the meeting, proposed Cllr Boulton, Seconded Cllr Roberts, all in favour.

- WE34 22/23 To consider and agree to accept apologies for absence.**
It was **RESOLVED** to accept apologies from Cllr O'Connell Cllr Lafford – All in favour.
- WE35 22/23 Declarations of Interest in items on the Agenda.**
None received
- WE36 22/23 To approve the Minutes of the Works & Events Committee meeting held on 28th June 2022**
It was **RESOLVED** to approve the Minutes of the Works & Events Committee meeting held on the 28th June 2022, as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Roberts – 3 in favour, one abstention
- WE37 22/23 Clerks/Chairman's Report.**
The portaloo has been ordered and will be installed on Wednesday 27th July.
Cllr Boulton kindly installed the refurbished seat by the river.
A page has been set up on the website for wildlife photographs and a dedicated email address has been set up wildlife@fairfordtowncouncil.gov.uk.
The Ernest Cook Trust are not able to offer the Town a Christmas tree this year.
- WE38 22/23 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable). N/A**
- WE39 22/23 To agree to reconvene the meeting following Public Participation (if applicable). N/A**
- WE40 22/23 Review of finances.** Received without comment.

- WE41 22/23 To formally consider and agree to appoint contractor for cutting laurel hedge (after 1st August) at Prince Charles Road.**
Two quotes were obtained. The Committee agreed to appoint A J Arborists to carry out this work at a cost of £380. If the standard of work is acceptable, the contractor will be asked to quote for carrying out the work on an annual basis. Proposed Cllr Roberts, seconded Cllr Boulton, all in favour.

ACTION: Clerk to engage A J Arborists.

- WE42 22/23 To consider and agree to engage Ecosulis to make a wildflower verge on London Road and to arrange removal and relocation of plants in the existing tubs.**

The Committee RESOLVED to engage Ecosulis to create a wildflower meadow on London Road verge at a cost of £802. It was agreed that the plants in the existing tubs should be planted directly into the verge and the tubs relocated to the Community Centre and the top of the High Street for ease of watering. A request will be made to Ecosulis that the seed mix does not contain wild carrot as it grows too high and may be a hazard for drivers. Proposed Cllr Boulton, seconded Cllr Roberts, all in favour.

ACTION: Clerk to contact Ecosulis.

ACTION: Clerk to ask Bob Grey to empty and relocate the pots.

- WE43 22/23 Update on Skate Park Project.**

Gravity has been engaged and are working on a revised scheme that will be available for further consultation in September, once the schools are back. A grant has been applied for from Enover. The Crowdfunding page is being prepared and will go live in Sept/October. A certificate of lawful development application will be made in due course.

- WE44 22/23 Update on playground (toddler area) project.**

Sutcliffe Play have been engaged to install the replacement items on the trim trail. A grant has been applied for to help with the cost of the toddler area.

- WE45 22/23 To consider and agree to carry out memorial headstone inspection in the churchyard/burial ground – upto £1000**

As this is a safety concern, the Committee RESOLVED to engage James Long Masons to carry out the inspection at a cost of £790. Proposed Cllr Cllr Boulton, seconded Cllr Sanford, all in favour.

A question was asked regarding whose responsibility it is to fix and memorials that are deemed unsafe.

ACTION: Clerk to contact JL Masons and to ascertain who is responsible for any remedial work required.

- WE46 22/23 To consider and agree purchase of container for storage of Council equipment at the Council yard (see Cllrs page of website for quotes) upto £6000.**

CDC planning has confirmed that planning permission is not required as the Council has PDR. The Committee RESOLVED to purchase a suitable container up to a total cost of £6000. The container must be properly ventilated to reduce the risk of condensation damaging the contents. Proposed Cllr Boulton, seconded Cllr Lipscombe-Kettel, all in favour.

ACTION: Clerk to source a suitable container and arrange delivery.

WE47 22/23 To consider and agree to fund resurfacing of Gas Lane and footpath Dilly's Bridge to Catholic church (£8k).
Discussion took place. PROW is responsible for both paths. The path from Gas Lane was originally resurfaced by the EA after the floods. Both paths are seriously degraded, particularly along the edges and the Gas Lane path required a camber reinstatement to prevent water pooling after rain. Glos Highways has priced the work at £8k. It was agreed to obtain alternative quotes for the work and to contact PROW & EA to request contributions towards the cost. It was RESOLVED to commit up to £8k to the project from the existing footpath maintenance budget. Proposed Cllr Boulton, seconded Cllr Sanford, all in favour.

ACTION: Clerk to obtain alternative quotes for the work.

ACTION: Clerk to contact PROW & EA to request financial contributions to the work.

WE48 22/23 To receive information relating to potential white lining on Gas Lane.
Discussion took place. Glos Highways has advised that double yellow lines are not possible in that area. White lines could be painted, but they are not enforceable. Highways suggested that the residents could install "no parking" signs, which are not enforceable but might deter people from parking. The Committee accepted an offer to go and speak to the restaurant to ask the staff to stop parking on Gas Lane. The Committee agreed that speaking to the residents to ask if they would consider installing no parking signs was a good first step and if necessary would cover the costs of the signs.

ACTION: Clerk to contact the restaurant and residents.

WE49 22/23 To receive report from Transport Plan meeting with GCC Highways.
Cllr Bird will be circulating an updated transport plan shortly. GCC is in the process of consulting on the 20mph zones across the county. Cllr Roberts requested an update on the lighting along Cirencester Road and Victory Villas.

ACTION: Clerk to contact Highways for an update on the lighting at Cirencester Road and copy Cllr Morris in to the email.

ACTION: Clerk to get an update in Victory Villas verge.

WE50 22/23 To consider and agree to hold a Town Crier competition in 2023.
The committee RESOLVED to hold a Town Crier competition in 2023 subject to a suitable date being agreed, in either May or September. Proposed Cllr Lipscombe, seconded Cllr Roberts, all in favour.

ACTION: Clerk to contact Andy Stopka regarding contacted the Guild to get the ball rolling on the event.

WE51 22/23 Anything the Chair considers urgent. None.

WE52 22/23 Date of next meeting – Tuesday 27th September 2022

There being no further matters to discuss the meeting closed at 7.50pm

.....Chairman2022