

## MEMBERSHIP:

Cllr Bowen  
Cllr Jack Morgan  
Cllr John Morgan  
Cllr Roberts  
Cllr Sanford  
Cllr Boulton (ex-officio)  
Cllr Nicholls (ex-officio)



## MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 28<sup>th</sup> January 2020

**Present:** Cllr John Morgan                      Cllr Jack Morgan                      Cllr Boulton  
                  Cllr Bowen                                      Cllr Nicholls

**In attendance:** Vanessa Lawrence, Roz Morton (Clerks), Cllr Harrison

- WC114 19/20 Apologies for absence.**  
Apologies received from Cllr Sanford and Cllr Roberts
- WC115 19/20 Declarations of Interest in items on the Agenda.**  
None received.
- WC116 19/20 To approve the Minutes of the Works & Community Committee meeting held on 26<sup>th</sup> November 2019.**  
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 26<sup>th</sup> November 2019 as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Jack Morgan – all in favour.
- WC117 19/20 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable).**  
N/A
- WC118 19/20 To agree to reconvene the meeting following Public Participation (if applicable).**  
N/A
- WC119 19/20 Clerk’s/ Chairman’s Reports.**  
The Clerks’s report related to information received relating to plots of land in the Town.
- WC120 19/20 Review of finances**  
The Clerk reported that the figures were the same as were issued for the Full Council meeting 2 weeks ago.
- WC121 19/20 To consider how best to move forward plans for the installation of an electric car charging unit in the Town.**  
Discussion took place relating to possible locations for car charging points with the Market Place, Park Street being considered. No conclusion was arrived at and it was agreed to contact suppliers to

obtain further information and a survey of possible suitable locations.**ACTION: Clerk to contact Electric Car charging suppliers**

- WC122 19/20 To consider and agree to:**
- **expand the range of walking maps to include Fairford to Lechlade north and south and,**
  - **order further supplies of the current maps.**

Following discussion, it was **RESOLVED** to expand the range of walking maps to include Fairford to Lechlade north and south and to re-order current maps at a cost of no more than £660. This to be taken from next years Tourism budget.

**ACTION: Clerk to contact printer**

- WC123 19/20 Update on communication with riparian owners for The Courtbrook**

The Clerk reported that both the riparian owners have been contacted but no reply has as yet been received.

**ACTION: Clerk to chase this up**

- WC124 19/20 To consider and agree request from Full Council to prioritise Victory Villas project, budgetary requirements.**

It was agreed to defer this item to the next meeting to allow Glos Highways time to respond to the Clerk as to what they would allow and whether any funding might be available. The Council is still awaiting a response from the County Councillor on the question asked at the December Full Council meeting regarding funding.

**ACTION: Clerk to chase Glos. Highways and County Cllr Theodoulou**

- WC125 19/20 Update on Community Winter Action Plan Agreement**

The Clerk reported that on further checking there is no requirement for this document to be completed. Our snow warden has reported that he is happy to continue in this role.

- WC126 19/20 To consider and agree to release funds, retrospectively, for the final payment of the resurfacing work for Snake Lane**

It was **RESOLVED** to agree (retrospectively) the final payment for the work at Snake Lane. Proposed Cllr Boulton, seconded Cllr Nicholls – all in favour. Cllrs were reminded that GCC have given the Council a grant of £9k for this work.

- WC127 19/20 To consider and agree to purchase a bin for Snake Lane.**

It was **RESOLVED** to purchase a bin for Snake Lane to replace the make-do bin that had been used previously. Proposed Cllr Jack Morgan, seconded Cllr Bowen – all in favour.

Our groundsman has agreed to take the bag out and place it next to bin in the Plies at the top of Snake Lane for collection.

**ACTION: Clerk to place order with CDC**

- WC128 19/20 To consider and agree to sign the Memorandum of Understanding between FTC & SWAST – Re. Community Public Access Defibrillator Support Package**

It was **RESOLVED** to agree to sign the Memorandum of Understanding. The Chairman signed the document. The Clerk to copy and send to SWAST.

**ACTION: Clerk to send document to SWAST**

**WC129 19/20 To consider and agree to arrange to check flagpole holders and to refurbish flagpoles and holders where required.**  
The Clerk explained that the flagpole holders require attention to ensure that they are firm. Some of the flagpoles also require repair with missing parts. Following discussion, it was **RESOLVED** to appoint a contractor to carry out a survey and following this for an estimate to be sent for re-fixing if required. The Clerk was also asked to obtain quotes for replacement parts. Proposed Cllr Bowen, seconded Cllr Nicholls – all in favour.

**ACTION: Contractor to carry out survey and to forward estimate of re-fixing costs. Groundsman to check flagpoles to ascertain which parts are required and Clerk to obtain quotes.**

**WC130 19/20 To consider whether grounds maintenance now requires a more permanent structure with the employment of personnel and the requirement for a vehicle and equipment to carry out services.**  
Following discussion, it was agreed that this item needs to be considered by both the Staffing and Finance Committees.

**ACTION: Clerk to add this item to both the Staffing and Finance Committee Agendas**

**WC131 19/20 To consider and agree the next steps regarding Coln House School.**  
The Clerk to write up notes from the meeting held with GCC. More information is required regarding the extent of the archaeology in the field and the re-development of the site to be considered by the Planning Committee. Fields in Trust to be contacted to arrange a site meeting. Comments on the re-development to be sent to GCC and agreement of the Heads of Terms for the playing field to be considered by Full Council, and a reply sent back to GCC as soon as possible. Fields in Trust to confirm that the land is suitable for a Deed of Dedication, details to be sent back to GCC.

**ACTION: Clerk to contact Glos. Archaeology, Fields in Trust and A. Hobson**

**WC132 19/20 Update on preparations for the VE celebrations – 8<sup>th</sup> May 2020**  
The Clerk reported that the Cricket Club have agreed to allow the event to be held on their grounds. G. Ellis will be providing a Hog Roast and hotdog/burger van and music has been arranged (£150). A large gazebo which was donated to FTC can be used as cover for the music equipment.

**WC133 19/20 Anything the Chair considers urgent.**  
The Chairman wanted to know if there had been any information from the Base liaison regarding Diplomatic Immunity. The Chairman also asked if the Clerks could request that signage “Drive on the left” could be installed on the road by the Base gates.

**WC134 19/20 Date of next meeting – 25<sup>th</sup> February 2020**

**There being no further business the meeting closed at 8.10pm**

**Chairman..... 2020**