



**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON TUESDAY 11<sup>TH</sup> DECEMBER 2018**

**Present:**

<b>Cllr Boulton</b>	<b>Cllr Frank</b>	<b>Cllr Sanford</b>
<b>Cllr Bowen</b>	<b>Cllr Harrison</b>	<b>Cllr Foxall</b>
<b>Cllr Doherty</b>	<b>Cllr Hill</b>	<b>Cllr Morgan</b>
<b>Cllr Sanford</b>	<b>Cllr Smith</b>	

**In attendance:** Vanessa Lawrence, Roz Capps (Clerks), District Cllr Andrews, County Cllr Theodoulou (part), Mr. Garton(part)

- 179 18/19      Apologies for absence**  
Apologies were received from Cllr Hing and Cllr Winney
- 180 18/19      Declarations of Interest in Items on the Agenda**  
None received
- 181 18/19      To approve the Minutes of Full Council meeting held on the 13<sup>th</sup> November 2018**  
It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 13<sup>th</sup> November as a true and accurate record of the proceedings. Proposed Cllr Sanford, seconded Cllr Foxall – 9 in favour, 2 abstentions.
- 182 18/19      Clerks Report/ Chairman’s Announcements**  
The Clerks’ report had been circulated prior to the meeting and contained information on actions carried out since the last meeting.  
The Chairman reported on a successful Festive Market and thanked all Cllrs who helped, before, and after the event.
- 183 18/19      To agree to adjourn the meeting for Public Participation subject to members of the public being present. – there is a 10-minute time limit**  
N/A
- 184 18/19      To agree to reconvene the meeting following Public Participation (if applicable)**  
N/A
- 185 18/19      To receive report from District Cllrs (see weekly bulletins – e-mailed)**  
Cllr Andrews reported as follows: -
- A new Leader of the District Council has been appointed – Mr. Tony Berry
  - There will be an RAF briefing in late January for the Town Council. This will be preceded by a meeting in early January with Officers from the District Council. This meeting is being held with the aim that the wider briefing in late January will be able to include some of the issues that both parties have identified as being of possible concern and present a framework within which any other issues or concerns can be addressed

- Waste collection – The Full Council at its meeting today had approved the procurement of new vehicles. These will be in operation in about a years time, together with new schedule of how and what will be collected.
- The Full Council also agreed that the Memorial Hospital in Cirencester is to be demolished allowing some 33 additional car parking spaces.

**186 18/19 To receive report from County Cllr Theodoulou**

Cllr Theodoulou reported as follows: -

- Childrens services are still proving to be a problem.
- The budget will be affected by the increase pressure on children’s and adult care.
- Police & Crime Commissioner is mounting a campaign to take over the the running of the Fire Service. A grant received last year for mounting a similar campaign then failed to achieve the results hoped for. The County Council will not be supporting this initiative.
- Javelin Park (Energy from Waste) – will commence operations in the summer of 2019.

**County Cllr Theodoulou left the meeting**

**187 18/19 To receive Police report**

The Police report was circulated prior to the meeting main points: -

- Period covered 1<sup>st</sup> Nov to 30th November 2018
- Reduction in crimes 25.56%
- Thefts in surrounding areas, but crim remains down in Fairford to the end of November
- Thefts reported in the Fairford and Lechlade neighbourhood policing area, which centre around theft of number plates, thefts from motor vehicles and burglary.

**188 18/19 To receive other report/s from meetings/events attended**

- **FCC Trustees meeting – 11<sup>th</sup> December 2018** – Cllrs Sanford, Bowen and Hill attended: -
  - Bookings are up
  - New chairs to be purchased Carpet in the Farmor room to be cleaned in January
  - Acoustic panels to be purchased for the Farmor room
  - Sensory lights in lift and toilets to be installed
  - PAT testing and complete review of electricity cabling has been completed
  - Internal CCTV is being considered for the Centre.
  - Repairs to the rear lift is required, and it is currently out of order. Damage was caused by persons unknown. This could be in the region of £4k but further research is required.
- **Waste meeting – Farmors School** – Cllr Doherty has met with Shadow senior Leadership team at Farmors School to look at costs currently being incurred relating to waste and what they would like to do. Cllr Doherty is planning to meet with the Head of the Primary School to establish whether a joint Farmors School/Primary School initiative could be organised.
- **Thames Water meeting and Flood Alleviation meeting** – Cllr Harrison has circulated his reports for both these meetings.

**189 18/19 To consider correspondence received (for information only e-mailed)**

Correspondence was received with no comment

**190 18/19 To consider and agree any responses to correspondence received for reply**

None received

## FINANCE

191 18/19

**To receive Minutes of the Finance Meeting held on the 4<sup>th</sup> December 2018(unapproved)**

The Minutes of the Finance Meeting held on the 4<sup>th</sup> December were received with no comment.

It was agreed to take the following item together with Item 195 18/19

192 18/19

**To receive report from Chair of Finance**

193 18/19

**To approve, retrospectively, payments to end of November 2018 (Cllrs page of website)**

It was **RESOLVED** to approve, retrospectively, payments to the end of November 2018. Proposed Cllr Doherty, seconded Cllr Frank – all in favour.

194 18/19

**To received quarterly payments and receipts figures (3<sup>rd</sup> qtr) (Cllrs page of website), as approved by Finance Committee.**

Quarterly payments and receipts figures were received with no comment.

192 18/19

**To receive report from Chair of Finance**

Cllr Doherty reported on the budgeting process and on changes made to the general layout and the requirements of the Council.

195 18/19

**To receive decision from the Finance Committee for 2019/20 budget.**

Budget sheets had been circulated to all Cllrs prior to this meeting. Following Cllr Doherty's report on the budgeting process, the budget, as approved by the Finance Committee, was received with no comment – Budget approved - All in favour.

196 18/19

**To consider and agree recommendation from the Finance Committee for a minimum 3.3% (RPI) per household increase to the Precept amount for 2019/20.**

Cllr Doherty presented the Precept figures and comparisons with other similar sized Councils in the area. He explained that whilst the Finance Committee had agreed to recommend a minimum 3.3% increase, it was suggested that this should be raised to accommodate the ever-increasing demands put upon this Council to provide better services. Cllrs considered all the data provided and it was **RESOLVED** to agree a 5% increase on the Band D Council Tax equivalent giving an increase of £3.83p per household. Proposed Cllr Doherty, seconded Cllr Foxall – all in favour.

## PLANNING

197 18/19

**To receive the Minutes of the Planning committee meeting held on 20<sup>th</sup> November 2018 (unapproved)**

The Minutes of the Planning Committee meeting held on the 20<sup>th</sup> November were received with no comment.

198 18/19

**To receive report from Chair of Planning**

Cllr Harrison had circulated his report prior to the meeting. Main topics related to applications for Fayre Court, Chester House and Wick House.

199 18/19

**To receive an update on the NDP**

Cllr Hill gave a brief report on progress to date. He advised the Council that the report received from AECOM was not satisfactory with many anomalies, and these have been reported to them. Things are moving very slowly. Cllr Harrison and Sarah Basley have done a lot of extra work and should be commended for their efforts. It was suggested that the quality of the work done in compiling the report from AECOM should be reported to Locality, who are funding this.

- 200 18/19 To invite Cllrs to consider joining the Planning Committee.**  
Cllrs were again asked if they could consider joining the Planning Committee.

#### **WORKS & COMMUNITY**

- 201 18/19 To receive Minutes of the W & C Committee meeting held on the 27<sup>th</sup> November 2018 (unapproved)**

The Minutes of the W&C Committee meeting held on the 27<sup>th</sup> November was received with no comment.

- 202 18/19 To receive report from Chair of Works & Community meeting**  
Cllr Frank reported that current projects being considered by the Committee are as follows: -

- Walking maps
- Resurfacing path – Snake Lane to River walk
- Budget changes
- Assisting Fairford Festival with sourcing stall holders
- Skate Ramp – ongoing long-term project, possibly achievable in year 20/21

#### **OTHER MATTERS**

- 203 18/19 To formally approve (retrospectively) appointment of Town Crier- Andrew Stopka**

It was **RESOLVED** to approve, retrospectively, appointment of new Town Crier. Proposed Cllr Boulton, seconded Cllr Frank – all in favour.

**Cllr Frank left the meeting.**

- 204 18/19 To approve office closure for Christmas/New Year period 24<sup>th</sup> December to 1<sup>st</sup> January inc.**

It was **RESOLVED** to close the the office from 24<sup>th</sup> December 2018 to 1<sup>st</sup> January 2019 inclusive. The office will re-open on Wednesday 2<sup>nd</sup> January 2019. Proposed Cllr Smith, seconded Cllr Sanford – all in favour.

- 205 18/19 Anything the Chair considers urgent**  
None

- 206 18/19 Date of next meeting – 8<sup>th</sup> January 2019**

#### **IN CAMERA ITEMS:**

- 207 18/19 Progress report on issues relating to unilateral undertaking**

Cllr Foxall reported that our solicitor has sent a notice of intent to pursue this matter to the Pickstock Group. They were given to the 10<sup>th</sup> of December to reply. A cursory e-mail was sent to our solicitor from them to say that they were busy on another matter and would get back to us in 2 weeks. Cllr Foxall also reported that he has been in contact with a much larger group of solicitors, who might be able to exert more pressure on the Pickstock group, to ask them if they would be willing to take this case on a NO WIN NO FEE basis and he is awaiting their reply. Following debate the following was proposed to firstly give them the 2 weeks but then insist on a meeting. If nothing is forthcoming, then to agree action to be taken by e-mail and thirdly to possibly change solicitor. Proposed Cllr Foxall, seconded Cllr Sanford – all in favour.

- 208 18/19 Update on FCC matters relating to staffing**

FCC are proposing to change the terms of Sadie Fletcher's contract and have agreed to increase her hours to 17 hours per week and to increase her salary accordingly. They have also agreed to relinquish control of all FCC staffing matters to FTC. A Service Level Agreement is being drawn up by us.

**There being no further matters to discuss, the meeting closed at 8.30pm.**

.....**Chairman**

.....**2019**