

MEMBERSHIP:

Cllr Boulton

VACANCY

Cllr Roberts

Cllr Sanford

Cllr Lipscombe

Cllr Nicholls (ex-officio)

Cllr Harrison (ex-officio)



MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 27th APRIL 2021.

Present: Cllr Boulton Cllr Harrison Cllr Nicholls
Cllr Roberts Cllr Sanford

In attendance: Vanessa Lawrence, Roz Morton (Clerks)

WC172 20/21 Apologies for absence.
Cllr Lipscombe

WC173 20/21 Declarations of Interest in items on the Agenda.
None received.

WC174 20/21 To approve the Minutes of the Works & Community Committee meeting held on 23rd March 2021.
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 23rd March 2021 as a true and accurate record of the proceedings. Proposed Cllr Sanford, seconded Cllr Nicholls – all in favour.

WC175 20/21 Clerks/Chairman's Report
The Clerk's report had been circulated prior to the meeting and covered Actions taken from previous meetings and updates on ongoing work. These included:
Moor Lane Allotment site – no update to give. Still awaiting a response from the landowner.
Street Lighting (Cirencester Road) – Awaiting a response from Glos Highways.
Jubilee 2022 – George Ellis (Outside Inn) is keen to get involved. No communication yet with other organisations.
Wild Town update – work has started at St Mary's Drive, Hatherop Rd and Riverside gardens (CHS). One complaint received to date. Lots of positive comments also.
Fairford Gate Allotments – all now being tended. Invoices for 2021-22 sent out. Leaking tap fixed temporarily. Proper fix required. 30 people on the waiting list, (10 from 2018, 6 from 2019, 12 from 2020, 2 from 2021).
Litter Picking – new litter pickers have arrived. Litter pick in May has been advertised, and will be again closer to the time.
The full report is held with the Minutes.

- WC176 20/21 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable). N/A**
- WC177 20/21 To agree to reconvene the meeting following Public Participation (if applicable). N/A**
- WC178 20/21 Review of finances**
The budget line for Events incl. Christmas (4190) for 2021/22 has been increased to £8180.
- WC179 20/21 To consider and agree to hire or purchase sphere decorations to replace Blizzards.**
The Committee considered various options and quotes. It was noted that there may be some additional costs for an electrician to get the connectors in place to fit the existing loom. It was **RESOLVED** to hire decorations from Festive Lighting on a 3-year contract at a cost of £1528.40 per year. Proposed Cllr Sanford, seconded Cllr Boulton, all in favour.

ACTION: Clerk to contact Festive Lighting to agree the contract.

- WC180 20/21 To consider and agree to purchase CCTV to cover the Council Yard, and electricity supply installed and a container to be installed in the yard.**
Quotes from SSEN and the CCTV provider were considered. The Committee **RESOLVED** to get the electricity supply and CCTV work underway in the first instance, at a cost of £8657, and to obtain additional information and quotes for a container. Proposed Cllr Sanford, seconded Cllr Boulton, 4 in favour, one abstention.

ACTION: Clerk to add recommendation to Full Council that the costs are covered from CiL monies.

ACTION: Clerks to place the orders with SSEN & AEL Ltd once funding has been agreed at Full Council.

ACTION: Clerk to ascertain if planning permission is required for the container in the Council Yard.

ACTION: Clerk to get alternative quotes and images of suitable containers.

- WC181 20/21 To consider and agree to upgrade the footpath at Common Row as part of the Access to the Countryside scheme.**
Additional information is required regarding the spec for the new section of footpath to join the PROW to the pavement along A417, therefore a decision on this item was deferred. The Committee **RESOLVED** that this was a worthwhile project to pursue in principle. Proposed Cllr Nicholls, seconded Cllr Boulton.

ACTION: Clerk to contact Glos Highways to ascertain what spec they would adopt

ACTION: Clerk to get amended quotes and bring back to Council for a decision.

- WC182 20/21 To consider and agree to appoint a contractor to relay the path to the area memorial and the area surrounding the war memorial (as budgeted).**
Four quotes were considered. Additional information was required from one contractor in order that the quotes can be compared like for like. Therefore, a final decision on which contractor to appoint will be made by email once the revised quote has been received. It was **RESOLVED** to go ahead with the work subject to the contractor being chosen, proposed Cllr Boulton, seconded Cllr Sanford, All in favour.

ACTION: Clerk to obtain revised quote and circulate for final decision.

WC183 20/21 To consider and agree to purchase additional equipment for the WTF geared towards 11-14 age range.

The Committee agreed that this was a good idea in principle, subject to further information regarding the type of equipment that children of this age would like to use in the park.

ACTION: Clerk to contact head of year 7 & 8 at Farmor's, and Year 6 at Fairford Primary to request that they children submit ideas for equipment.

ACTION: Clerk to add to a future Agenda for further discussion.

WC184 20/21 To receive an update on the existing burial ground.

The Clerks reported that there are 7 ashes internment spaces left in the current burial ground. ECT has been made aware of the urgency of the situation.

WC185 20/21 To consider and agree to replace dilapidated notice boards at the Fire Station and outside the Community Centre and to purchase a new board for Keble Fields Estate.

It was **RESOLVED** To purchase 3 notice boards from Greenbarnes, £2961, (funds to be spent from Street Furniture 4315). Proposed Cllr Boulton, seconded Cllr Sanford, all in favour.

ACTION: Clerk to send PO for notice boards.

ACTION: Clerk to get a quote for installation of the boards.

WC186 20/21 To consider and agree projects (either existing or new) that could be funded by CIL monies.

The Committee **RESOLVED** to recommend to Full Council that CIL money is used to pay for the improvements to the Council yard as per item WC180 (see above). Other ideas for projects to be sent to the Clerks to be collated into a project list.

ACTION: Clerk to add item to Full Council Agenda for agreement.

WC187 20/21 Anything the Chair considers urgent.

The flags need to be put up around town. It was agreed that they would be installed on Sunday 9th May.

ACTION: Clerk to send an email to Council to ask for volunteers to string the flags prior to installation, and to hep on the day.

An email has been received from a resident regarding the introduction of wild-flower meadows on the green at St Mary's Drive requesting clarification on the consultation process and expressing disappointment at the perceived lack of resident consultation. The Committee acknowledged that letters had not been sent to individual residents on St Mary's Drive. The plans had been advertised in the Council Newsletter and on social media prior to the work commencing, and changes had been made to the extent of the planting on the larger green in response to concerns raised. An email has been sent to the resident with some explanation of the project. The Committee agreed to respond acknowledging that the consultation process could have been more extensive.

ACTION: Clerk to draft an email for agreement prior to dissemination.

WC188 20/21 Date of next meeting – 25th May 2021

There being no further business the meeting closed at 7.45pm

.....Chairman.....2021