



**MINUTES OF THE FULL COUNCIL MEETING
HELD remotely ON TUESDAY 13th April 2021.**

Present: Cllr Nicholls Cllr Harrison Cllr Thornhill
Cllr Lipscombe Cllr Sanford Cllr Bird
Cllr Roberts Cllr Doherty Cllr Boulton
Cllr Hill

In attendance: Vanessa Lawrence, Roz Morton (Clerks), 2 x MOP, District Cllrs Andrews and Trotter and County Cllr Theodoulou, S. O’Connell (non-Councillor member)

The following statement was read before commencement of the meeting.

“It is with great sadness that Fairford Town Council learned of the death of His Royal Highness The Duke of Edinburgh. We would like to extend our condolences to Her Majesty the Queen and members of the Royal family”

A 1-minute silence was observed.

- 312 20/21 Apologies for absence**
Apologies were received from Cllr Foxall
- 313 20/21 Declarations of Interest in Items on the Agenda**
None declared
- 314 20/21 To approve the Minutes of the Full Council meeting held on 9th March 2021**
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 9th March 2021 as a true and accurate record of the proceedings. Proposed Cllr Harrison, seconded Cllr Sanford – all in favour.

Member of the public and District/County Cllrs and left the meeting, temporarily, in order that the next item could be discussed in camera and were re-admitted following a vote.

- 315 20/21 To appoint new Councillor by co-option**
A vote was taken in camera and it was unanimously **RESOLVED** to appoint Simon O’Connell as Councillor – Proposed Cllr Sanford, seconded Cllr Thornhill – all in favour.

ACTION: Simon O’Connell appointed as Councillor.

- 316 20/21 To receive new Councillors Declaration of Acceptance of Office**
Technical issues prevented Cllr O’Connell from returning at this point and it was agreed to return to this item when he was able log in.

ACTION: Cllr O’Connell to sign the Declaration of Acceptance Book

317 20/21 Clerks'/Chairman's report
The Clerk's report had been circulated prior to the meeting and covered Actions and updates since the last meeting relating to:-
CHS
Possible new allotments
New burial ground
Year End processes
Phoneboxes
CEP
PROW
Annual Litter Pick
The Clerk's report is held with the Minutes.

318 20/21 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.
It was **RESOLVED** to adjourn the meeting for Public participation.
Proposed Cllr Boulton, seconded Cllr Hill – all in favour.

Q: The Council was asked by a MOP if anything could be done outside the gates of RAF Fairford such as directional arrows on the road to help American Servicemen remember which side of the road to drive on, this following the fatal accident at another air force base.

A: Cllr Theodoulou said that he would take this up and would advise.

319 20/21 To agree to reconvene the meeting following Public Participation, if applicable.
It was **RESOLVED** to reconvene the meeting. All in favour.

320 20/21 Chairman's Announcements
Cllr Nicholls announced that Amanda Jefferies has resigned from the Council.

321 20/21 To consider correspondence & invitations received (for information only emailed)
All correspondence and invitations emailed – no comments received.

322 20/21 To receive reports on meetings attended.
- **Lake 104 meeting with PROW** (on-site) – Cllr Thornhill, Sanford and Hill attended a meeting recently to consider options for creating alternative paths around the Lake as the normal footpath is closed due to construction works. It was agreed that notification of the outcome of this meeting should be posted on social media.

ACTION: Appropriate notification to be posted on the website and facebook pages.

- **Multi Use Path (Fairford to Lechlade)** (virtual) – A meeting was held on the 16th March with representatives from Lechlade, Fairford and Whelford. The original greenways report is now out of date. There is a lot of interest in this path. Cllr S Trotter is taking the lead on this and will be contacting Sustrans to obtain a revised study. No landowners to be contacted at this time.
- **ECT** (virtual)– Cllrs Roberts and Nicholls attended a meeting with the ECT – report circulated to Cllrs.
- **Wellbeing Group** (virtual) (Cllr Roberts) – A job description for a co-ordinator has been compiled and will be advertised locally. It was thought that between £25k - £30k would be required to run this group which includes paying a co-ordinator. A grant has been obtained from GCC for £20k which will enable recruitment to proceed. A community

café will be opening in the Community Centre on Wednesdays. A website has been completed.

Cotswold Economic Advisory Group – (virtual) – (Cllr Roberts) – Items covered: - Group purchase power through CDC; consideration for group to cover the whole county not just the Cotswolds; re-opening of high streets in a safe manner; CDC may be considering free parking in Cirencester and electric car parking; Cotswold airport is currently developing a hydrogen electric powered aircraft that will be ready in 10 years. BA is the first airline to invest in hydrogen technology. Showcasing the 747 is being considered by opening up for school visits.

323 20/21 To receive report from District & County Councillors (e-mailed)

District Cllrs report posted on the Cllrs page of the website. County Cllr reported that due to PURDAH rules, minimal amount that can be reported. However regular updates relating to the Coronavirus continue to be issued. Cllr Theodoulou also reported that this would in all probability be his last attendance as County Cllr as he is stepping down. He thanked Cllrs and staff for their help over the years. He said that he would still be available until the 5th May. Cllr Nicholls thanked Cllr Theodoulou for all his work over the years. Cllr Roberts, the longest serving Town Councillor, also thanked him for his work.

324 20/21 To receive other reports.
None

325 20/21 To receive Police report (see Cllrs page of website)
Police report posted on the Cllrs page of the website.

FINANCE

326 20/21 To receive report from the Chair of the Finance Committee.
No report as the Finance Committee did not meet in March.

327 20/21 To approve retrospectively payments to end of March 2021 (see Cllrs page of website)
It was **RESOLVED** to approve, retrospectively, payments to the end of March 2021. Proposed Cllr Doherty, seconded Cllr Boulton – all in favour.

328 20/21 To receive the Reconciliation Report at year end 2021 (see Cllrs page of website)
The year end reconciliation report was received with no comment.

329 20/21 To receive 4th qtr payments of £500 or more (see Cllrs page of website)
The 4th qtr payment of £500 or more was received with no comment.

330 20/21 To receive year end figures.
The year end figures were received with no comment.

331 20/21 To consider and agree to renew GAPTC membership for 2021/22 (£990.25) – emailed 6/4/2021
It was **RESOLVED** to renew GAPTC membership for 2021/22. Proposed Cllr Sanford, seconded Cllr Doherty – all in favour.

ACTION: Clerk to send payment

PLANNING

332 20/21 To receive the Minutes of the Planning Committee meetings held on 16th March and 6th April 2021.

The planning Minutes from the 16th March and 6th April were received with no comment.

- 333 20/21 To receive a report from the Chair of the Planning Committee – (Cllrs page of the website)**
Cllr Harrison reported that a detailed response to the Yells Yard planning application has been sent. Details posted on the Cllrs page of the website. Cllr Doherty said that the report was a very good piece of work.

- 334 20/21 Update on Neighbourhood Plan**
Cllr Hill reported that the NP has been held up by Natural England. The group are trying to speak to them directly. AECOM have reviewed the assessment but cannot proceed with the sustainability study until a response has been received from Natural England.

- 335 20/21 Update on Lake 104/103/103a development relating to current footpath closures and to consider and agree any actions that might be required.**
See report above - Item 322 20/21. Cllrs and representative from PROW and the developer walked the paths and agreed that it would not be possible to create an alternative route through to the Whelford Road. Developer has looked at the width of the path at the south side. North side would not be possible due to the construction equipment.
Cllr Roberts asked if the swimming pool planned for the site on the original plans was still going ahead and it was confirmed that this would still be made available to the public but would probably not be in operation for some years. No further actions required.

WORKS & COMMUNITY

- 336 20/21 To receive Minutes from the W & C Meeting held on the 23rd March 2021**
The Minutes of the W & C meeting held on the 23rd March was received with no comment.

- 337 20/21 To receive a report from the Chair of the Works & Community Committee**
Cllr Boulton reported that the water standpipe, which has been leaking, at the allotments has been temporarily repaired. The Clerk to locate a contractor who can carry out a more permanent repair.

ACTION: Clerk to contact builders or plumbers for quotes

OTHER MATTERS

- 338 20/21 To consider and agree to allow FTC/FCC staff to roll over any unused holiday for 2 years as per information received from GAPTC (see Cllrs page of website|)**
It was **RESOLVED** to allow FTC/FCC staff to roll over any unused holiday for 2 years. Proposed Cllr Thornhill, seconded Cllr Hill – all in favour.

- 339 20/21 To receive information from GAPTC regarding re-commencement of face-to-face meetings from the 7th May 2021.**
The information sent to Council regarding the return to face-to-face meetings was received. Cllrs felt that there was still some concern from many people about meetings being held. The Clerk had explained that legislative changes made as a result of the pandemic would expire on the 7th May and that face-to-face meetings were now a legal requirement. The Clerk to try to establish whether hybrid meetings could be considered.

ACTION: Clerk to establish legality of hybrid meetings and will contact GAPTC

- 340 20/21 To consider and agree the following:**
- to hold the Annual Town Meeting, virtually before the 7th May (see e-mail from GAPTC 8/4/2021) – It was RESOLVED to hold the Annual Town Meeting on Wednesday 5th May as per the Clerk’s e-mail of 26th March 2021. Proposed Cllr Boulton, seconded Cllr Doherty – 1 abstention 11 in favour.

ACTION: Clerk to contact groups/organisations in the town for their reports and to advertise the meeting on social media. Agenda to be published in due course.

- to bring forward the Annual meeting of the Town Council to the 4th May 2021 – It was RESOLVED to bring forward the Annual Town Council meeting to Tuesday 4th May. Proposed Cllr Boulton, seconded Cllr – 1 abstention 11 in favour.

- 341 20/21 To discuss next steps for Fairford Business Plan (Cllr Bird)**
Cllr Bird reported that in order to move these forward questions need to be asked in the community. He would like permission from the Council to proceed with this and will put together a list of the types of questions, which will be circulated before being published. Cllrs considered and agreed for Cllr Bird to put together a list of questions which can be published on social media.

ACTION: Cllr Bird to prepare a list of questions for circulation and approval

- 342 20/21 Update on Fairford Transport Plan**
Cllr Bird reported that this was still in the early stages of development. Meetings have been held with interested parties but at present there is very little to report.

- 343 20/21 Anything the Chair considers urgent.**
Nil of note

- 344 20/21 Date of next meeting – 4th May 2021 (Annual Town Council meeting)**

IN CAMERA MATTERS

- 345 20/21 Update on KEE**
To be followed up in June.

- 346 20/21 To consider and agree publication of a Statement regarding certain claims made publicly on social media and elsewhere (see Cllrs page of website)**

ACTION: Cllr Harrison and Clerk to revise statement and re-circulate for approval, following which it will be sent to the source of the publication.

There being no further matters, the meeting closed at 8.40pm.

Chairman.....

Date.....2021