

MEMBERSHIP:

Cllr A. Doherty
Cllr C. Foxall
Cllr R. Harrison
Cllr A. Jefferies
Cllr J. Sanford
Cllr S. Boulton (ex-officio)
Cllr J. Nicholls (ex-officio)



**MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON TUESDAY 18th February 2020**

Present: Cllr Doherty Cllr Foxall Cllr Jefferies
Cllr Harrison Cllr Boulton

In attendance: Vanessa Lawrence (Clerk)

- F93 19/20 Apologies for absence**
Apologies were received from Cllr Sanford and Cllr Nicholls
- F94 19/20 Declarations of Interest in Items on the Agenda**
None received
- F95 19/20 To approve the Minutes of the Finance Committee meeting held on 17th December 2019**
It was **RESOLVED** to approve the Minutes of the Finance Committee meeting held on the 17th December 2019, as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Jefferies – all in favour.
- F96 19/20 Clerk's and Chairman's Report**
None
- F97 19/20 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit**
N/A
- F98 19/20 To agree to reconvene the meeting following Public Participation (if applicable).**
N/A
- F99 19/20 To consider and agree recommendation from Procedures Committee to approve :-**
- **Financial Regulations**
- **Policy for Safeguarding Public Money**
- **Financial Risk Register**
Cllrs received notice from the Procedures Committee and **RESOLVED** to agree the recommendation to approve the above documents to include any amendments. Proposed Cllr Doherty, seconded Cllr Foxall – all in favour. Formal approval from Full Council to be obtained at the next Full Council meeting.

ACTION: Clerk to add item to Agenda for the Full Council meeting in March.

F100 19/20 To consider and agree changes to the Awarding Grants Policy.

The policy document was reviewed, and suggested changes were made. It was **RESOLVED** to agree the policy document as amended and to make recommendation to Full Council accordingly. Proposed Cllr Foxall, seconded Cllr Doherty – all in favour.

ACTION: Clerk to add recommendation to the Agenda for the next Full Council meeting in March.

F101 19/20 To consider and agree to make available funds for legal fees in relation to Coln House School transfer of playing fields.

Following debate, it was **RESOLVED** to set aside up to £2500 for legal fees for advice and potentially to act on behalf of the Council. Transfer of funds will be from existing budgeted expenditure. Proposed Cllr Doherty, seconded Cllr Boulton – all in favour.

ACTION: Clerk to forward relevant documents to solicitor

F102 19/20 Other matters the Chair considers urgent

- The Clerk reported that KEE had resumed payments.
- Cllr Foxall reported on plans to improve the way that FCC handle the charging process applied to the landlords.
- Cllr Foxall reported on the Clerk's proposal regarding town maintenance in the future and the Clerk was asked to scope out relevant specifications.

There being no further business the meeting closed at 8pm

.....Chairman

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