



**MINUTES OF THE FULL COUNCIL MEETING
HELD remotely ON TUESDAY 9th March 2021**

Present: Cllr Nicholls Cllr Harrison Cllr Boulton
Cllr Lipscombe Cllr Sanford Cllr Jefferies
Cllr Roberts Cllr Doherty

In attendance: Vanessa Lawrence, Roz Morton (Clerks), District Cllrs Andrews and Trotter, Mr. S O'Connell (Non Cllr Member), 1 x MOP

- 281 20/21 Apologies for absence**
Apologies were received from Cllr Foxall, Cllr Thornhill, Cllr Hill, Cllr Bird and County Cllr Theodoulou
- 282 20/21 Declarations of Interest in Items on the Agenda**
None received
- 283 20/21 To approve the Minutes of the Full Council meeting held on 9th February 2021**
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on 9th February 2021 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Jefferies – all in favour
- 284 20/21 Clerks'/Chairman's report**
The Clerk's report was circulated prior to the meeting and covered Actions carried out since the last meeting and information relating to ongoing matters. These include:
Councillor vacancy – No requests for an election were received. Co-option will therefore take place.
Walnut Tree Field – Estimate received from GCC Highways for improvements to the Park Street entrance to the park. GCC have been contacted to confirm that the Council wish to proceed with work. Monkey bars and new log walk and noticeboard have been installed in the playground.
CHS – Awaiting news from GCC regarding the playing fields.
Allotments – Awaiting a response from landowner offering land
Wildflower planting – Ecosulis have sent us details of the areas they consider suitable for wildflower planting.
Grasscutting – Our contractor is happy to cut the grass on an ad-hoc basis until the Committee have agreed on a plan for verges.
New burial ground – A meeting scheduled this week with the ECT, was cancelled and rescheduled for the end of the month.
- 285 20/21 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**
The MOP present was present as an observer.
N/A
- 286 20/21 To agree to reconvene the meeting following Public Participation, if applicable.**
N/A
- 287 20/21 Chairman's Announcements**
None

- 288 20/21 To consider correspondence & invitations received (for information only emailed)**
 No comments received on correspondence e-mailed. One invitation to join the Ecosulis meeting to discuss the wildflower planting in the Town on Thursday 11th March. The Clerks will be attending. Cllrs Nicholls, Jefferies and Doherty will attend if possible.
- 289 20/21 To receive reports on meetings attended**
 Reports were received as follows:
 Cotswold Economic Advisory Group - Cllr Roberts – Report circulated and held with the Minutes
 RAF Fairford Briefing – Cllr Roberts Report circulated. The USAF Commander J. Knothe will be leaving shortly and a new Commander will be taking over. The report is held with the Minutes.
 PPG – Cllrs Sanford and Jefferies reported as follows:-
 Surgery – No plans to move the surgery
 Covid Vaccines – 60 – 64 age range being vaccinated with 2nd dose.
 Surgery under pressure with many calls being received regarding the the vaccination rollout.
 Doctors – 8 doctors in the practice, 3 of which are part time – 7000 patients.
 Emergency responder has now left.
 Chair of League of Friends is retiring, and a new Chair is being sought. This is now a paid position.
 New co-ordinator has taken over from Celia Kennedy. Celia will remain to oversee the handover.
 Cllr Roberts reported that the ECT meeting had been postponed.
 Cllr Roberts reported that she had attended the Wellbeing meeting, but had to leave early due to a family emergency. Minutes will be circulated shortly.
- 290 20/21 To receive report from District & County Councillors (e-mailed)**
 Cllr Andrews report had been circulated prior to the meeting and is held with the Minutes.
 Matters covered include:
 Triple SI – Coln Park
 Coln House development
 Wick House – which is a COMPLY application. Cllr Harrison has a meeting scheduled next week.
 Multi-purpose hanger at RAF Fairford – impact on flooding . No planning application is required as it has gone through under Permitted Development Rights.
 Lake 104 development – Meeting is arranged with PROW and the developers to discuss the closure of the footpath.
 Cllr Trotter reported that concerns will be raised regarding the number of planning applications that are being dealt with at present, as it appears that the number presented to local councils has dropped quite significantly. The triaging sub-committee seem to eliminating a greater number of applications.
 Lechlade will be getting CIL in relation to Coln Park. Some funding might go to the wider community for projects like the Fairford – Lechlade footpath.
 Fairford – Lechlade project – A meeting is arranged for next Tuesday with representatives from Fairford, Lechlade and Whelford/Kempsford.
 The Clerk reported that PROW will be putting up relevant signage relating to the footpath closure on the 22nd March.
- 291 20/21 To receive other reports**
 Cllr Roberts reported on a Zoom event that took place at Hyperion House for the unveiling of the limited editions poster. Former Mayor Trevor Hing, a resident of Hyperion House carried out the unveiling with a very good emotional speech.
- 292 20/21 To receive Police report (see Cllrs page of website)**
 The Police report covered incidents for February. The report is held with the Minutes.

FINANCE

- 293 20/21 To receive report from the Chair of the Finance Committee.**
Nothing to add.
- 294 20/21 To approve retrospectively payments to end of February 2021 (see Cllrs page of website)**
It was **RESOLVED** to approve, retrospectively, payments to the end of February 2021. Proposed Cllr Doherty, seconded Cllr Jefferies – all in favour.
- 295 20/21 To receive the Reconciliation Report to the end of February 2021 (see Cllrs page of website)**
The Reconciliation report was received with no comment.
- 296 20/21 To consider and agree recommendation from Finance Committee for approval of Financial Risk Register.**
This policy document has been approved by the Finance Committee, no changes were required. Approval is required by Full Council. No comments were received. It was **RESOLVED** to agree recommendation from the Finance Committee to approve the Financial Risk Register. Proposed Cllr Doherty, seconded Cllr Harrison – all in favour.

PLANNING

- 297 20/21 To receive the Minutes of the Planning Committee meetings held on 16th February and 2nd March 2021.**
The Minutes of the Planning Committee held on the 16th February and 2nd March were received with no comment.
- 298 20/21 To receive a report from the Chair of the Planning Committee – (Cllrs page of the website)**
Cllr Harrison will be meeting with the chair of CDC planning Committee to discuss planning applications where disagreements arise. There appears to be an imbalance in the way that applications are considered which needs to be addressed. An explanation of what ‘good planning reasons’ constitutes is required. A meeting with AECOM has taken place regarding the Neighbourhood Plan. AECOM have been asked to move forward with the Site Assessment Report to go along with Historic England’s suggestions.

WORKS & COMMUNITY

- 299 20/21 To receive Minutes from the W & C Meeting held on the 23rd February 2021**
The Minutes of the W & C Committee held on the 23rd February were received with no comment.
- 300 20/21 To receive a report from the Chair of the Works & Community Committee**
No report received. Items covered in the Clerk’s report.
- 301 20/21 To consider and agree to hold event to celebrate the Queens Platinum Jubilee in June 2022 (Cllr Roberts)**
Cllr Roberts reported that following a Festival Committee meeting, the Council was asked if there were plans for next year’s Platinum Jubilee celebrations. Jubilee day is on the 2nd June, part of a 4 day long weekend. The Council might want to consider either holding an event themselves or liaise with the Festival Committee on a joint event. Following debate, it was **RESOLVED** to hold an event to celebrate the Queens Platinum Jubilee and to defer this to the W & C

Committee for further consideration. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

ACTION: Clerk to add this item to the Agenda for the next W & C Committee meeting

302 20/21 To consider and agree to install defibrillator into Queensfield phonebox.

The Clerk reported that permission to take over the phonebox has been given by Bromford Housing on whose land this is situated. FTC will take over the liability for the maintenance of the phonebox and it was **RESOLVED** to pay for the defibrillator on the understanding that this will be reimbursed by various grants which are being applied for by District Cllr Andrews. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour. An electrician has been contacted regarding the installation of the unit. BT will be contacted accordingly.

ACTION: Clerk to contact BT and to liaise with Cllr Andrews and the electrician.

303 20/21 To consider and agree for BT to commence consultation for the acquisition of the phone box in the High Street (deferred from last month) – following receipt of further information.

Information requested at the last meeting was obtained and circulated to Cllrs. Following debate it was **RESOLVED** not to commence consultation for the acquisition of the phone box in the High Street but to retain it as a working phonebox as a safety measure in the event of an emergency, being the only working phonebox in the Town. Proposed Cllr Sanford, seconded Cllr Boulton – all in favour.

ACTION: Clerk to contact BT to advise them of the Council's decision.

304 20/21 To consider information relating to PROW's and 2026 (see e-ma 23/2/2021)

Cllr Trotter reported that Lechlade has ordered a hard copy of the definitive map and that they have located 3 paths that have not been designated. Following debate, it was agreed that Fairford should also order a copy of the Definitive Map. It was also agreed to contact the Access to Countryside group and to research further paths that need to be designated.

ACTION: Clerk to contact GCC to request a copy of the definitive map

OTHER MATTERS

305 20/21 Update on CEAG – (Cllr Jefferies)

Cllr Jefferies reported that she has been in contact with Christopher Crookall-Fallon (CDC) but to date has received no response. A small number of volunteers have come forward, but more help is required. Cllr Doherty said that he would follow this up.

306 20/21 Update on CEP Table Top Exercise – (Publica Group discussion) and to consider and agree how best to inform the community about:
- Gloucestershire Communities Prepared 'are you ready' online booklet
- Priority Service Users
- Home assessments from the Flood Risk Engineer (Cllr Bird)

Debate took place relating to publicising to residents. Cllr Bird who could not be present for this meeting, has relayed his willingness to put together a brief summary to be publicised on social media and noticeboards, detailing the outcome of the recent Table Top exercise and additional information from Publica. It was **RESOLVED** to publish details of the exercise. Propose Cllr Doherty, seconded Cllr Boulton – all in favour

ACTION: Cllr Bird to prepare and circulate outcome of recent Table Top Exercise to be published in the Town Newsletter and on the website when approved.

307 20/21 To consider and agree to re-open the office on Monday 12th April 2021

Following debate it was **RESOLVED** to re-open the office on Monday 12th April subject to continued review of Covid status and of confirmation of the relaxation of the current rules relating to Covid

308 20/21 To consider and agree to re-commence face to face meetings from 7th May 2021 (see e-mail 24/2/2021)

Discussion took place relating to suitable rooms for the Full Council meeting to be held. Currently the Barker Room is too small for Full Council to meet given the current Covid restrictions. The Clerk reported that the Farmor room would resume its normal hiring agreement with the Bridge club in May, (they meet on a Tuesday evening), and the Keble Room is also occupied on a Tuesday evening. The Clerk was asked to speak to the Manager of the Centre to see if alternative arrangements could be made for the once-a-month Full Council meeting to meet in either the Farmor or Keble Rooms (2nd Tuesday of the month). It was agreed to defer this decision until next month when we might know more about changes in legislation that might permit virtual meetings to continue for a while longer. There was also a discussion about people not having had their second vaccine by 7th May and some Cllrs not feeling ready to have face-to-face meetings. The Clerks would obtain further guidance from NALC/GAPTC.

ACTION: Clerk to add this item to the Agenda for the next Full Council meeting.

309 20/21 To consider and agree a date between 7th May and 1st June for the Annual Town Meeting

Following on from the Item 308 above, it was agreed that if permitted the meeting should take place as normal, maintaining all the social distancing rules. It was agreed that a date should be booked in (Thursday 20th May), and that this will be deferred to next month when we might have further information on whether this can go ahead.

ACTION: Clerk to add this item to the Agenda for the next Full Council meeting and to book the room provisionally

310 20/21 Anything the Chair considers urgent.

The Chairman requested all members of the public to leave the meeting for the Council to receive **IN CAMERA**, an update on a matter, which had arisen following publication of the Agenda. District Cllrs and MOP's left the meeting.

311 20/21 Date of next meeting – 13th April 2021

There being no further matters to discuss the meeting closed at 8.35pm.

Chairman.....

.....2021