

MEMBERSHIP:

Cllr Boulton
Cllr O'Connell
Cllr Roberts
Cllr Sanford
Cllr Lipscombe-Kettel
Cllr Nicholls (ex-officio)
Cllr Harrison (ex-officio)



MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 22nd JUNE 2021.

Present: Cllr Boulton Cllr Harrison Cllr Nicholls
Cllr O'Connell Cllr Sanford Cllr Lipscombe-Kettel

In attendance: Vanessa Lawrence, Roz Morton (Clerks)

WC018 21/22 Apologies for absence.
Cllr Roberts

WC019 21/22 Declarations of Interest in items on the Agenda.
None received.

WC020 21/22 To approve the Minutes of the Works & Community Committee meeting held on 25th May 2021.
Cllr Sanford was removed for the attendee list and Cllr O'Connell was added. It was **RESOLVED** to approve the Minutes, as amended, of the Works & Community Committee meeting held on the 25th May 2021 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr O'Connell – 5 in favour, 1 abstention

WC021 21/22 Clerks/Chairman's Report
The Clerk's report had been circulated prior to the meeting and covered Actions taken from previous meetings and updates on ongoing work. These included:
Streetlighting - still no reply, County Councillor to look into this.
Council Yard - As agreed at Full Council, I have advised SSEN advised to proceed.
Improvements to A417 – London Road near Victory Villas – Dan Tiffney (GCC), is going to come back to us with details of what can be done here. Awaiting a reply.
Noticeboards – Outside fire station, outside Community Centre and Keble Field Estate – These will be delivered next month.
WTF playground maintenance – routine quarterly inspections will begin this month.
Evening markets – Road closures have been applied for, deadline for objections is 6th July. Positive feedback so far on Facebook.
Wildflower planting at St Mary's Drive – Cllr Nicholls has had a site meeting with concerned residents. The area will be mowed this week to remove much of the grass but not impede the wildflower seeds. Glos Wildlife are providing additional signage and installing it on site.

Burial Ground at Waiten Hill – Cllr Hill has requested borehole data.
Upgrading footpath surface at Common Row – Still waiting on third quote before taking back to the Council for consideration. Chased for this 21.06.2021.

WC022 21/22 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable). N/A

WC023 21/22 To agree to reconvene the meeting following Public Participation (if applicable). N/A

WC024 21/22 Review of finances
Noted without comment.

WC025 21/22 To consider and agree to apply for trees and hedges from GCC under the Ash Dieback Scheme and to agree the areas to be planted.

The Council has no particular areas to plant hedges or trees so has offered the scheme to ECT. Fairford Rugby Club have expressed an interest in the past for additional hedging.

ACTION: Clerk to contact Rugby Club to ascertain if they require any additional hedging.

WC026 21/22 To receive tree survey ...
Some minor works, to be completed within 6 months of the survey) have been identified. The Committee **RESOLVED** to get these works done. Proposed Cllr Boulton, seconded Cllr Nicholls, all in favour.

ACTION: Clerk to obtain quotes, to be agreed by email for expediency.

WC027 21/22 To consider and agree to hold the Festive Market on Friday 3rd December 2021.

The Committee **RESOLVED** to hold the Festive Market on Friday 3rd December 2021, COVID restrictions permitting. Proposed Cllr Boulton, seconded Cllr Sanford. All in favour.

ACTION: Clerks to start inviting stall holder to attend, after the first evening market has taken place to avoid confusion.

WC028 21/22 To consider and agree to hold trial evening markets on 21st July, 18th August & 15th September and to cover the cost of any associated road closure orders.

The Committee **RESOLVED** to hold the Evening Markets and pay for the road closures required at a cost of £375 in total. Proposed Cllr Sanford, seconded Cllr Boulton. All in favour.

ACTION: Clerk to arrange payment to GCC for road closures.

WC029 21/22 Update on works to improve entrance into the Walnut Tree Field from Park Street.

Greenfield will be carrying out the installation of the motorbike inhibitors and the hoggin style path entrance w/c 12th July. Still waiting for a date from Glos Highways for the dropped kerbs.

ACTION: Clerk to chase Glos Highways for a start date.

WC030 21/22 To consider and agree repairs to the youth shelter.

After discussion, the Committee **RESOLVED** to not undertake any repairs to the damaged panel and the radio in the youth shelter. The

graffiti is not offensive, so it was not deemed necessary to remove it. Proposed Cllr O'Connell, seconded Cllr Sanford, all in favour.

- WC031 21/22 To consider and agree the wording of and to purchase additional signage for the River Walk.**
The Committee RESOLVED to purchase the signage as per the quote supplied. Proposed Cllr Lipscombe-Kettel, seconded Cllr Boulton, all in favour.

ACTION: Clerk to place the order with Morelock and source quotes for installation.

- WC032 21/22 To consider and agree the wording of and to purchase revised signage for the Walnut Tree Field.**
With one amendment to the wording and font size, the Committee RESOLVED to purchase the signage as per the quote supplied. Proposed Cllr Lipscombe-Kettel, seconded Cllr Boulton, all in favour.

ACTION: Clerk to place the order with Morelock and source quotes for installation

- WC033 21/22 To receive an update on EV charging points for Fairford.**
Cllr O'Connell apprised the Committee of his work so far. He recommended that the Council pursue quotes and permissions for 3 x 22KW chargers (6 spaces) at two potential locations, the car park and the High Street by the disabled parking spaces. The Market Place was discounted as permanent installations would inhibit the Market Place being used for events. Cllr O'Connell will liaise with CDC with regards to their preferred supplier. Cllr O'Connell will also contact the South West Rural Energy Fund to ascertain if any funding or solar schemes are available for FTC to tap into. ECT will need to be consulted regarding potentially installing EV points in the car park.

ACTION: Cllr O'Connell to keep the Committee updated.

- WC034 21/22 To consider and agree to renew flags which have deteriorated and consider the option of changing their designation to County Flags.**
After a discussion the Committee agreed to keep with the Commonwealth Flag scheme rather than County Flags. The Flags can be provided either sewn or printed. Sewn is more expensive but possibly more durable.

ACTION: Clerk to order a sewn & a printed Union Jack flag for the Committee to consider at the next meeting.

- WC035 21/22 To consider and agree to re-deploy the skate ramp CCTV camera to the Croft Entrance to replace existing 1st phase camera and install a new wider angle camera at the Skate Ramp end of the Walnut Tree Field £438.**
After discussion, the Committee RESOLVED to re-deploy the skate ramp CCTV camera to the Croft Entrance to replace existing 1st phase camera and install a new wider angle camera at the Skate Ramp end of the Walnut Tree Field at a cost of £438. Proposed Cllr Boulton, seconded Cllr O'Connell. All in favour.

ACTION: Clerk to contact supplier to arrange for the work to be done.

- WC036 21/22 To consider and agree review of the oldest CCTV equipment with a view to repair/replacement if required.**
The Committee RESOLVED to review the CCTV equipment. Proposed Cllr Nicholls, seconded Cllr Boulton, all in favour.

ACTION: Clerk to get a list and prices from CCTV supplier for consideration at the next meeting.

WC037 21/22 To consider any plans for youth activities for 2021/22
The Committee agreed to consider various options for youth activities and agree a final timetable by email.

ACTION: Clerk to contact World Jungle to get quotes for various activities.
ACTION: Clerk to contact ECT to ascertain if Forest School are being run this summer.

ACTION: Clerk to contact ECT to ascertain if football goals could be installed in the WTF on either a temporary or permanent basis.

WC038 21/22 To consider and agree to change the name of the Committee to Works and Events Committee.

The Chair asked the committee to consider alternative names for the committee that better reflects the activities undertaken. One suggestion is Events and Community Committee. Other suggestions welcome.

ACTION: Clerk to add to future Agenda for consideration.

WC039 21/22 Anything the Chair considers urgent.

The Jubilee weekend next year is 2nd – 4th June. The Committee has already agreed that doing something in conjunction with Fairford Festival, on Thursday 2nd is a good way forward. The Committee agreed that ideas from residents and community groups should be sought.

ACTION: Clerk to put the question to the public via Facebook and August edition of the Newsletter.

ACTION: Clerk to add to July Agenda for further discussion.

WC040 21/22 Date of next meeting – Tuesday 27th July 2021

..... **Chairman.**

.....2021