

MEMBERSHIP:
 Cllr A. Doherty
 Cllr C. Foxall
 Cllr R. Harrison
 Cllr A. Jefferies
 Cllr J. Sanford
 Cllr S. Boulton (ex-officio)
 Cllr J. Nicholls (ex-officio)



**MINUTES OF THE FINANCE COMMITTEE MEETING
 HELD ON TUESDAY 20th August 2019**

Present: Cllr Doherty Cllr Harrison Cllr Jefferies
 Cllr Sanford Cllr Boulton Cllr Nicholls

In attendance: Vanessa Lawrence, Roz Capps (Clerks).

- F37 19/20 Apologies for absence**
 Apologies were received from Cllr Foxall
- F38 19/20 Declarations of Interest in Items on the Agenda**
 None
- F39 19/20 To approve the Minutes of the Finance Committee meeting held on 16th July 2019**
 It was **RESOLVED** to approve the Minutes of the Finance Committee meeting, as amended, are a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.
- F40 19/20 Clerk’s and Chairman’s Report**
 The Clerk’s report was circulated at the meeting and covered information received and actions taken since the last meeting.
- F41 19/20 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit**
 N/A
- F42 19/20 To agree to reconvene the meeting following Public Participation (if applicable).**
 N/A
- F43 19/20 To consider and agree income/expenditure against budget to date.**
 With the introduction of a new software accounts package, the Clerk reported that work to input all the data since April to the end of July has now been completed. However, there were still a few amendments to be made to the earmarked reserves to update the figures in

accordance with agreements made by the Finance Committee since April. The figures presented were accurate to the end of July. The figures were explained where necessary and the Committee was assured that all amendments would be completed by the next meeting.

F44 19/20 To receive new information regarding the setting up of a new account for the sole purpose of ‘holding’ funds for the Sports Centre Group, until such time as they can set up their own bank account.

The Clerk’s report covered information obtained since the last meeting. Lloyds Bank had been contacted and should the Council wish to open a new account this can be organised at short notice. GAPTC and the Internal Auditor have also been consulted and there are no issues other than the possibility of a higher than usual External Auditors fee next year. The Committee agreed that until more information is obtained from the Sports Centre Group, no further action is required at this time.

F45 19/20 To consider and agree to pay £55, being the court trial fee, in pursuance of claim in the small claims court and to agree attendance at court (8th October)

It was **RESOLVED** to pay £55, being the court trial fee, in pursuance of a claim in the small claims court. Proposed Cllr Doherty, seconded Cllr Boulton – all in favour.

ACTION: Clerk to make payment

F46 19/20 To consider and agree extra expenditure for CCTV repairs required as a result of electricity issues.

The Clerk reported on progress with obtaining recompense from SSEN for CCTV equipment failure caused as a result of electricity issues. Further work is required, and it was **RESOLVED** to release funds up to £1500 for these repairs. Proposed Cllr Doherty, seconded Cllr Sanford – all in favour.

ACTION: Clerk to make payment as required

F47 19/20 Other matters the Chair considers urgent
None

There being no further business the meeting closed at 7.50pm.

.....**Chairman**

.....**2019**