

**MEMBERSHIP:**  
**Cllr R. Boulton**  
**Cllr A. Doherty**  
**Cllr C. Foxall**  
**Vacancy**  
**Cllr J. Sanford**  
**Vacancy**  
**Cllr S. Harrison (ex-officio)**



**MINUTES OF THE FINANCE COMMITTEE MEETING  
HELD ON Tuesday 19<sup>th</sup> April 2022**

**Present:** Cllr Doherty Cllr Foxall Cllr Sanford  
Cllr Boulton Cllr Harrison

**In attendance:** Vanessa Lawrence, Roz Morton (Clerks)

- F75 21/22 To consider and agree to accept apologies for absence**  
N/A – all present
- F76 21/22 Declarations of Interest in Items on the Agenda**  
None received
- F77 21/22 To approve the Minutes of the Finance Committee meeting held on 15<sup>th</sup> February 2022**  
It was **RESOLVED** to approve the Minutes of the Finance Committee meeting held on the 15<sup>th</sup> February 2022 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Harrison – all in favour.
- F78 21/22 Clerk’s and Chairman’s Report**  
The Clerk reported that a further CIL contribution has been received for the period 1<sup>st</sup> October to 31<sup>st</sup> March 2022 of £16371.35. The Chair reported that a CDC summary report will be sent as soon as it is available.
- F79 21/22 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit.**  
N/A
- F80 21/22 To agree to reconvene the meeting following Public Participation (if applicable).**  
N/A
- F81 21/22 To consider and agree grant requests**  
- **Fairford Festival** – The Clerk reported that in previous years, before the pandemic, a grant of £500 was awarded to the Festival Committee. Following brief discussion it was **RESOLVED** to grant £500 to the Festival for this year’s event.

**ACTION: Clerk to make payment**  
- **Fairford Youth Football Club** – The Clerk reported that information requested had not yet been received.

- F82 21/22 To consider and agree variance explanations on the Annual Return 2020/21 and 2021/22 for Internal/External Auditor review.**  
The variance document had been circulated prior to the meeting. This relates to variances over 15% over or under compared to last years figures on the Annual Return. The Committee considered the explanatiions and no amendments were made. It was **RESOLVED** to agree the explanations which will be given to the Internal Auditor and then submitted to the External Auditor.

**ACTION: Clerk to pass this to the Internal Auditor for comment and then to the External Auditor together with the Annual Return.**

- F83 21/22 To consider and agree to pay the Sustrans invoice (£6000) for the Feasibility Study for the joint project of the Fairford to Lechlade multiuse path.**

The invoice has been received which covers FTC's share of the total cost. Following discussion, it was **RESOLVED** to pay the amount as the work has been carried out. The funds are taken from earmarked reservcs. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

**ACTION: Clerk to pay the amount requested**

- F84 21/22 To consider and agree to earmark £5k for the second phase of the Sustrans work related to the creation of a multiuse path – Fairford to Lechlade.**

Cllr Foxall proposed that £5k should be set aside for the second phase of the Sustrans work. The actual cost is not yet known as it may be that other sources of funding will be received which will reduce the total that the joint parties will have to pay. Following discussion, it was **RESOLVED** to earmark a further £5k to the project. Proposed Cllr Doherty, seconded Cllr Foxall – all in favour.

**ACTION: Clerk to action**

- F85 21/22 To consider and agree extra funds for the surfacing work at Common Row path due to price increases for materials. (£1105)**  
Due to length of time, it has taken for PROW has taken to approve the plans and authorise the work. The cost of materials has increased. As a result of this PROW have agreed to contribute £680 towards the increased amount leaving a sum of £425 for FTC to pay. Following discussion, it was **RESOLVED** to fund the extra amount. Proposed Cllr Sanford, seconded Cllr Doherty – all in favour.

**ACTION: Clerk to contact PROW and to make payment when required.**

- F86 21/22 To consider and agree to release £10k for the purchase of land for a new burial ground (ashes interments only). Purchase subject to approval of planning application.**

It was **RESOLVED** to release £10k for the purchase of land for a new burial ground (ashes interments only). This is subject to approval of a planning application. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour. Cllr Sanford reported on an e-mail received from the Ministry of Justice regarding the possibility of interment of ashes only in the closed churchyard. The Clerk said that she would add this matter to the agenda for the next W & E meeting to consider.

**ACTION: Clerk to add the item regarding Closed churchyard to the agenda for the next W & E meeting.**

- F87 21/22 To consider and agree to release budgeted funds for youth provision (£6k) and agree to set aside extra funding to extend the provision if required.**

The Clerk explained that the funds requested would allow the youth club to be run by a professional company – The Door, who currently operate clubs in Stroud. The proposal is that a club would be run in Fairford every Monday with 3 youth workers initially for circa 6 months, with the potential for

employment of local youth workers in the future. Extra funding would allow the club to continue for over a year. It was **RESOLVED** to release budgeted funds for youth provision (£6k) and to set aside extra funding if required. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

**ACTION: Clerk to contact The Door.**

**F88 21/22 Other matters the Chair considers urgent.**  
Cllr Doherty reported that CDC crowdfunding has been very successful with funds being raised for many projects across the district. It was suggested that we could potentially use this when looking to fund raise for the skate park project.

**F89 21/22 Date of next meeting 17<sup>th</sup> May 2022**

**There being no further business the meeting closed at 7.40pm**

.....**Chairman**

.....**2022**