



**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 12TH APRIL 2022**

Present:

Cllr Boulton	Cllr Foxall
Cllr Roberts	Cllr Sanford
Cllr Lipscombe-Kettel	Cllr Harrison
Cllr Thornhill	

Cllr Boulton chaired the meeting in the absence of a Chair.

In attendance Vanessa Lawrence, Roz Morton (Clerks), District Cllrs Andrews and Trotter, County Cllr Morris (part)

It is noted that Simon O’Connell and Jon Hill attended virtually and due to current legislation are recorded as attending as members of the public and not as Councillors

- 263 21/22 To consider and agree to accept apologies for absence**
Apologies were received from Cllrs Doherty, Hill, Bird, Stopka & O’Connell. It was **RESOLVED** accept reasons for apologies. Proposed Cllr Thornhill, seconded Cllr Lipscombe-Kettel, 6 in favour, 1 abstention.
- 264 21/22 Declarations of Interest in Items on the Agenda**
None received
- 265 21/22 To approve the Minutes of the Town Council meeting held on the 8th March 2022**
It was **RESOLVED** to approve the Minutes of the Town Council meeting held on the 8th March 2022. Proposed Cllr Sanford, seconded Cllr Thornhill – 6 in favour, 1 abstention. The Chairman signed the Minutes.
- 266 21/22 Clerks’/Chairman’s report –**
The Clerk’s report was circulated prior to the meeting and covered ACTIONS, taken from previous meetings. These included:
- Update on works in the Council yard
 - Update on Internal Audit
 - Update on Year End Process
 - Update on CCTV improvements
 - Details of Annual Town Meeting (10th May)
 - Details on installation of Waymarker posts.
- The report is held with the Minutes
- 267 21/22 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**
N/A
- 268 21/22 To agree to reconvene the meeting following Public Participation, if applicable.**
N/A

- 269 21/22 Chairman's Announcements**
Cllr Boulton thanked all those that turned up to help clear the sheds in the Council Yard.
- 270 21/22 To consider correspondence received (for information only emailed)**
Correspondence received during the month has been forwarded to Cllrs.
- 271 21/22 To receive report from District Councillor/County Councillors (e-mailed)**
District Cllr Andrews report:-

Council Meeting: March 16th -

- Changes to Use of Trinity Road
- Review of Licensing Fees
- Appointment and Remuneration of Independent Persons
- Sewage in Rivers
The Leader and Chief Executive write to the relevant Government Ministers, requesting an acceleration in the capital programme to lower risks of untreated sewage discharges into our rivers, and an assurance that local housing developers will be expected to fund water infrastructure to meet the needs of new housing.
The Leader and Chief Executive work with other local authorities to call on the Government to provide guidance and funding to local planning authorities to challenge water companies to deliver the urgent upgrades required to water treatment capacity.
- **Parliamentary Boundary Proposals**
Naming of Constituencies be North Cotswold & South Cotswold
Resolution whipped through despite no agreement on move of Chedworth and Churn Valley Ward to state that this was the Council position.

Cabinet Meeting: April 4th

- Publica Business Plan
- Recovery Investment Strategy
Proposes £76.5M of borrowing of which:
£1.8M – Housing
£49.7M – Green Energy Investments
£25.0M – Economic Development and Asset Utilisation
Lacks detail on associated programmes with no consideration appearing to be given to true feasibility of associated programmes being delivered on time, to cost, and to a quality that meets the need to invest through borrowing.
First Homes
Leisure Centre Investment
The Council continues to invest in the main Cirencester Leisure Centre and its two satellite Centres in the North Cotswold. Despite ongoing lobbying, there is no willingness to provide any comparable level of support in the Fairford and Lechlade area.
Note: Additional Wellbeing coordinator employed in the North Cotswold with no clarity on what, if any, support will be provided the Fairford and Lechlade area.
£150 Council Tax Rebate

Upper Thames Gravel Extraction Group
Cotswold Canal – Open day @ Inglesham 23rd July
Footpaths

- Progress with Sustrans Study of Fairford-Kempsford-Lechlade network
- Lake 103-104 footpaths Open day 23rd and 26th April

Planning

- Lakes 103/104 other issues
- Planning Enforcement

Lake 103/104
Land Behind Wick House (The Wall)
Breach of Working Hours
Compliance of wall reconstruction
Hyperion House
Gardenside, Cinder Lane

Forthcoming Meetings:

13th April – Planning & Licensing
26th April – Overview & Scrutiny (Leisure Services Provision)
18th April – Audit
9th May – Cabinet

District Cllr Trotters report:-

In contact with Sarah Williams - GCC. There is a shortlist of 10 projects in Glos to be considered for funding. Sustrans have presented their proposal for the next phase of the Fairford to Lechlade's multi use path and potential for this project to be included on the shortlist. Meeting to held on the 3rd May with Hannah Fountain – CDC Sustainable Transport Lead.

Report from County Cllr Morris

Lighting on the A417 – Cirencester Road
EV updates
Awards to Fairford Football Club and Fairford Youth Football Club under the Build Back better scheme.

272 21/22 To receive other reports: -

Project Working Groups: -

- **Skate Park Project** - Draft Tender document is awaiting approval from the working group. When approved this will be sent out to various Skate Park companies.
- **Community Building** – Meetings have taken place with GCC relating to the boundary walls of the Field and they have agreed, in principle, that they will carry out remedial work. The Coln House school buildings will be advertised this week with a closing date in June, for applications. Other meetings have taken place with both the Rugby Club and Youth Football Club who have both expressed their support for the plans. A pre-application is in the late stage of production, which when approved by Council will be submitted to CDC.
- **Burial Ground** – Following discussions and meetings with ECT, land beyond the car park has been offered to the Council at a cost of £10k for a new burial ground (ashes interment only). This is due to the current burial ground being full. A planning application is required and subject to approval the Council will be asked to approve the expenditure, which has been earmarked. An estimate for the remaining work to complete the project is being prepared, but it may be that this will take some years to complete, subject to funding. The Ernest Cook Trust have agreed to assist us in carrying out work if required.

ACTION: Clerk to add this matter to the Agenda for a Finance and Full Council Meeting when Planning approval has been obtained.

- **Transport Plan - None** in the absence of the Lead.
- **Fairford to Lechlade Multi Use Path** – Cllr Thornhill reported that the multi use path was discussed at some length at a recent meeting with Lakes By Yoo. The Yoo team are keen to get the circular path built and are able to be very helpful with the southern route. We are also now in regular contact with the directors of the waterski park, whose land may need to be crossed, and Yoo are talking to the owners of land running alongside the Whelford Road. If we can solve the puzzle of how the path can run alongside Whelford Road, the path becomes viable. See also District Cllr Trotters report above.

- 273 21/22 To formally agree decision by Council to take forward drawings for Community Building to pre-application stage at Cotswold District.**
Defer to next meeting.

FINANCE

- 274 21/22 To receive report from Chair of Finance Committee**
No report in the absence of the Chair
- 275 21/22 To approve retrospectively payments for March 2022**
It was **RESOLVED** to approve, retrospectively, payments for March 2022.
Proposed Cllr Foxall, seconded Cllr Sanford – all in favour.
- 276 21/22 To consider and agree Reconciliation Report at year end.**
It was **RESOLVED** to agree Reconciliation Report at year end.
Proposed Cllr Lipscombe-Kettel, seconded Cllr Harrison – all in favour
- 277 21/22 To receive Income & Expenditure figures at year end.**
The Income & Expenditure figures were received. Cllr Sanford asked why figures were so high relating to Fairford Emergency Group expenditure against budget and it was explained this was not a true reflection as money for this work was taken from CIL receipts and did not come out of Precepted funds.
- 278 21/22 To consider and agree Qtrly figures of payments £500 and over (4th qtr)**
It was **RESOLVED** to agree Qtrly figures of payments over £500. Proposed Cllr Foxall, seconded Cllr Sanford – all in favour.

PLANNING

- 279 21/22 To receive the minutes of the Planning Committee meetings held on 15th February, 1st March 2022, 15th March and 5th April 2022 (unapproved)**
The Minutes of the Planning meetings 15th February and 1st March, 15th March and 5th April were received with no comment.
- 280 21/22 To receive report from Chair of Planning**
Cllr Harrison said he had nothing to add to the information contained in the Planning Minutes, except that the LBC for Bank for Bank house had been approved, but as yet, the full planning application had not. FTC has campaigned hard to keep the retail space in the building as large as possible to help ensure the viability of the retail offering in the Town. The Town Centre strategy would be added to the Planning agenda

ACTION: Clerk to add this item to the Agenda for the next Planning meeting.

WORKS & EVENTS

- 281 21/22 To receive a report from the Chair of the Works & Events Committee**
None received as the last meeting (March), was cancelled.
- 282 21/22 To consider and agree to engage The Door to provide a weekly youth club in Fairford. See report on Councillors' area.**
Details of costs to operate a youth club had been circulated prior to the meeting. Cllr Harrison requested that information is obtained relating to safeguarding measures and the Clerk confirmed that she was in receipt of The Door's policy document, relating to Safeguarding. She would forward the e-mailed received from The Door. The Clerk reported that the club was going from strength to strength with attendance rising each week. The club has been run by World Jungle recently in order to gauge interest but as World Jungle do

not operate Youth Clubs this needs to be outsourced to a relevant company. The Door are keen to operate a club in this area and long term will be looking to engage local youth workers and they are happy to work with Chris Saunders who has been operating a church youth club for many years in the Town. Following discussion regarding costs, where money has already been set aside in the budget it was **RESOLVED** to go ahead with appointing The Door to run the club. Proposed Cllr Lipscombe-Kettel, seconded Cllr Thornhill – all in favour. The Finance Committee will be asked to approve release of funds and to consider setting aside further funds to potentially extend the longevity of the club if required. Other funding sources are being sought.

ACTION: Clerk to add this matter onto the Agenda for the next Finance Committee meeting.

283 21/22 Update on preparations for the Queens Platinum Jubilee

The Clerk reported that all the goods agreed have been ordered. The licence for the film has been obtained. The film 'The Queen' has yet to be ordered.

OTHER MATTERS

284 21/22 To consider and agree the way forward regarding possible measures for attendance at meetings of the Council relating to reducing the risk of transmission of COVID-19 to clinically vulnerable Councillors, staff and members of the public.

Cllr Harrison had circulated a report prior to the meeting detailing his proposals regarding measures that might be adopted. Following debate it was **RESOLVED** to purchase a stock of LFT testing kits to be kept in the office for those who considered it appropriate to test prior to attending a meeting. All other measure such as cleaning, distancing, ventilation are already being taken and will continue to be maintained. Mask wearing is to be encouraged but is a matter of individual responsibility. This to be reviewed in 3 months time. Proposed Cllr Foxall, seconded Cllr Thornhill – all in favour.

285 21/22 To consider and agree actions relating to the Annual Meeting of the Town including Chairs reports, discussion/information items and invited guests.

The Clerk requested that Chairs submit their report for the year. District Cllrs were also requested to submit their reports. Cllr Bird has requested to attend virtually so that he can answer any questions relating to the '20 mph' proposals. People who responded to the questionnaire should be invited to attend the meeting. Cllr Foxall proposed that leads for the various project groups should meet asap to discuss the best way of presentation and Cllr Harrison asked if virtually access can be provided for members of the public. It was **RESOLVED** to agree all the proposals. Proposed Cllr Roberts, seconded Cllr Foxall – all in favour.

ACTION: Chairs and District/County Cllrs to submit their Annual Reports – Leads for the Project Groups to arrange a meeting and Clerks to try find a solution to virtual access.

286 21/22 To consider nominations for Citizen awards and agree winners.

As information relating to the nominees had not been fully considered and some Councillors were not present, it was **RESOLVED** to send out an e-mail poll to all Cllrs. The results will be notified to Cllrs.

ACTION: Clerk to send e-mail poll to Cllrs.

287 21/22 Anything the Chair considers urgent

Nil of note.

288 21/22 Date of next meeting – Tuesday 10th May 2022 (Annual Town Council Meeting)

There being no further matters to discuss the meeting closed at 8pm

Chairman.....

Date.....