

MEMBERSHIP:

Cllr Boulton
Cllr Bowen
Cllr Jack Morgan
Cllr Roberts
Cllr Sanford
Cllr Nicholls (ex-officio)
Cllr Harrison (ex-officio)



MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 25th August 2020

Present: **Cllr Boulton** **Cllr Bowen** **Cllr Morgan**
 Cllr Roberts **Cllr Sanford** **Cllr Nicholls**
 Cllr Harrison

In attendance: **Vanessa Lawrence (Clerk), Cllr John Morgan**

WC048 20/21 **Apologies for absence.**
None – all present

WC049 20/21 **Declarations of Interest in items on the Agenda.**
None

WC050 20/21 **To approve the Minutes of the Works & Community Committee meeting held on 28th July 2020**
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 28th July 2020 as a true and accurate record of the proceedings. Proposed Cllr Morgan, seconded Cllr Sanford – all in favour.

WC051 20/21 **Clerks/Chairman's Report**
The Clerk's report had been circulated prior to the meeting and covered Actions taken from previous meetings and covered items:-
Table tennis table in the WTF
Festive market
Speed Limit on the A417
Electric Car Charging points
Second Dog bin at Snake Lane
Reports are filed with the Minutes.

WC052 20/21 **To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable).**
N/A

WC053 20/21 **To agree to reconvene the meeting following Public Participation (if applicable).**
N/A

WC054 20/21 **Review of finances**
The latest figures had been circulated prior to the meeting.

WC055 20/21 To consider and agree to engage a contractor to cut back the laurel hedge at Prince Charles Rd & St Mary's Drive to a manageable height

Following discussion, it was **RESOLVED** to obtain quotes for the laurel hedge at Prince Charles Road & St. Mary's Drive to be cut to a more manageable height.

ACTION: Clerk to contact contractors to obtain quotes.

WC056 20/21 To consider and agree to purchase and install additional signage on the CHS side of Dilly's bridge asking cyclists to dismount

Following complaints from residents, it was **RESOLVED** to purchase two signs to be installed on the River Walk, requesting cyclists to dismount £124 plus installation. Proposed Cllr Bowen, seconded Cllr Roberts – all in favour.

ACTION: Clerk to order signs and obtain quotes for installation.

WC057 20/21 To consider and agree wording for WCAG Statement to be added to front page of website.

The wording for the WCAG statement to be placed on the website had been circulated prior to the meeting. It was **RESOLVED** to approve the wording and to add this to the website page.

ACTION: Clerk to add statement to the website page

WC058 20/21 To formally approve a volunteer working party to carry out clearance of council yard, and tidy area, and to employ services to repair shed and treat wood.

The Clerk and Chairman reported that the Council yard was in a poor condition. The original shed installed several years ago was leaning having had sand deposited inside, which has since been removed. The roof requires lifting off and supports installed to the interior. Both sheds then require a coat of wood preserver. The yard needs to be cleared of weeds and shrub growth. It was **RESOLVED** to order a skip, to ask the groundsman to spray the area with weed killer and to repair the shed and coat both sheds with wood preserver. Cllr Harrison offered to help to lift off the roof. Proposed Cllr Boulton, seconded Cllr Morgan – 6 in favour, 1 abstention.

ACTION: Clerk to obtain quotes for skip and to order. List of materials required to carry out the work to be drawn up and purchased.

WC059 20/21 To consider and agree either a 2nd bin by the gate on Keble Fields or alternative method of collecting litter at this junction.

The Clerk reported that several complaints had been received from residents at Keble Fields regarding the overflowing bin by the gate to the rear of the estate, which backs onto the fields. Ubico have no objection to another bin being installed at this location. It was **RESOLVED** to purchase another litter bin to be installed alongside the current bin to cater for the increased usage. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

ACTION: Clerk to order bin

WCo60 20/21 To consider and agree to purchase “Welcome to Fairford” signs for Leaffield Road and Hatherop Road £350 plus installation.

This item was brought to our attention by a resident. Cllr Boulton reported that all entrances to Fairford had signage apart from these two locations. It was **RESOLVED** to purchase and install two new signs at these locations. Proposed Cllr Boulton, seconded Cllr Morgan – all in favour.

ACTION: Clerk to order signs and obtain quote for installation.

WCo61 20/21 Anything the Chair considers urgent.

Cllr Boulton reported that he had sprayed the planters at the entrances to Fairford to remove the weeds. He has also planted wildflower seeds at St Mary’s Drive. A resident has volunteered to plant up and maintain the planters at the entrance to Fairford by Bloor Homes. She has also advised on the type of plants she is going to plant, and the Clerk suggested that the same variety of plants were purchased for the two remaining planters at the other end of the Town.

Youth Engagement – The Town Council have been approached by Young Gloucestershire regarding engaging with youngsters in the town. It was agreed that proved unsuccessful a couple of years ago and it was suggested that they are contacted see what their plans are and what, if anything, they require from the Council. Cllr Harrison said that he would contact them to see what they have done elsewhere.

ACTION: Cllr Harrison to contact Young Gloucestershire.

Tree/Hedge planting project: - Upper Thames Catchment – The Clerk had circulated an e-mail from FWAG regarding a tree planting project, and whether we would be interested in showing our support in order for them to better gauge what funding might be applied for. Councillors were happy for the Clerk to fill in and submit the “expression of interest form”.

ACTION: Clerk to complete the form and submit.

There being no further business the meeting closed at 7.45pm

.....Chairman

.....2020

WCo62 20/21 Date of next meeting – 22nd September 2020

These are the Agenda items as of 19th August 2020



**Vanessa Lawrence
TOWN CLERK**