



**MINUTES OF THE FULL COUNCIL MEETING
HELD ON TUESDAY 10th November 2020 (remotely)**

Present:

Cllr Nicholls	Cllr Harrison	Cllr Boulton
Cllr Doherty	Cllr Hill	Cllr Jefferies
Cllr Morgan	Cllr Roberts	Cllr Sanford
Cllr Thornhill		

In attendance: Vanessa Lawrence, Roz Morton (Clerks), District Cllr Andrews, District Cllr Trotter, County Cllr Theodoulou(part), Mrs Shankland (part)

- 156 20/21 Apologies for absence**
Apologies were received from Cllr Foxall
- 157 20/21 Declarations of Interest in Items on the Agenda**
None received
- 158 20/21 To approve the Minutes of the Extra-Ordinary Full Council meeting held on 22nd September and the Full Council meeting held on the 13th October 2020.**
It was **RESOLVED** to approve the Minutes of the Extra-ordinary Full Council meeting held on the 22nd September. Proposed Cllr Sanford, seconded Cllr Boulton, 8 in favour, 2 abstentions. It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 13th October, proposed Cllr Sanford, seconded Cllr Harrison – 8 in favour, 2 abstentions.
- 159 20/21 Clerks’/Chairman’s report**
The Clerk’s report had been circulated prior to the meeting and covered Actions taken from previous meetings and updates on current projects, which includes:
- The renewal of the Community Centre roof
 - The replacement of the bin in the Walnut Tree Field
 - Remembrance Sunday
 - Christmas preparations
- 160 20/21 To consider and agree to appoint Cllr Jefferies to the W & C Committee**
It was **RESOLVED** to appoint Cllr Jefferies to the W& C Committee. Proposed Cllr Boulton, seconded Cllr Morgan – all in favour.
- 161 20/21 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**
It was **RESOLVED** to adjourn for public participation. Proposed Cllr Morgan, seconded Cllr Boulton – all in favour.

Mrs Shankland a member of a newly formed ‘reduction in the speed limit on the A417’ group expressed her concerns about the speed on the A417 through Fairford with particular reference to traffic passing the new housing estates to the west and east of the town. She explained that she has been in contact with GCC Highways and the Town Council and advised that a list of questions had been submitted to GCC Highways.

The Clerk advised Mrs Shankland that a meeting with GCC Highways was planned where all these concerns would be raised and to ascertain if there has been any progress in obtaining a resolution to the issue and that we would maintain communication with Mrs Shankland and her group. Cllr Harrison thanked Mrs Shankland for the efforts made by her and her group

Mrs Shankland left the meeting.

162 20/21 To agree to reconvene the meeting following Public Participation, if applicable.

It was **RESOLVED** to reconvene the meeting. Proposed Cllr Boulton, seconded Cllr Morgan – all in favour.

163 20/21 Chairman's Announcements

The Chairman expressed his thanks to all those involved in preparations for Remembrance Sunday and reported that had been well received both in person via live streaming on the Town Council's facebook page. He also details plans for the installation of the Christmas tree in the Marketplace and for the lights and small trees in the High Street, Market Place and London Street. Cllr Doherty said that he would be able to assist with the latter.

164 20/21 To consider correspondence & invitations received (for information only emailed)

- CDC Budget consultation – Q &A session 24th November 7pm – e-mailed 5/11/2020
- CDC Planning Training by webex by end of November – e-mailed

165 20/21 To receive reports on meetings attended

Cllr Hill reported that there had been a virtual NDP meeting last week and that there would be another meeting later this week.

166 20/21 To receive report from District & County Councillors (e-mailed)

District Cllr Andrews reported as follows:-

- CDC Council meeting later this month
- Planning Policy – pressing MP to ensure that algorithm problems have been dealt with
- Budget consultation – requested that the Town Council responds to this
- Covid 19 – Full implications of Covid 19 being evaluated comparing the effects of the first lockdown to the current lockdown
- Community wellbeing programme –
- Glos. Wildlife Trust – withdrawal of coverage in some areas, Fairford is not one of these areas. CDC are trying to establish the plans for withdrawal
- Parking Charges – Cirencester has had a drop in parking charges with which is especially noticeable with shops closing.
- Totterdown – planning application for houses at the bottom of Totterdown Lane has been refused and has gone to appeal.

District Cllr Doherty reported as follows:

- Support for people and businesses ongoing. Applications for test and trace payments are running well – not a huge number of cases.
- Guidance about business support scheme may be available by early next week. The main objective is to ensure that this runs smoothly.

The Deputy Clerk reported that to date there has been no requests for assistance. Cllr Jefferies reported that she is aware that some people are helping their neighbours when required.

County Cllr Theodoulou reported as follows:

- Relating to CDC – Council have agreed to provide support to SLM who run the Sports Centre and museum in Cirencester. A sum of £600k has been awarded, which may be increased now that we are in lockdown once again.
- County Council – Guidance issued today how care homes should operate with new regulations in effect.
- Covid 19 increase in infections and deaths
- County Council revenues suffering because of a reduction in receipts of parking charges. £35 million has been received from Central Government but there is a gap of £4million which has been filled using reserves currently standing at £18million.
- New appointment of Highways area manager for this area.
Cllr Roberts asked if there was any further update on the request for streetlights on the stretch of road between the Marlborough Arms and Stoneleigh housing estate. Cllr Theodoulou said that he has spoken to the new area manager who is looking into this.
Cllr Boulton said that this had been considered before by Glos. Highways, but it was felt that too many lights would urbanise the area.

167 20/21 To receive other reports

- **Community Wellbeing Group – e-mailed 26/10/2020** – Cllr Andrews reported that a steering group has been formed and that there would be a presentation on the 30th November, where all involved organisations would be meeting. This will be chaired by GRCC to see how this can be moved forward in the New Year.

- **Cotswold Parish & Town Council Climate Emergency Action Planning Conference – e-mailed 4/11/2020**

Cllr Jefferies who attended the conference said that she felt that this was not something that could be solely carried out by the Town Council.

168 20/21 To receive Police report

The police report had been circulated prior to the meeting. Figures were down.

FINANCE

169 20/21 To receive the Minutes of the Finance Committee meeting held on the 26th October 2020

The Minutes of the Finance Committee meeting held on the 26th October were received with no comment.

170 20/21 To receive report from the Chair of the Finance Committee.

No report given

171 20/21 To approve retrospectively payments to end of October 2020

It was **RESOLVED** to approve, retrospectively, payments to the end of October. Proposed Cllr Doherty, seconded Cllr Boulton – all in favour.

172 20/21 To receive the Reconciliation Report to the end of October 2020

The Reconciliation report was received with no comment.

173 20/21 To consider and agree to release funds for the final payment of the Community Centre Roof refurbishment (£3838.80 inc VAT)

It was **RESOLVED** to agree to release funds for the final payment of the Roof refurbishment. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

PLANNING

174 20/21 To receive the Minutes of the Planning Committee meetings held on 20th October and 3rd November 2020

The Planning Committee meetings held on the 20th October and 3rd November were received with no comment.

175 20/21 To receive a report from the Chair of the Planning Committee
Nothing further to report from the published Minutes

176 20/21 To consider and agree to fund a Conservation Area Appraisal and Management Plan for Fairford

Cllr Harrison explained the reasons for this request, this with a view to assisting CDC in producing a relevant document. This had been discussed at the Planning meeting and it was agreed that this could be compiled by the local community with information gathered from the work carried out by the NDP group and the History Society. A sum of approx £2500 may be required should it be necessary to seek assistance from an outside source and would not fund the whole project. It was agreed that this matter should go the Finance Committee for consideration. After due consideration it was agreed to defer this matter to the Finance Committee for consideration in its budget setting process and then to the next Full Council meeting.

ACTION: Defer to Finance meeting and Full Council meeting in December

WORKS & COMMUNITY

177 20/21 To receive a report from the Chair of the Works & Community Committee

No report as there was no meeting in October.

178 20/21 To receive update relating to proposal from the Town Council to GCC to reduce the speed limit to 30mph on the A417 through the town.

The Clerk reported that Glos Highways are looking at this and would be reporting back in due course, now that a new area manager has been appointed.

179 20/21 To consider and agree Cllr Boulton's attendance at a meeting with Fairford Walkers are Welcome and Lechlade Walking Group representatives regarding the footpath mapping project

It was **RESOLVED** that Cllr Boulton can attend a meeting as a representative of the Town Council. Proposed Cllr Morgan, seconded Cllr Hill – all in favour

180 20/21 To consider and agree representatives to join the Fairford to Lechlade (old railway line) multi use path working group (e-mailed 4/11/20)

It was **RESOLVED** that Cllrs Hill, Boulton, Foxall and Thornhill would join this group as representatives of the Council. Proposed Cllr Morgan, seconded Cllr Doherty – all in favour.

ACTION: The Clerk to contact Lechlade T.C

PROCEDURES

181 20/21 To receive the Minutes of the Procedures Committee meeting held on the 29th October 2020

The Minutes of the Procedures Committee were received with no comment.

182 20/21 To receive report from the Chair of the Procedures Committee

Non available in the absence of the Chairman.

183 20/21 To consider and agree recommendation from the Procedures Committee to approve procedural documents for 2020/21.

- Standing Orders
- Code of Conduct
- Committee Structure – Terms of Reference
- Grant Awarding Policy and Terms of Reference
- Terms of Reference for Citizen Awards

The Clerk reported that no changes had been made to these documents from last year, except for the removal of the reference to ‘Year End’ in the Grant Awarding Policy. It was **RESOLVED** to agree recommendation from the Procedures Committee to approve the above documents. Proposed Cllr Harrison, seconded Cllr Morgan – 9 in favour, 1 abstention.

OTHER MATTERS

184 20/21 To consider and agree Christmas office closure – 23rd December to 31st December inc., reopening on the 4th January 2021.

It was **RESOLVED** to agree Christmas office closure. Proposed Cllr Sanford, seconded Cllr Thornhill – all in favour.

ACTION: The Clerk to post information on website, noticeboard and facebook page

185 20/21 To consider and agree to place a plaque on the seat outside Bank House in memory of Rob Winney.

It was **RESOLVED** to agree to place a plaque on the seat outside Bank House in memory of Rob Winney. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

186 20/21 Anything the Chair considers urgent
Nil of note.

187 20/21 Date of next meeting –8th December 2020

There being no further business the meeting closed at 8.05pm.

.....Chairman

.....2020