

MEMBERSHIP:

Cllr Boulton
Cllr Lipscombe- Kettel
Cllr O'Connell
Cllr Roberts
Cllr Sanford
Cllr Nicholls (ex-officio)
Cllr Harrison (ex-officio)



**MINUTES
OF THE WORKS & EVENTS COMMITTEE MEETING
HELD ON TUESDAY 27th JULY 2021**

Present: Cllr Boulton Cllr Nicholls Cllr Lipscombe-Kettel
Cllr Harrison Cllr Sanford Cllr Roberts

In attendance: Vanessa Lawrence, Roz Morton (Clerks)

- WC41 21/22 Apologies for absence.**
Apologies received from Cllr O'Connell and accepted.
- WC42 21/22 Declarations of Interest in items on the Agenda.**
None received
- WC43 21/22 To approve the Minutes of the Works & Community Committee (from July now called Works & Events Committee) meeting held on 22nd June 2021.**
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 22nd June as a true and accurate record of the proceedings. Proposed Cllr Nicholls, seconded Cllr Sanford – all in favour.
- WC44 21/22 Clerks/Chairman's Report.**
Clerks report had been circulated prior to the meeting and covered **ACTIONS** from previous meetings. These included items relating to the following:-
- Council Yard
- Church path
- Evening Market
- CHS
- New Signs
- River Walk
- WC45 21/22 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable).**
N/A

- WC46 21/22 To agree to reconvene the meeting following Public Participation (if applicable).**
N/A
- WC47 21/22 Review of finances.**
The figures were considered with no comment.
- WC48 21/22 To consider and agree to apply for trees and hedges from GCC under the Ash Dieback Scheme and to agree the areas to be planted.**
The Clerk reported that the Rugby Club would welcome more hedge planting. Other areas for FTC were also considered at Fairford Gate, and St. Mary's Drive. It was **RESOLVED** to apply for trees & hedges from GCC. Proposed Cllr Boulton, seconded Cllr Nicholls – all in favour.

ACTION: Clerk to apply for supply of trees/hedges.

- WC49 21/22 To formally agree, retrospectively, tree works for St. Mary's drive (quotes considered and agreed by e-mail)**
This matter had been previously agreed by e-mail. It was **RESOLVED** to formally agree, retrospectively, tree works for St. Mary's Drive. Proposed Cllr Boulton, seconded Cllr Nicholls – all in favour

ACTION: Clerk to raise purchase order

- WC50 21/22 To consider and agree method of producing new flags for the Flag Festival either printed or sewn (samples provided)**
Sample flags were ordered and were made available for members to inspect. Following inspection, it was **RESOLVED** to continue to use sewn flags rather than printed flags. Proposed Cllr Sanford, seconded Cllr Roberts – all in favour. Cllrs also agreed that rather than replace all the current flags, an inspection of all the flags when the flag festival is over for this year, is to be carried out to see which ones can continue to be used next year and which ones need to be replaced before next year's event.

ACTION: Flags to be inspected at the end of this year's event and replacements ordered where necessary, quotes or estimates to be obtained for replacement flags – (Financial Regs. Clause 11 (h))

- WC51 21/22 To receive Playground Reports and consider and agree actions required.**
The Playground report (ROSPA – annual check), and the quarterly inspection (Greenfield) reports had been distributed prior to the meeting. 1 quote has been received for carrying our remedial repairs including the replacement main frame for the basket swing. Cllr Roberts asked if further estimates could be obtained if possible. It was **RESOLVED** to carry out all the repairs required. Clerk will strive to obtain further estimates if possible. Total cost £1759 approx.

ACTION: Clerk to try to obtain further estimates, if not to order repair work from Greenfields).

- WC52 21/22 To receive an update on EV charging points for Fairford.**
None available in the absence of Cllr O'Connell.

- WC53 21/22 To consider and agree events for Queens Jubilee 2022.**
It was agreed to defer this matter to the next meeting in September to allow receipt of responses to the article posted in the August newsletter.

ACTION: Clerk to add this item to the Agenda for the next meeting in September

WC54 21/22 To consider and agree required expenditure for completion of works to install electricity supply to Council yard (circa £500-£600)

In order to complete work for the installation of single phase electricity supply to the Council yard, further work needs to be carried out before SSEN commence work. It was **RESOLVED** to agree expenditure for this work. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

ACTION: Clerk to contact electrician and place order

**WC55 21/22 Anything the Chair considers urgent.
Nil of note**

WC56 21/22 Date of next meeting – Tuesday 28th September 2021

There being no further business the meeting closed at 7.45pm

Chairman.....

.....2021