

MEMBERSHIP:

Cllr Bowen
Cllr Jack Morgan
Cllr John Morgan
Cllr Roberts
Cllr Sanford
Cllr Boulton (ex-officio)
Cllr Nicholls (ex-officio)



**MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING
HELD ON TUESDAY 22nd OCTOBER 2019**

Present: Cllr Bowen Cllr John Morgan Cllr Roberts
Cllr Sanford Cllr Boulton Cllr Nicholls

In attendance: Vanessa Lawrence, Roz Capps (Clerks)

- WC85 19/20 Apologies for absence.**
Apologies were received from Cllr Jack Morgan
- WC86 19/20 Declarations of Interest in items on the Agenda.**
None received
- WC87 19/20 To approve the Minutes of the Works & Community Committee meeting held on 24th September 2019**
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 24th September 2019, as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr John Morgan – 3 in favour, 3 abstentions.
- WC88 19/20 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable). – N/A**
- WC89 19/20 To agree to reconvene the meeting following Public Participation (if applicable). - N/A**
- WC90 19/20 Clerk’s/ Chairman’s Reports.**
Cllr Roberts updated the Committee on progress following on from her meetings with the Nativity Group and Alison Godsall. The proposed date for the Nativity is 13th December. There was general concern regarding how feasible it is to put on the event safely in such a short time scale given how many factors (including, funding, logistics, resourcing) are still uncertain. The Committee recommends that the Council write to Rev Symcox suggesting that the Nativity is postponed until December 2020 as the Council is unwilling to commit to the project at such short notice as there is insufficient time to properly plan and risk assess a public event of this nature.

ACTION: Clerk to email Full Council for approval of recommendation.
ACTION: Clerk to draft email to Rev. Symcox and circulate for approval.
ACTION: Clerk to email Rev. Symcox once email approved.

Cllr Nicholls updated the Committee on the Community Wellbeing event he attended. A written report will be provided at Full Council on 12th November. Cllr Nicholls has volunteered to be part of the group moving this project forward.

ACTION: Cllr Nicholls to circulate written report prior to Full council on 12th November.

WC91 19/20 Review of finances.

The Committee reviewed the finances. The new line for Tourism & Marketing that has been added was noted.

WC92 19/20 To consider and agree how to commemorate 75th anniversary of VE Day.

The Committee RESOLVED to contact the Cricket/Rugby Club to discuss a joint event at the Cricket Club on Friday 8th May 2020, along the lines of the Picnic in the Park that was held for the Queen's 90th birthday. It was also RESOLVED to contact the RBL Fairford Branch to ascertain if they have any plans for the anniversary and to work jointly with them if appropriate.

ACTION: Clerk to contact Cricket Club

ACTION: Cllr Nicholls to contact RBL.

WC93 19/20 To consider and agree to adopt the Queens Field Phone Box and convert it to a Defib location.

The Committee RESOLVED to agree in principle to adopt the phone box in order to repurpose it as a defibrillator location. More information with regards to costs and grant funding needs to be sought. Once the information has been ascertained, the Committee will request the funding required from the Finance Committee. Proposed Cllr Sanford, seconded Cllr Nicholls, all in favour.

ACTION: Clerk to fill out phone box adoption form and submit it.

ACTION: Clerk to ascertain costs for the defib installation and add to Finance Agenda.

WC94 19/20 To consider and agree first round budget setting for 2020- 2021.

The budget was considered, and first round requests agreed. The Committee considered the work plan for 2010-2021 and made changes.

- Church paths £12,000 (during discussion it was agreed to carry out some remedial work to the path from the Burial Ground using money already budgeted in 2019/20)
- New projects to cost out – Electric car charging points; CCTV camera on Horcott Road; new trim trail in WTF.

ACTION: Clerk to update the work plan with costings & circulate for comment.

ACTION: Clerk to update budget and add to Finance Agenda for review.

ACTION: Clerk to add to November Agenda for next review.

ACTION: Clerk to contact PROW re. work to path from Burial Ground.

WC95 19/20 Anything the Chair considers urgent. No urgent items were raised.

WC96 19/20 Date of next meeting – 26th November 2019.

There being no further business the meeting closed at 8.30pm

.....Chairman

.....2019