



28th April 2022

To all Members of the Council

I hereby give notice that the Annual Meeting of Fairford Town Council will be held at 7pm in the Farmor Room on Tuesday 10th May 2022. All Members of the Council are hereby summoned to attend for the purpose of transacting the following business.

Vanessa Lawrence
TOWN CLERK

AGENDA

- 1 22/23 To elect the Town Mayor
- 2 22/23 To elect the Deputy Mayor
- 3 22/23 Apologies for absence
- 4 22/23 Declarations of Interest in Items on the Agenda
- 5 22/23 To remind Councillors to update any details relating to changes on the Register of Interests and to send these to CDC.
- 6 22/23 To approve the Minutes of the Full Council meeting 8th March and (INFORMAL) Full Council meeting held on the 12th April 2022
- 7 22/23 Clerks'/Chairman's report
- 8 22/23 To consider and agree timetable for meetings for the coming year.
- 9 22/23 To consider and agree membership to Committees and sub-committees.
- 10 22/23 To consider and agree Town Council representatives for the following organisations:
 - i. Palmer Hall Committee (1)
 - ii. Farmor's Endowed Trust (2)
 - iii. Fairford Community Centre Trustees (3)
 - iv. Fairford Community Centre Management Committee (2)
 - v. Cotswold Water Park (1)
 - vi. Fairford Air Base links (3)
 - vii. Gloucestershire Market Town Forum (1)
 - viii. Police link (1)
 - ix. Fairford History Society (1)
 - x. Access to Countryside (3)
 - xi. FEAG (3)
 - xii. Fairford & Lechlade Business Club – open to all
 - xiii. NDP Steering Group (3)
 - xiv. Patients Participation Group (1)
 - xv. Youth Steering Group (2)
 - xvi. Fairford Community Voice (1)

xvii. The Ernest Cook Trust – (3)

- 11 22/23 To re-affirm eligibility for the Town Councils (General Power of Competence) (Prescribed Conditions) Order 2012.
- 12 22/23 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.
- 13 22/23 To agree to reconvene the meeting following Public Participation, if applicable.
- 14 22/23 Chairman’s Announcements
- 15 22/23 To consider correspondence received (for information only emailed)
- 16 22/23 To receive reports from meetings attended.
- 17 22/23 To receive report from District Councillor/County Councillors (e-mailed)

FINANCE

- 18 22/23 To receive Minutes from the Finance committee meeting held on the 19th April 2022(unapproved)
- 19 22/23 To receive report from Chair of Finance
- 20 22/23 To approve retrospectively payments to end of March & April 2022
- 21 22/23 To receive Income & Expenditure Figures at year end (2021/22) and for April 2022
- 22 22/23 To consider and agree Reconciliation Report at year end and for April 2022.
- 23 22/23 To consider and agree Internal Auditors Report and any actions to be taken from the report.
- 24 22/23 To consider and agree Qtrly Figures for payments over £500 and over (4th Qtr).
- 25 22/23 To consider and agree Annual Governance Statement (AGAR 2022/23)
- 26 22/23 To consider and agree Accounting Statement (AGAR 2022/23)

PLANNING

- 27 22/23 To receive the minutes of the Planning committee meeting held on 19th April and 3rd May 2022 (unapproved)
- 28 22/23 To receive report from Chair of Planning

WORKS & EVENTS

- 29 22/23 To receive the minutes of the W & E Meeting held on the 26th April 2022 (unapproved)
- 30 22/23 To receive a report from the Chair of Works & Committee
- 31 22/23 To consider and agree to sign the SLA with The Door to offer a youth club for 24 weeks.

OTHER MATTERS

- 32 22/23 To consider and agree the way forward regarding possible measures for attendance at meetings of the Council relating to reducing the risk of transmission of COVID19 to clinically vulnerable Councillors, staff and members of the public.**
- 33 22/23 To formally approve winners of the Citizen Awards.**
- 34 22/23 Anything the Chair considers urgent**
- 35 22/23 Date of next meeting –14th June 2022**

These are the Agenda items as at 5th May 2022

**Vanessa Lawrence
TOWN CLERK**