



**MINUTES OF THE ANNUAL TOWN COUNCIL MEETING
HELD REMOTELY ON TUESDAY 4TH MAY 2021 AT 7PM**

Present: Cllr Nicholls Cllr Harrison Cllr Bird
Cllr Boulton Cllr Hill Cllr Lipscombe (part)
Cllr O'Connell(part) Cllr Roberts Cllr Sanford
Cllr Thornhill

In attendance: Vanessa Lawrence, Roz Morton (Clerks), District Cllr Trotter,
District Cllr Andrews

Absent: Cllr Doherty

- 1 21/22 To elect the Town Mayor**
The current Mayor (Cllr Nicholls) acknowledged that he would like to continue as Mayor. It was **RESOLVED** to elect Cllr Nicholls as Mayor. Proposed Cllr Sanford, seconded Cllr Boulton – all in favour.
- 2 21/22 To elect the Deputy Mayor**
The current Deputy Mayor (Cllr Harrison) acknowledged that he would like to continue as Deputy Mayor. It was **RESOLVED** to elect Cllr Harrison as Deputy Mayor. Proposed Cllr Thornhill, seconded Cllr Hill– one abstention, 8 in favour.
- 3 21/22 Apologies for absence**
Apologies were received from Cllr Foxall and County Cllr Theodoulou and accepted.
- 4 21/22 Declarations of Interest in Items on the Agenda**
None received
- 5 21/22 To remind Councillors to update any details relating to changes on the Register of Interests and to send these to CDC.**
The Chairman reminded Cllrs to update and return any changes to their Register of Interests if required.
- 6 21/22 To approve the Minutes of the Full Council meeting held on the 13th April 2021**
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 13th April 2021 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Bird – all in favour.

The Chair proposed that Item 16 is brought forward as District Cllrs had to leave early to attend other Annual meetings.

- 16 21/22 To receive report from District Councillor/County Councillors (e-mailed)**
District Cllr Andrews reported that there was little to report at present in part due to rules relating to the upcoming elections to be held later in the week. However, he was able to report that in his capacity as member of the Overview

and Scrutiny Committee he has been looking at the current situation with increased workload in the planning department which is causing delays in moving applications forward. There is a suggestion that more applications could be dealt with by the Planning Committee. Work is being done to improve the situation which is ongoing. Cllr Andrews asked FTC Cllrs to advise him, or Cllrs Trotter or Doherty of any issues that might arise as a result of any holdups.

Cllr Trotter reported that he has a meeting with Sustrans regarding the feasibility of the Fairford to Lechlade path along the railway track.

Cllr Boulton asked if he thought that all the landowners would be on board with the project this time. Cllr Trotter explained that the landowners were not being contacted at this stage, only the feasibility of the path was being considered.

Cllr O’Connell joined the meeting.

7 21/22 Clerks’/Chairman’s report

No reports

8 21/22 To consider and agree timetable for meetings for the coming year.

The 2021/22 timetable for meetings had been circulated prior to the meeting. It was **RESOLVED** to agree the timetable for the coming year. This may be subject to changes at short notice if required. Proposed Cllr Sanford, seconded Cllr Bird – 8 in favour, 1 abstention

9 21/22 To consider and agree membership to Committees and sub-committees.

The list of current committees and their members had been circulated prior to the meeting. The Clerk went down the list to confirm any amendments and to establish new members for any vacancies. The following was confirmed.

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| <p style="text-align: center;">PLANNING & (ENVIRONMENT) Development control 1st and 3rd Tuesday Monthly Cllr Foxall Cllr J Hill Vacancy Cllr P Bird Cllr Derek Thornhill</p> <p>Ex-officio: Cllr J Nicholls Cllr R Harrison</p> | <p style="text-align: center;">FINANCE & (ECONOMY) Financial control 3rd Tuesday monthly Cllr S Boulton Cllr A Doherty Cllr C Foxall Vacancy Cllr J Sanford</p> <p>Ex-officio: Cllr J Nicholls Cllr R Harrison</p> | <p style="text-align: center;">WORKS & COMMUNITY Incorporating Maintenance Churchyard Old Burial Ground 4th Tuesday Monthly Cllr Boulton Cllr S O’Connell Cllr J Sanford Cllr V Lipscombe Cllr C Roberts</p> <p>Ex-officio: Cllr J Nicholls Cllr R Harrison</p> |
| | <p style="text-align: center;">Staffing Cllr V Lipscombe Cllr A Doherty Cllr C Foxall Cllr J Sanford Cllr D Thornhill</p> <p>Ex-officio: Cllr J Nicholls Cllr R Harrison</p> | <p style="text-align: center;">Procedures Cllr S Boulton Cllr P Bird Cllr A Doherty Cllr C Foxall</p> <p>Ex-officio: Cllr J Nicholls Cllr R Harrison</p> |

Cllr Lipscombe joined the meeting.

10 21/22 To consider and agree Town Council representatives for the following organisations:

| Organisation | Cllr representatives | Organisation | Cllr representatives |
|--------------|----------------------|--------------|----------------------|
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|-------------------------------|---|----------------------------------|--|
| Access to Countryside/CWP x 4 | Cllrs Sanford, Hill, O'Connell, Thornhill | FCC Trustees x 3 | Cllrs Foxall, Hill, Doherty |
| Ernest Cook Trust x 2 | Cllrs Foxall, Nicholls, Roberts | FCC Management Comm'tee x 2 | Cllrs Doherty, Foxall |
| FEAG x 3 | Cllrs Harrison, Boulton, Bird, O'Connell | GMTF x 1 | Vacancy |
| Fairford History Society x 1 | Cllr Harrison | NDP Steering Grp x 4 | Cllrs Doherty, Harrison, Hill, Sanford |
| FLBC | Any member of the Council | Palmer Hall Committee x 1 | Cllr Roberts |
| Fairford Air Base x 3 | Cllrs Roberts, Boulton, Bird | Patients Participation Group x 1 | Cllr Sanford |
| Fairford Community Voice x 1 | Cllr Sanford | Police Link x 1 | Cllr Foxall |
| Farmers Endowed Trust x 2 | Cllrs Boulton, Thornhill | Youth Steering Group x 2 | Cllrs Nicholls, Lipscombe |

- 11 21/22 To re-affirm eligibility for the Town Councils (General Power of Competence) (Prescribed Conditions) Order 2012.**
The Council **RESOLVED** to reaffirm eligibility for the Town Councils (General Power of Competence) (Prescribed Conditions) Order 2012. Proposed Cllr Harrison, seconded Cllr Boulton, all in favour.
- 12 21/22 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present. N/A**
- 13 21/22 To agree to reconvene the meeting following Public Participation, if applicable. N/A**
- 14 21/22 Chairman's Announcements**
Cllr Nicholas reminded Councillors that the flags are being put up on Sunday 9th May and requested volunteers to help with stringing the flags this week and with installation at 10.00am on Sunday.
- 15 21/22 To consider correspondence received (for information only emailed).**
Nil of note
- 16 21/22 To receive report from District Councillor/County Councillors (e-mailed).** See above.

FINANCE

- 17 21/22 To receive Minutes from the Finance committee meeting held on the 20th April 2021 (unapproved).** Received without comment.
- 18 21/22 To receive report from Chair of Finance.** No report available.
- 19 21/22 To approve retrospectively payments to end of April 2021.**
It was **RESOLVED** to approve the payments to the end of April 2021 (£7954.96). Proposed Cllr Boulton, seconded Cllr O'Connell, all in favour.
- 20 21/22 To receive end of year figures 2020/21**
The Figures were received without comment.
- 21 21/22 To consider and agree recommendation from Finance Committee to renew Insurance Policy with Zurich (£1209.60)**
It was **RESOLVED** to approve the recommendation to renew with Zurich. Proposed Cllr Sanford, seconded Cllr Boulton, all in favour.

PLANNING

22 **21/22 To receive the minutes of the Planning committee meeting held on 20th April 2021 (unapproved).**
Received without comment.

23 **21/22 To receive report from Chair of Planning.**
Nothing to report that isn't in the Minutes.

WORKS & COMMUNITY

24 **21/22 To receive the minutes of the W & C Meeting held on the 27th April 2021 (unapproved).**
Received without comment.

25 **21/22 To receive a report from the Chair of Works & Committee.**
Cllr Boulton reiterated the request for help with the flags.

26 **21/22 To consider and agree recommendation from W & C to use CIL monies to fund a new electricity connection to the Council Yard and additional CCTV to cover the yard as per information on Cllrs page of the website – total cost £8657.**
The Council **RESOLVED** to accept the recommendation to use CIL monies to purchase the equipment for the Council Yard. Proposed Cllr Boulton, seconded Cllr Sanford, one abstention, 9 in favour.

OTHER MATTERS

27 **21/22 To consider and agree further action regarding legislation on face to face meetings.**
Cllr Harrison circulated a draft letter to Sir Geoffrey Clifton Brown outlining the Council's disappointment at the Government refusing to extend the legislation that allowed for virtual Council meetings and requesting that the Government revisit the issue as a matter of urgency.
The Council **RESOLVED** to send the letter and send copies to Robert Jenrick and Matt Hancock, MP, District and County Councillors and GAPTC.
Proposed Cllr Harrison, seconded Cllr Hill, all in favour.

ACTION: Clerks to prepare the letter for Cllr Nicholls to sign before sending.

28 **21/22 Anything the Chair considers urgent.**
Cllr Nicholls reminded Council of the Annual meeting of the Town taking place on Wednesday 5th May.

29 **21/22 Date of Next Meeting**
Tuesday 8th June in the Farmor Room at 7.00pm

There being no further matters the meeting closed at 8pm

.....Chairman

.....2021