

MEMBERSHIP:

Cllr Bowen
Cllr Jack Morgan
Cllr John Morgan
Cllr Roberts
Cllr Sanford
Cllr Boulton (ex-officio)
Cllr Nicholls (ex-officio)



MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 25th June 2019

Present: Cllr Bowen Cllr Jack Morgan Cllr John Morgan
Cllr Roberts Cllr Sanford Cllr Boulton
Cllr Nicholls

In attendance: Vanessa Lawrence, Roz Capps (Clerks), Cllr Doherty

- WC15 19/20 Apologies for absence.**
None received – all present
- WC16 19/20 Declarations of Interest in items on the Agenda.**
None
- WC17 19/20 To approve the Minutes of the Works & Community Committee meeting held on 28th May 2019.**
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 28th May 2019 as a true and accurate record of the proceedings. Proposed Cllr Sanford, seconded Cllr Boulton – all in favour.
- WC18 19/20 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit, (if applicable).**
N/A
- WC19 19/20 To agree to reconvene the meeting following Public Participation (if applicable).**
N/A
- WC20 19/20 Clerk’s/ Chairman’s Reports.**
The Clerk reported on actions taken since the last meeting.
- WC21 19/20 Review of finances**
The current Committee reviewed the budget and finances to date. No comments received.
- WC22 19/20 Update re. Burial Ground**
The Clerks reported that they had been researching the possibility of a Natural burial ground. Information has been obtained from a funeral director, who has expressed an interest in taking this on in its entirety, if suitable land can be found. It was agreed that a meeting should be brokered between the Ernest Cook Trust and the funeral director. Cllr Roberts who, as one of the Council’s representatives for the Trust, is to

meet with the Trust as soon as a meeting can be arranged, when this matter will be put to them.

ACTION: Clerk to arrange a meeting with the Ernest Cook Trust.

WC23 19/20 To consider and agree recommendation from the Finance Committee regarding sums to be earmarked for projects (details available on the Cllrs page of the website).
Cllr Doherty as Chair of the Finance Committee reported the Committees recommendations for allocated sums for projects for this year. Following his report, it was **RESOLVED** to agree the recommendation from the Finance Committee. Proposed Cllr Boulton, seconded Cllr Nicholls – all in favour.

WC24 19/20 To consider and agree to replace cameras on the Bull Hotel with a new wider-angle model to enable us to obtain images of The Bull, Bull Alley, the bus shelter and the Post Office
The Clerk reported that for some time it has become clear that wider CCTV coverage is required for the Market Place, to include images of the Bull, Bull Alley, the bus shelter and the Post Office. Following debate, it was **RESOLVED** to replace the current single camera for two, back to back cameras which would provide suitable coverage of the area. Cllr Doherty (Chair of Finance), confirmed that funding is covered under earmarked reserves. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour

ACTION: Clerk to place order.

WC25 19/20 To consider and agree an event to celebrate the 75th anniversary of VE day in 2020 (Friday 8th May)
Debate took place on whether an event can be organised for next year's VE day celebrations on the 8th May. It was **RESOLVED** to agree, in principle, to holding an event, but that feedback from the Community would be helpful and that this should be advertised in Ripples, the Council newsletter, website and facebook page, to obtain suggestions.

ACTION: Clerk to advertise the Council's intention to hold an event and to seek suggestions from the Community.

WC26 19/20 To consider and agree whether to continue the hire of the portaloos in the Walnut Tree Field
The Clerks reported on costs for the past year. It was pointed out that to install a permanent facility is cost prohibitive. It was **RESOLVED** to continue to provide this facility. Proposed Cllr Sanford, seconded Cllr Boulton – all in favour.

ACTION: Clerk to contact the supplier.

WC27 19/20 To consider and agree to seek permission to cut down branches from a tree situation at Park Farm House, which is inhibiting line of sight for the CCTV equipment in the Walnut Tree Field.
The Clerk has been investigating the ownership of a very large tree which is located in the garden of Park Farm House, the branches of which are now blocking line of sight for the receiver units for CCTV in the Walnut Tree Field. The Clerk reported that she has spoken to the owners who are amenable to work being carried out, subject to inspection by a tree surgeon/arborist. An arborist has attended the site and has confirmed that this situation can be remedied easily. A quote is awaited. It was **RESOLVED** to seek permission to cut down branches as required. Proposed Cllr Nicholls, seconded Cllr Bowen – all in favour.

ACTION: Clerk to contact owners when quote received and approved and to pass on relevant information to CDC

WC28 19/20 **To consider and agree quotes received for resurfacing work in the Walnut Tree Field – quotes on the Cllrs page of the website.**
The Clerk reported that quotes had now been received. This matter had been approved in principle, subject to receipt of quotes. It was **RESOLVED** to agree quote from Greenfields Garden services.
Proposed Cllr Sanford, seconded Cllr Boulton – all in favour.

ACTION: Clerk to place order

WC29 19/20 **To consider and agree in principle the introduction of a byelaw in the Walnut Tree Field relating to dogs being kept on a lead and dog fouling, if permitted by CDC.**
The Clerk reported on the information received from Cotswold District Council in relation to putting in place a Byelaw in the Walnut Tree Field to cover dog fouling and keeping dogs on leads. Discussion took place and it was **RESOLVED** to agree ‘in principle’ the introduction of a byelaw, if permitted by CDC. A recommendation to be made to Full Council.
Proposed Cllr Sanford, seconded Cllr Boulton – all in favour.

ACTION: Clerk to await further information from CDC and to add this item to the Agenda for the next Full Council meeting in July.

WC30 19/20 **To consider and agree to go ahead with replacing wireless network device bridges (CCTV) on Milton Street and junction of Coronation Street, which have been damaged as a result of persistent electricity outages.**
The Clerk explained that it is likely that the wireless network device bridges (CCTV), have been damaged as a result of continual electricity supply issues, causing severe spiking. The CCTV engineer has prepared a report which will be sent to SSEN. In the meantime, two cameras at the junction of Coronation Street are not in use. It was **RESOLVED** to go ahead with replacement devices. Proposed Cllr Boulton, seconded Cllr Bowen – all in favour

ACTION: Clerk to contact supplier

WC31 19/20 **To consider and agree relaying of church path quotes, main path to war memorial and around the memorial.**
Quotes for relaying a small section of church path that runs from the main path to the war memorial and around the memorial have been received. The requirement for work was discussed and it was agreed to defer this matter to the next meeting so that this matter can be discussed at the next PCC meeting which will be held in early July.

ACTION: Clerk to add this item to the Agenda for the next W & C meeting in July.

WC32 19/20 **To consider & agree replacement of car park fencing subject to quotes.**
The Ernest Cook Trust have asked the Council to repair or replace the fence in the car park. This fence has been in place for many years and requires replacement. Quotes are being sought. This item to be deferred to the next meeting.

ACTION: Clerk to add this item to the Agenda for the next W & C meeting in July.

WC33 19/20 **To consider and agree to replace bearing on the roundabout in the Walnut Tree Field.**
The Clerk reported that a bearing on the roundabout has broken. This requires immediate attention. It was **RESOLVED** to replace the bearing.
Proposed Cllr Nicholls, seconded Cllr Bowen – all in favour.

ACTION: Clerk to place order and to contact contractor

WC34 19/20 Anything the Chair considers urgent.

- Cllr Morgan reported that the footpath from St. Thomas' church to Dillys bridge was overgrown. The Clerk reported that this was in hand and our grasscutting contractor had been asked to attend to this.
- Cllr Roberts wanted to know what progress has been made with the Emergency Plan. The Clerk reported that GRCC and RAF Fairford had been contacted to try to establish how the Council could 'piggy back' on any emergency plan that they are preparing. The Clerk said that she would chase this up. This matter would be added to the Agenda for the next W & C meeting.

ACTION: Clerk to contact GRCC. Clerk to add this item to the Agenda for the next W & C meeting in July.

- Cllr Roberts asked the Committee to consider how best the Council could assist the Young Ambassador in her activities.

ACTION: Clerk to contact the Young Ambassadors parents to obtain more information

WC35 19/20 Date of next meeting – 23rd July 2019

IN CAMERA ITEM

WC36 19/20 To consider response to letter from resident (circulated)

This relates to a letter regarding the imminent closure of the sports facilities at Farmors school which has been open to public. The Council have not been consulted and the information has only come to the attention of the Council via the general public. This is not something that the Council can do anything about. Cllr Doherty in his capacity as District Councillor is looking into this and reported that the facility has not been profitable and is losing money. It was agreed that the Council should write to Farmors School asking them to inform us of any decision that is made out of courtesy. The District Council should also be kept in the loop.

ACTION: Clerk to write a letter to the school.

.....**Chairman**

.....**2019**